

## **MINUTES OF THE JUNE 27, 2016 BOARD OF SELECTMEN MEETING**

**MEMBER'S PRESENT:** Board Members Joe Lovejoy, David Canada and Bruno Federico and Town Administrator Paul Deschaine.

At 7:34 pm Mr. Canada opened the general meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Ms. Bronson reported that the current balance was \$4,555,325.12.

### **SECRETARY'S REPORT:**

Mr. Lovejoy moved to approve the minutes of June 30<sup>th</sup> as amended. Mr. Federico seconded the motion, which passed unanimously.

Ray Tweedie stated that he was running for Nancy Stiles' empty Senate seat. He gave his background and stated that he would work to support the Town's needs if he was elected.

Mike Welty, Energy Commission Chair, went over the accomplishments that they had completed and their upcoming projects. He continued that they were looking to have Dowling Corporation do some energy upgrades at the Police Station. He reviewed the upgrades and asked that the Board approve up to \$3500.00 for those them.

Mr. Canada moved to approve the request as presented. Mr. Lovejoy seconded the motion, which passed unanimously.

### **PARKS AND RECREATION:**

Seth Hickey, Recreation Director, gave an update as to projects going on in town. He reported that the Safety Zone project at the Park had been completed and is operational. He also reported that he had received the Forest Management Plan for the Park. Mr. Hickey brought up the Stone Oven Catering sign at the Park discussed by the Board at its last meeting. He asked if it was okay to have the sign up on Thursdays when the event was going on. The Board indicated they were okay with having it up on Thursdays but no other days during the week. Mr. Hickey stated he was looking into purchasing a ball rebound device for Stevens Park. He continued that he would report back to the Board when he had more information. Mr. Hickey then went over youth sports and upcoming events. He continued that they needed to have the irrigation pump at Stevens Park replaced at a cost of \$1800.

Mr. Lovejoy moved to approve replacing the irrigation pump as presented. Mr. Canada seconded the motion, which passed unanimously.

There was a brief discussion on the types of expenditures to be made from the Recreation Revolving Funds. It was agreed that the fund was not for regular maintenance items but for capital items such as the ball rebound device discussed.

**ASSESSING:**

Andrea Lewy, Town Assessor, stated that she recommended approved for an abatement in the amount of \$3,375.04 for ST Holdings.

Mr. Canada moved to approve the abatement. Mr. Lovejoy seconded the motion, which passed unanimously.

Ms. Lewy noted that she would have an update on the Soft Draw matter at an upcoming meeting.

Ms. Lewy stated that she had two Veteran's Credits, one for Phyllis Hyldborg and one for Robert Nesser, both which she recommended approval.

Mr. Canada moved to approve the Veteran's Credits as presented. Mr. Lovejoy seconded the motion, which passed unanimously.

Ms. Lewy indicated that she needed the Board to sign a form stating that the town would not be requiring inventory forms from residents in 2017. This needs to be reported to the State using the PA 28 form.

Mr. Canada moved that the Board sign the PA 38 form indicating the above information to the State. Mr. Lovejoy seconded the motion, which passed unanimously.

Ms. Lewy noted that the assessor's conference this year would be in Tampa in August and that she had received a \$300 grant to put towards the cost of the trip. She continued that she would be back when she had the exact amount the trip would cost.

**FIRE DEPARTMENT:**

Matt Larrabee, Assistant Fire Chief, gave an update as to what the department had been up to. He continued they were looking to spend \$600 to pay Vickers Consulting to work on putting together a grant application for the air packs scheduled to be replaced. The Board indicated they were okay with the Department going forward with the grant work.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

**RESERVATIONS:**

Jared Eaton requested use of the Morgera Room for the Boy Scouts for every other Sunday in 2017 and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion, which passed unanimously.

Tracy Hall requested use of the Morgera Room for the Girl Scouts for every other Monday starting September 19<sup>th</sup> through 2017 and requested that the fee be waived.

Mr. Canada moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion, which passed unanimously.

Divya Luther requested use of Room A for a retreat on September 10<sup>th</sup>.

Adrian Thomele requested use of the 4H Pavilion on August 16<sup>th</sup> for a birthday party.

Sarah Ross requested use of the 4H Pavilion on September 24<sup>th</sup> for a birthday party.

Nick Sloan requested use of the Scamman Pavilion on July 17<sup>th</sup> for a baby shower.

Andrea Morris requested use of the Front Pavilion on September 11<sup>th</sup> for a dialysis patient appreciation picnic.

Jaime Rice requested use of the 4H Pavilion on August 14<sup>th</sup> for the Lindt Summer Outing. Mr. Canada suggested that they waive the fee as Lindt does so much for the community. Mr. Federico stated he did not think that it would set a good precedent.

Mr. Canada moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion, with Mr. Federico opposed.

#### ADMINISTRATION:

Mr. Deschaine, Town Administrator, discussed the HVAC system replacement that would be taking place that week.

Mr. Deschaine stated that he had the Letter of Intent to make the application for the TAP grant.

Mr. Canada moved to sign the Letter of Intent. Mr. Lovejoy seconded the motion, which passed unanimously.

Mr. Deschaine and the Board had discussions regarding the Exeter water and sewer agreements and the Lane easement.

Mr. Lovejoy asked if the Board would be holding a meeting on July 18<sup>th</sup> while Mr. Deschaine was on vacation. The Board decided they would not have a meeting that evening.

The Board discussed the Route 108 Corridor Study proposed by ADG Planning and Development Solutions. This study would look at the options, and the viability of those options, for the Town's main commercial district. It will attempt to gauge and quantify market conditions, resident preferences, traffic impacts, etc. under three different scenarios: "low-no effort", "medium effort" and "high effort". The base cost is estimated to be \$28,000 with optional additional subcontractor costs of \$12,500 (if needed).

Mr. Lovejoy moved to approve the study as presented and to expend up to \$40,500. Mr. Federico seconded the motion, which passed unanimously.

At 9:38 P.M. Mr. Canada moved to go into non-public session to discuss an issue that could affect the reputation of another. Mr. Federico seconded the motion, which passed unanimously.

At 9:53 P.M. Mr. Federico moved to come out of non-public and seal the minutes. Mr. Canada seconded the motion which passed unanimously.

At 9:54 P.M. Mr. Federico moved to adjourn. Mr. Canada seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier  
Recording Secretary