

MINUTES OF THE NOVEMBER 21, 2016 BOARD OF SELECTMEN MEETING

MEMBER'S PRESENT: Board Members Joe Lovejoy, David Canada and Bruno Federico and Town Administrator Paul Deschaine.

At 7:33 Chairman Canada opened the general meeting of the Board of Selectmen.

TREASURER'S REPORT: Town Treasurer Deb Bronson reported that the current balance was \$5,211,578.93.

MINUTES:

Mr. Canada moved to approve the minutes of 11/9 as amended. Mr. Federico seconded the motion, with all in favor.

Mr. Lovejoy moved to approve the minutes of 11/14 as amended. Mr. Federico seconded the motion, which passed unanimously.

Becky Mitchell from the Heritage Commission asked that the Board approve a warrant article for \$50,000 to add to their preservation budget for future projects.

Mr. Canada moved to support the warrant article. Mr. Federico seconded the motion, which passed unanimously. Mr. Deschaine suggested an alternate plan of funding through the CIP if the goal was to have regular funding. It was agreed that this option would be considered.

Mike Welting and Matt O'Keefe discussed the Energy Commission's proposal for a power purchase agreement for solar panels at the Firehouse. They discussed the different options and the Board asked numerous questions relative to the project. It was agreed that approval at Town Meeting was required for the project as presented. Dan Crow of Crow Construction, builder of the building, expressed numerous concerns. Mr. Canada indicated that he thought they should hold off until the roof is replaced and other concerns were addressed. They agreed to work more on the project.

PLANNING DEPARTMENT:

Town Planner Tavis Austin went over the details of the recent Planning Board meetings and projects going on in town, specifically at the vacant AutoFair lot.

Mr. Canada moved to allow Doug Scamman to move dirt he owns from the vacant AutoFair property to the lot he owns next to the developed AutoFair site with the conditions outlined in the email from Bruce Scamman. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Austin then went over what was happening with the Conservation Commission, Public Works Commission, Heritage Commission and the Route 108 corridor project.

BUILDING/ZONING DEPARTMENT:

CEO Mark Morong went over various items that were happening in town. Mr. Morong discussed the replacement of his current vehicle and stated he felt he could get one more year out of the vehicle. Mr. Canada indicated that they would plan to put it in the CIP budget over the next couple years. Mr. Morong noted that he was scheduled to take a Certified Permit Reviewer course which would enable him to do more plan review in house.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

RESERVATIONS:

Michelle Graziano requested to use the Morgera Room on 11/28 for a Girl Scout meeting and requested that the fee be waived.

Mr. Canada moved to approve the use and waive the fee. Mr. Lovejoy seconded the motion, which passed unanimously.

Tim Brothers requested to use the Morgera Room on 12/24 for a Christmas Party and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Leslie Blaney requested to use the Morgera Room on 3/12/17 for the Girl Scouts Tea and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion, which passed unanimously.

ADMINISTRATION:

Mr. Deschaine indicated that he had received an email from Town Clerk/Tax Collector Joyce Charbonneau requesting to be paid for unused vacation time due to circumstances not allowing her to take all the time off she is entitled to. Mr. Canada stated that he thought they might need to reinforce the employee policy of only allowing for half pay for hours not used. Mr. Lovejoy noted that he agreed with Mr. Canada but thought that because of the circumstances, it should be allowed this year. Mr. Deschaine stated that he also had extra hours and indicated that he would like to take it as vacation by the end of the year, or that he be paid for the time, or a combination of the two. The Board discussed how they were going to start enforcing the policy.

Mr. Lovejoy moved to allow Ms. Charbonneau to be paid for unused vacation time which could not be carried over into the next year. Mr. Canada seconded the motion, which passed unanimously.

Mr. Canada moved to allow Mr. Deschaine to take his vacation time as presented but if it was not possible for him to take the time, that he would be paid for any hours he could not use or carry over. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine indicated that more people than normal were going to attend the Town Christmas party and requested that the Board allow an extra \$300 to cover the extra costs.

Mr. Canada moved to approve an extra \$300 for the Christmas party. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Deschaine stated that he was starting the permitting process for mosquito control for 2017 and wanted to make sure the Board had no objection to the town using Dragon Mosquito Control.

Mr. Canada moved to allow Mr. Deschaine to continue to use Dragon Mosquito Control. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Deschaine noted that he had received an email from Teresa Walker of ESRLAC requesting that the Town allow signs on Town property at local river crossings and that there were three such locations in Stratham.

Mr. Lovejoy moved to allow the signs to be placed on Town property as presented. Mr. Federico seconded the motion, which passed unanimously.

NEW BUSINESS:

Mr. Federico indicated that he had gotten a request from Marty Wool requesting use of a Town table for Thanksgiving. He continued that he thought it should be approved as he had done a lot for the town. Mr. Deschaine noted that it was against town policy but it was up to the Board.

Mr. Federico moved to approve the request. Mr. Canada seconded the motion, which passed unanimously.

Mr. Canada moved to disband the 300th Committee as recommended by that committee. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Canada stated that the 300th Committee had \$2065.91 on hand in the Heritage Fund and that they recommended keeping it in that fund for use by the Heritage Commission.

Mr. Lovejoy moved the recommendation as presented. Mr. Canada seconded the motion, which passed unanimously.

Mr. Canada noted that out of the remaining balance held by the 300th Committee, they would like to put forward a 2017 warrant article to transfer \$3,503.50 to the Trustees of the Trust Funds for seed money for the 350th anniversary celebration.

Mr. Canada moved to approve the warrant article. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Canada indicated that they wanted to return the balance of the money they hold, currently \$10,082.40, back to the town to reduce taxes.

Mr. Canada moved to approve the request. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Canada stated the Committee further wanted to donate 3 boxes of clothing to Seacoast Family Promise.

Mr. Canada moved to approve the request. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Canada indicated that the Committee also wanted to donate all non-clothing items on hand to the Historical Society.

Mr. Canada moved to approve the request. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Canada discussed the town's RSA 91A policy and the concerns that he had with how the town was complying with the requirements of this State law. He continued that he thought that the Board should be reviewing and approving minutes of non-public sessions during regular meetings. If specific discussion of the particulars needed to be addressed the Board would go into non-public session to do so. The Board indicated they were okay with that process.

The Board discussed when they would do their employee reviews.

The Board discussed who they would like to speak with relative to serving on a committee to review possible infrastructure improvements with the goal of making recommendations to the 2018 Town Meeting..

At 10:57 Mr. Lovejoy moved to adjourn. Mr. Canada seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier
Recording Secretary