



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-4741 • FAX (603) 775-0517

---

## Stratham Energy Commission Minutes of Meeting

**Date: Wednesday, April 8, 2015 at 7:00 PM**

**Meeting to be held at the Stratham Municipal Center in the Community Room B Conference Room**

Committee Members: Members noted in bold were in attendance:

- **Michael Ream**
- **Matthew O'Keefe**
- **Michael Gorman**
- **Michael Welty**
- **John C. Dold**

- 1.) Call to order at 7:08 PM
- 2.) Approve Meeting minutes from March 11, 2015
  - a. Minutes approved with one change (correction: \$4900 app cons fee)
- 3.) Resignation of John C. Dold
  - a. Current chair John Dold has resigned, effective Apr 08, 2015. This April meeting will be his last. The SEC thanks John for his years of service to the town in this capacity.
  - b. Staffing needs for SEC
    - i. Need one new full time committee member to replace John.
    - ii. Discussion around benefit of adding one or two alternates. M Welty to consult w/ P Deschaine.
- 4.) Election of officers – the SEC voted in the following changes, effective immediately: Will be revisited again April 2016 per the SEC charter.
  - a. Mike Welty: Chair.
  - b. Matt O'Keefe: Vice Chair
  - c. Mike Gorman: Secretary
- 5.) Status of SMS Boiler study
  - a. SMS boiler project, report out May 13, 2015 to the SMS school board. Students presenting are prepared. Mike Gorman to confirm agenda time with the school board, requesting SEC be placed at/near the top of the agenda.
- 6.) Status of CMS Energy Report



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-4741 • FAX (603) 775-0517

---

- a. Scope: initial audit report. If feasible, SEC would like to present on this topic on the same evening as the SMS update as listed in agenda item #5.
  - b. Mike W to request of S McDonald to help in coordinating this. Ideally SEC to meet w/ Dick Wendell at SMS, else back at Municipal Center immediately following the SMS agenda item. A few energy improvement measures will be recommended.
- 7.) Portfolio Manager update
- a. M O'Keefe informed team that updated information has been entered into Portfolio Manager through end calendar year 2014 for 5 municipal buildings. May be more current for SMS and CMS. M O'Keefe to confirm.
  - b. User interface changes present a barrier to its usefulness. M O'Keefe to work through this and run reports of building energy performance using most current data, bring this back to SEC for team to evaluate.
  - c. SEC to look for trends, see what inference of improvements stemming from previous work in which SEC has had a contributing role. SEC to brainstorm improvement ideas.
  - d. Update on previous town building improvements, as discussed in previous meetings:
    - i. M Welty to follow up with P Deschaine and/or with Chief Scippa related to previously discussed improvement work at police station, especially the re-commissioning of the HVAC systems.
    - ii. M Welty to follow up w/ P Deschaine on status of Municipal Center building improvement fund and budget/spend planning related to replacement of lamps.
- 8.) New Business
- a. SEC will consider publishing articles for Stratham Magazine, keeping a case study approach with actionable lessons, so providing practical benefit to the residents of Stratham. Target 2-4 per year. (Contact: Randy Bamberger, Editor. Randy.bamberger@n2pub.com)
  - b. Possible topics.
    - i. Municipal garage improvements
    - ii. Residential projects, Photovoltaic (PV) resident case study
    - iii. SMS/CMS audits, projects
    - iv. 3<sup>rd</sup> party options? Tradeoff analysis
  - c. Stratham Fair. Does the SEC wish to set up a booth like last year? Pick up in next meeting. Consider having handouts and displays.
  - d. Letter of Reference. SEC has been requested to write a letter of support for GDS (as a member company of VEIC), towards VEIC's application for a grant from the US DoE. SEC agrees to only write a



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-4741 • FAX (603) 775-0517

---

letter describing GDS's performance in a supporting role for projects assisting the town. (Noted this is unrelated to VEIC or the applied for grant.) M Welty taking the lead.

e. Next meeting May 13, 2015. 7:00 PM.

9.) Adjourned at 8:10 PM