

Wiggin Memorial Library - Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, April 12, 2011

A regularly scheduled meeting of the Board of Trustees took place Tuesday, April 12, 2011 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 7:05 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Secretary and Trustee Eileen Bischoff; Treasurer and Trustee Vic Collinino; Trustees Murray Segal and Dree Sherry; Alternate Trustee Lee Beauregard; Trustee Emeritus Craig Wark; Friends of the Library President Richard MacCallum; and Library Director Lesley Kimball.

I. Guests and Welcomes

Chris Ball was present as a guest.

II. Action Items

Minutes: The March 2011 minutes will be amended to show Lee Beauregard agreed to be reappointed as an Alternate Trustee. Vic Collinino motioned to accept the minutes as amended. Motion was seconded by Murray Segal. All members were in favor and the March 2011 minutes were approved.

III. Old Business

Book Sale: The April book sale was a success. \$1417 was raised from the sale of books, \$55 in raffle tickets and the bake sale brought in over \$300 for the Friends of the Library. It was noted that a larger quantity of books needs to be brought in for upcoming sales. Ideas discussed included advertising the fact we are again accepting donations and placing bins in the schools for drop off of books.

Strategic Planning Committee Update: The recap of the April 2, 2011 meeting was discussed and the questionnaire was reviewed. Over 50 questionnaires were completed at the book sale. The committee would like to have 300 completed questionnaires over the next month and a half. Questionnaires will be placed at the library, the town offices and tables will be set up outside Shaw's and Market Basket.

Technology Plan Update: One of the goals of the revised plan is to make it more readable. Trustees will review the draft for the May meeting keeping in mind readability and core issues. There is currently an Internet Policy scheduled for review in April 2012 but there is no Technology Policy. The Internet Policy review will be expedited and expanded and will become a Technology Policy. The Technology Plan will be long term and the Technology Policy will cover day to day issues.

NHLTA Annual Meeting: The annual meeting will be held Monday, May 9, 2011 at the SERESC Conference Center in Bedford.

Fundraising Brainstorming Sessions: Bruce Cotter recapped the two recent brainstorming sessions. A copy of his e-mail with the master list of ideas generated was discussed. Trustees should review the list, respond to Bruce with their top five ideas and also advise whether they are willing to be personally involved in moving any of them forward.

IV. New Business

Trust Funds: Bruce Cotter presented a recap of a recent meeting with the Trustees of the Trust Funds.

V. Reports and FYI's

- The Treasurer's Report was reviewed and accepted.
- Fundraising was discussed with the brainstorming session recap covered in Old Business.
- The Director's Report was reviewed and accepted. Special note was made of the training on the new circulation system.
- The May 2011 meeting of the Board of Trustees will be moved to Tuesday, May 17.

VI. Executive Session

There was no Executive Session.

VII. Book Sharing

Bruce Cotter brought in several books from his collection to share with the Trustees.

VIII. Next Meeting and Adjournment

The next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, May 17, 2011 at 7:00 p.m. The April 2011 meeting adjourned at 8:20 p.m.

Respectfully submitted,

Eileen M. Bischoff
Secretary and Trustee