

## **MINUTES OF THE MAY 11, 2015 BOARD OF SELECTMEN MEETING**

**MEMBER'S PRESENT:** Chairman Tim Copeland, Board Members David Canada and Bruno Federico and Town Administrator Paul Deschaine.

At 7:32 pm Mr. Copeland opened the general meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Treasurer Deb Bronson reported there was \$1,660,413.06 in the general checking account.

Mr. Canada indicated that he would like to apologize publically for the manner in which he spoke to Chief Cook at a prior meeting.

### **DEPARTMENT REPORTS:**

#### **FIRE DEPARTMENT:**

Chief Cook stated that they had responded to 229 calls so far this year.

Chief Cook noted that Jake Lennon wanted to upgrade his license to an EMT license. He continued there was a class in Manchester that cost \$1295.00.

Mr. Copeland moved to expend \$1295 for Jake Lennon to take the EMT course. Mr. Federico seconded the motion, which passed unanimously.

Chief Cook indicated that he had a staffing proposal including SOPs and SOGs to govern both a pay per call proposal and a part time employee proposal. Chief Cook then discussed the proposals in detail and asked if the Board had any questions on them. Mr. Copeland responded that the Board would take the proposals under advisement and would get back to him.

Mr. Sapienza asked for details with the meeting with Newmarket regarding Fire Department staffing. Mr. Deschaine gave a brief synopsis of what happened at the meeting and stated if a proposal came forward, it would be discussed with Chief Cook.

#### **POLICE DEPARTMENT**

Chief Scippa stated the Police Department assisted in the recent bike to school day at SMS on May 8<sup>th</sup>. He continued that 240 kids participated in the event.

Chief Scippa noted that the last 2009 Crown Victoria had been taken off the line. He continued that the transmission had gone and would cost over \$1000 to fix. Chief Scippa stated he was looking for the Board's permission to take the salvageable equipment out of the vehicle and sell the vehicle.

Mr. Copeland moved to allow the PD to take the equipment out of the vehicle and sell the vehicle. Mr. Federico seconded the motion, which passed unanimously.

Chief Scippa stated he was requesting permission to spend \$26,393 from the PD operating budget from the new cruiser line, to purchase this year's police car which was a Ford SUV. He continued that line was currently funded at \$37,000.00.

Mr. Copeland moved to allow Chief Scippa to purchase a new Ford SUV in the amount of \$26,393. Mr. Canada seconded the motion, which passed unanimously.

Mr. Scippa indicated he was looking for permission to spend \$8,500 from the PD operating budget to outfit and letter the new SUV.

Mr. Copeland moved to approve up to \$8,500 to outfit and letter the new police SUV. Mr. Federico seconded the motion, which passed unanimously.

Chief Scippa stated he was looking for permission to spend \$3,120 from the radio CIP budget to purchase and install a Motorola APX 6500 mobile radio with the necessary accessories. Mr. Canada noted that there was still \$2100 in the New Car budget line and why shouldn't that be put toward the cost of outfitting the new car's radio. Chief Scippa replied he would like to keep the \$2100 in the budget for contingencies.

Mr. Copeland moved to approve \$3,120 to purchase and install a Motorola APX 6500 mobile radio with the necessary accessories, to be funded by the Radio Communications Capital Reserve Fund. Mr. Federico seconded the motion, which passed unanimously.

Chief Scippa noted that the new hands free driving law was going into effect on July 1<sup>st</sup>. He continued the department heads were aware of the new law and he was trying to educate staff on the new law. Mr. Sapienza asked how this would affect law enforcement if they needed to use a two way radio or cell phone for an emergency. Chief Scippa responded that the law stated that emergency responders can use two way radios. Mr. Federico asked what kind of enforcement he had planned. Chief Scippa responded that the first step was to educate. He continued that they might have a mountain bike officer out in traffic to start enforcement. Chief Scippa noted the 1<sup>st</sup> offense was \$100 fine and the fines would go up for subsequent convictions.

Mr. Sapienza noted that he was the Co-Chair of the Memorial Day events and wanted to update the Board on the change in procedure for the food at the Firehouse that was funded by the Board. He continued they were going to prepare and serve the food at the noontime celebration at the Firehouse before the event at the Park.

Mr. Copeland moved to authorize Mr. Sapienza to spend up to \$250.00 on food for the Memorial Day events. Mr. Federico seconded the motion, which passed unanimously.

Mr. Sapienza stated that he hoped the Board could make it to the celebration and stated that they were looking for a Board member to serve as the Master of Ceremonies. Mr. Canada indicated that he would be happy to do it.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

**PARK PERMITS/MUNICIPAL CENTER RENTALS:**

The following Park permits and Municipal Center rentals were discussed and acted upon:

Catherine Borgerson requested use of Municipal Center on June 20<sup>th</sup> for a 1<sup>st</sup> Birthday.

Mike Nugent requested use of the 4H Pavilion on August 8<sup>th</sup> for the American Legion Picnic. Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Roger Thompson and Don Meezes requested use of the Top of the Hill on June 27<sup>th</sup> through June 28<sup>th</sup> for the Port City Amateur Radio Club. Mr. Federico moved to approve the request and waive the fee. Mr. Canada seconded the motion, with Mr. Copeland opposed.

Mr. Federico moved to require a 501(c)3 submit a copy of their IRS documentation and not to approve a request until that documentation was provided. Mr. Copeland seconded the motion, which passed unanimously.

Scott Standen requested use of the Scamman Pavilion on June 12<sup>th</sup> for a friends and family gathering.

Pat Polzella requested use of the Scamman Pavilion on June 28<sup>th</sup> for the Hampton Falls Baptist Church Picnic. Mr. Canada moved to approve the request. Mr. Federico seconded the motion, with Mr. Copeland opposed.

Courtney Turner requested use of the Municipal Center on June 28<sup>th</sup> for a baby shower.

Ashley Baron requested use of the Scamman Pavilion on May 27<sup>th</sup> for a birthday BBQ.

Joe Drake requested use of the Front Pavilion on June 8<sup>th</sup> for a 4H Recognition Event. Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion, with Mr. Copeland opposed.

Moharimet Elementary School requested use of the Scamman Pavilion on May 26<sup>th</sup> for an elementary school picnic. Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion, with Mr. Copeland opposed.

**ADMINISTRATION:**

Mr. Deschaine stated that Nate Merrill needed to be reappointed to the Exeter Squamscott River Advisory Committee.

Mr. Canada moved to reappoint Nate Merrill to the Exeter Squamscott River Advisory Committee. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine stated there was a State statute in place for landowners who believed their lots of record were involuntarily merged in the past. He continued if the owners could provide proof that the lots were so merged they could be un-merged. Mr. Deschaine indicated they had received their first application which was found to be correct. He continued it needed to be signed so that it could be sent to the Registry to be recorded.

Mr. Canada moved to approve un-merging the lot of the Beverly R. Hall Revocable Trust, Map 2, Lot 32. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine stated he had talked with the generator company and they were still trying to figure out what the exact problem was. He continued they had contacted Seabrook Station to see how to proceed and expected to hear back soon.

At 9:19 P.M. Mr. Copeland moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier  
Recording Secretary