

MINUTES OF THE AUGUST 25, 2014 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Tim Copeland and Bruno Federico, and Town Administrator Paul Deschaine.

At 7:30 pm the Chair opened the general meeting of the Board of Selectmen.

SECRETARY'S REPORT: Mr. Copeland moved to approve the amended minutes of the regular meeting on August 18, 2014. Mr. Federico seconded the motion, which passed unanimously.

TREASURER'S REPORT: Treasurer Deb Bronson reported that there is \$7,576,815.44 in the general checking account.

NEW BUSINESS: Town Clerk Joyce Charbonneau came before the Board to request permission to purchase two Ingenico ISC 250 signature pads for use when customers use credit cards. Ms. Charbonneau explained that this would allow people to sign right on the handheld screen and would alleviate the need for the Town Clerk's Department to keep copies of credit card receipts. Ms. Charbonneau stated that approximately 21% of all transactions are by credit card. The cost of the signature pads is \$525 each. Mr. Copeland stated that the credit card receipts could be scanned and a general entry of credit card receipts could be made so the Clerk's Department would not need to keep the physical copy but can keep an electronic file. Mr. Deschaine stated that we need to be PCI compliant – (the rating companies that track if you are managing credit card transactions appropriately). Mr. Canada stated that he is concerned about taking supply money to purchase equipment; he would rather this be something that goes to the Budget Committee next year. Mr. Copeland stated that he does not want to spend money for the convenience of a small percentage of the population who use credit cards.

DEPARTMENT REPORTS:

ASSESSING: Town Assessor Andrea Lewy was present at the meeting and presented three Veteran's Credits for the Board to approve. The first one is Christine Eldredge, however, she did not receive her paperwork from the Veteran's Administration, so we will bring this one back to the Board at a future date. The second one is James Murray who served during the Persian Gulf War and Ms. Lewy is recommending the Board approve his Veteran's Credit. The third one is for Mark Phelps. On April 10, 2014 a letter was sent asking for additional information because the current information we have does not show dates that meet the criteria, but there has been no reply. Ms. Lewy recommends that the Board deny the request until we receive the additional information. Mr. Canada moved to approve James Murray's Veteran's exemption and deny Mark Phelps' Veteran's exemption. Mr. Federico seconded the motion, which passed unanimously.

At 7:49 pm Mr. Canada moved to go into non-public session to discuss a matter that could affect the reputation of another, not a member of the Board. Mr. Copeland seconded the motion, which passed unanimously.

At 7:59 pm Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

Ms. Lewy reported that she will be exporting the MS-1 to the Department of Revenue Administration (DRA) on Friday, August 29, 2014. Ms. Lewy reported that the meetings with Town Residents went well; there were a total of 56 residents who scheduled a meeting with regard to their assessments, and 25 emails with questions that the Assessing Department answered. Ms. Lewy reported that the net assessment for this year is \$1,225,699,416 and the gross assessment is \$1,229,441,316.

CHAIRMAN'S REPORT: Mr. Canada reported that the first human case of Eastern Equine Encephalitis (EEE) was reported in Conway, NH. Mr. Deschaine urged residents to use caution from mosquito bites stating there is a list of prevention guidelines on the Stratham website.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week. Mr. Copeland moved that we do not participate in the NHDOT TAP Grant training for Phase II of the Town Center Revitalization at this time. Mr. Canada seconded the motion. The vote passed 2-1.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Patrick Abrami requested the use of the Municipal Center Meeting Room A on August 26, 2014 for a political rally for Scott Brown and requested the fee is waived. Mr. Canada moved to allow the use of the Municipal Center and waive the fee if they do not require janitorial services and the event is open to all members of the public. Mr. Copeland seconded the motion, which passed unanimously.

Chris Dunn requested the use of the Stratham Hill Park Front Pavilion on October 25, 2014 for a group outing. The Board approved the request.

Bryan Crosby requested the use of the Morgera Room on October 12, 2014 for a wedding anniversary party. Mr. Federico moved to allow the use of the Morgera Room. Mr. Canada seconded the motion, which passed unanimously.

Laura Batchelder requested the use of the Stratham Hill Park Front Pavilion on October 1, 2014 for a SMS cross-country race and requested the fee is waived. Mr. Copeland moved to allow use of the pavilion and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Laura Batchelder requested the use of the Stratham Hill Park 4H Pavilion on October 8, 2014 for a SMS cross-country race and requested the fee is waived. Mr. Copeland moved to allow use of the pavilion and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Lisa Kelly requested the use of the Stratham Hill Park Front Pavilion on October 12, 2014 for a wedding. The Board approved the request.

Vicky Cook requested the use of the Morgera Room on August 26, 2014 for computer training. Mr. Copeland moved to allow the use as long as the training is Town related. Mr. Canada seconded the motion, which passed unanimously.

Vicky Cook requested the use of the Morgera Room on September 9, 2014 for computer training. Mr. Copeland moved to allow the use as long as the training is Town related. Mr. Canada seconded the motion, which passed unanimously.

Dileep Kolli requested the use of the Municipal Center Meeting Room A on September 7, September 14, September 21, September 28, October 5, October 19, October 26, November 2, November 9, November 16, November 23, December 7, December 14, and December 21, 2014 for the Balagokulam learning activities for adults and children. The Board approved the request with the understanding that if a conflict arises the Kolli group may be relocated.

Kayleigh Almon requested the use of the Stratham Hill Park Scamman Pavilion on September 13, 2014 for a birthday party. The Board approved the request.

ADMINISTRATION: Mr. Deschaine reported that he has been asked by the community when Trick-or-Treating will be this year. Mr. Federico moved to have trick-or-treating on Thursday, October 30, 2014 from 5 to 7 pm. Mr. Canada seconded the motion, which passed unanimously.

At 8:31 pm Mr. Canada moved to go into non-public session to discuss a matter that could affect the reputation of another, not a member of the Board. Mr. Federico seconded the motion, which passed unanimously.

At 8:41 pm Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

Mr. Canada stated that he has a rental application for 28 Bunker Hill Avenue from Mark LaFountain and Jason Nickerson. Mr. Canada has checked out their employment and income and all appears to be adequate. Mr. Canada moved to give the Chair authorization to negotiate a lease for the same rent as we have been getting for 28 Bunker Hill Avenue. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine stated that he will be at a conference on September 15, 2014 and will not be at the Board of Selectmen meeting. Mr. Deschaine asked the Board for two vacation days, October 9 and 10, 2014. The Board approved his request.

At 8:46 pm Mr. Canada moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Debbie Hensley
Executive Assistant