

Stratham Energy Commission

Meeting Minutes

Date: January 9, 2013

Commission members present:

James Schlough

Matthew O'Keefe

Michael Gorman

Michael Welty

John C. Dold

Also Present: Paul Deschaine, Stratham Town Administrator

Call to Order: Meeting was called to order at 7:04 PM.

Review and Approve Minutes: Minutes of the November 14th meeting were approved.

Chairman Dold opened the meeting by thanking Matt O'Keefe for taking the lead in getting the energy usage data collected so far by the commission into Portfolio Manager. Megan Barry, a UNH student hired by the commission for \$500, worked over the holiday break to get the data into the Energy Star website of the US Environmental Protection Agency. She will be finishing her work and reporting on it at the commission's February meeting.

John demonstrated the use of the website to look at the compiled information. So far, five buildings are listed: the Highway Department, the Historical Society (old library), the Police Station, the Fire Station, and the Municipal Center. Matt noted that not all the information for 2012 was entered yet because invoices for end-of-year deliveries have not been received. Allocation of square footage of the highway department was questioned as there is some difference between the heating in the office area and the garage bays. The garage bays use some waste oil for heat and that can distort the energy/sqft calculation. It was noted that the energy use for the schools will be substantially larger than the town buildings. It is the plan of the commission to include the data for the Stratham Memorial School, the Cooperative Middle School, and Exeter High School.

Mike Gorman said that the data as compiled in the Portfolio Manager application can be exported into Excel and can then be presented in many graphical forms to simplify comprehension of the data.

Paul Deschaine reminded the commission that it is required to supply a report for the annual town meeting. John Dold will write and submit it by the due date of January 22.

John raised the question of the commission making a presentation on its work at the town meeting. Mike Welty said we should be certain to have the full 2012 data included and verify square footage beforehand. Matt suggested that it would be good to present a full audit of a building as an example of the commission's work. John commented that if we are looking to spend to upgrade a building it would be good to explain that a substantial amount of the funding could come from the Unitil rebate program.

The group decided to conduct an energy audit of the Stratham Historical Society (next to the fire station) on January 17th at 2pm. John will notify Stacy to post the required notice as this is a gathering of more than two members of the commission. John will also notify the president of the Historical Society, Pat Sapienza, of the planned audit.

It was noted that John Dold and Mike Welty will be attending the NH Government Finance Officers Association networking session on Energy Related Technical Support to be held at the Local Government Center in Concord on February 13.

The meeting was adjourned at 8:19. The next regular monthly meeting of the commission will be on February 13 at 7 pm.