

Wiggin Memorial Library – Stratham, NH

Minutes of the Board of Trustees Meeting Wednesday, May 12, 2010 – approved 6/8/2010

A regularly scheduled meeting of the Board of Trustees took place Wednesday, May 12, 2010 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 7:02 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Secretary and Trustee Eileen Bischoff; Fundraising Chairperson and Trustee Murray Segal; Treasurer and Trustee Vic Collinino; Trustee Dree Sherry; Alternate Trustees Lee Beauregard, Julie DeFelice and Vicki Marbacher; Trustee Emeritus Craig Wark; Friends of the Library Member Richard McCallum; and Library Director Lesley Kimball.

I Guests and Welcomes

No guests were present.

II Action Items

Minutes: The minutes of the April 13, 2010 meeting were discussed. Not all members received the April minutes prior to the meeting. Murray Segal motioned to approve the minutes. Motion was seconded by Dree Sherry. All members were in favor and the April minutes were accepted.

III New Business

Meeting Room and Display Policy Review: The policy was discussed. Lesley Kimball advised that the policy was working rather well in general however there was some uncertainty regarding the clause %fee of charge and open to public. So that non-profit organizations may be allowed to use the Meeting Room for admission based fundraisers Bruce Cotter proposed the phrase %fee of charge+is deleted and Lesley Kimball be allowed discretion when scheduling Meeting Room time. The possibility of allowing groups to book the room in advance for regular meetings was also discussed.

Board Input Library Services: The progress of the Strategic Planning Committee was reviewed.

Staff Appreciation Event: This year's event will be held at Bruce Cotter's house, target dates Sept. 18 or 25. Plans will be discussed at a later date.

Computer Leasing: The library policy of leasing computers was reviewed. Selectman David Canada is concerned with the cost of the lease. The Trustees feel that leasing is the correct way to continue. Bruce Cotter will develop a presentation for the Board of Selectmen's May 17 meeting.

IV Old Business

Construction Update and Tour of the New Space: Lesley Kimball reviewed the status of the construction and led a tour of the new space.

Strategic Plan Update: Service responses were discussed. Lesley Kimball asked for input on what the next steps should be to get community involvement in the plan.

NHLTA State Convention Report: Due to the increase in registrations this year attendance was capped and some registrations refused. Lesley Kimball will get information on standalone sessions to the Trustees.

NHLTA Nomination: Craig Wark has nominated Lesley Kimball as NH Librarian of the Year. A nomination letter will be submitted to the NHLTA along with a copy of the most recent strategic plan and a copy of the library insider newsletter. All meeting members were in support of this nomination.

V Reports and FYIs

The Treasurer's Report was reviewed and accepted.

The Director's Report was discussed and accepted.

The Fundraising Report was discussed and accepted.

VI Executive Session

Vic Collinino motioned to go into Executive Session. Motion was seconded by Craig Wark. The board went into Executive Session at 8:50 p.m. A specific personnel matter was discussed. The Board then entered into discussion about the library employee personnel policy compared to the town employee policy regarding sick days. Under library policy unused sick days cannot be carried over. The town policy allows a carryover as well as employee participation in a sick bank. The Board is in agreement that changes should be made to the library personnel policy and will need to determine what needs to happen with the library policy to bring it in line with the town policy for sick days and a sick bank. Vic Collinino motioned to leave Executive Session. Motion was seconded by Craig Wark. All members were in favor and Executive Session was concluded at 9:08 p.m.

VII Next Meeting

The next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, June 8, 2010 at 7:00 p.m. The May 2010 meeting adjourned at 9:09 p.m.

Respectfully submitted,

Eileen Bischoff
Secretary and Trustee