

## **MINUTES OF THE JUNE 2, 2014 BOARD OF SELECTMEN'S MEETING**

**MEMBERS PRESENT:** Chairman David Canada, Selectmen Tim Copeland and Bruno Federico, and Town Administrator Paul Deschaine.

At 7:10 pm, Mr. Canada moved to go into a non-public session to discuss a personnel matter. Mr. Copeland seconded the motion, which passed unanimously.

At 7:35 pm, Mr. Canada moved to come out of the non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

At 7:37 pm, Mr. Copeland opened the general meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Deb Bronson reported that there is \$2,527,309.64 in the general checking account.

**SECRETARY'S REPORT:** Mr. Copeland moved to approve the amended minutes of the May 19, 2014 meeting. Mr. Federico seconded the motion, which passed unanimously. Mr. Canada moved to approve the minutes of the May 27, 2014 special meeting. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine introduced Nick Pasquale, a graduate student at UNH, who will be serving a public management Fellowship for the Town of Stratham. The program is funded, in part, by the Municipal Association and the Managers Association and the Town of Stratham contributes a third. His main focus will be records management, records storage, records processing, and how the Town can reduce records.

### **DEPARTMENT REPORTS:**

HIGHWAY DEPARTMENT: Highway Agent Colin Lavery was present at the meeting to update the Board on his Department's activities.

Mr. Lavery reported the highway crew worked to get all the grounds and buildings cleaned in preparation of the Memorial Day celebrations. The Veterans' grave markers were engraved and installed prior to Memorial Day and the cemeteries have been fertilized.

Mr. Lavery reported that they have started the 2014 paving and crack sealing program. They will overlay several streets in Town. Today they overlaid Blue Ridge Circle, Hillcrest Road, and Country Farm Road. Mr. Lavery reported that the pavement prices are locked until July 15, 2014.

Mr. Lavery reported that the fuel pump power supply stopped working and was replaced for \$450.00.

Mr. Lavery reported that tree work and sightline pruning is complete for this season.

Mr. Lavery reported that the dump cylinder on truck #9 is being repaired. He also budgeted to have this truck painted and some body repair done. The price to complete the body work is \$6,500. Mr. Canada moved to approve the repairs. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Lavery reported that he is doing Town owned septic inspections throughout the Town and he will have a report for the Board next month.

Mr. Lavery reported that he met with the Conservation Commission to discuss a potential 15 to 20 percent clearing of the Town parcel between Dave Short's property and Barker Farm property. Mr. Lavery recommends not do any clearing on the property at this time and to let it be a natural forest. Mr. Copeland moved to accept Mr. Lavery's recommendation. Mr. Canada seconded the motion, which passed unanimously.

Mr. Lavery reported that the current focus items are the septic pumping, road projects, ball field projects, and cemetery projects. He is still reviewing the electrical bids for the Municipal Center, Highway Department motion plates, and Police Department parking lot for retro fit lights.

Mr. Lavery presented an estimate from Emanuel Engineering, Inc, for proposed work for the Maple Lane cemetery roadway expansion. The proposal includes a field study survey, existing conditions plan, and compilation site plan. The total scope of services is between \$5,000 and \$7,000 which is in the cemetery capital improvement fund. Mr. Canada moved to allow the Cemetery Trustees to spend up to \$7,000 on the Emanuel Engineering and associated work as outlined in the proposal. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Lavery reported that he met with Dave Emanuel and Jim Gove regarding the Reiss property perimeters to check soil conditions. Mr. Lavery met with the Cemetery Trustees and they would like to meet with the Board to discuss funding of a wetlands study.

**NEW BUSINESS:** Resident Peggy Taylor requested a cautionary "Blind Person" sign be placed in a couple places on High Street. Her son is blind and he would like to notify drivers to be cautious in that area. Mr. Canada asked Mr. Lavery what the cost would be to install the signs. Mr. Lavery said that cost for materials would be about \$220. Mr. Canada moved to authorize Mr. Lavery to install the three signs at a cost not to exceed \$300 to be paid by Peggy and Brandon Taylor. Mr. Copeland seconded the motion, which passed unanimously.

#### **DEPARTMENT REPORTS CONTINUED:**

ASSESSING: Town Assessor Andrea Lewy was present at the meeting and presented two abatement applications to the Board for their review. The Board requested Ms. Lewy investigate a few things before they make a decision on the first abatement. Mr. Canada moved to approve the reduction in the assessment to \$441,000 for Suzanne & Jeffrey Wade as recommended by Ms. Lewy. Mr. Copeland seconded the motion, which passed unanimously.

Ms. Lewy presented two current use releases and tax warrants for the Board to approve. The first one is for Albert Carbonneau, Map 14 Lot 38, 6 Roby Jewell Lane. Mr. Copeland moved to approve the release. Mr. Canada seconded the motion, which passed unanimously. The second

request is for Kirk Scamman, Map 9 Lot 113, 6-16 Frying Pan Lane. Mr. Copeland moved to approve the release. Mr. Federico seconded the motion, which passed unanimously.

Ms. Lewy requested that the Board approve the Murdough Assessing Services contract for the 2014 statistical update for Christina Murdough as her assistant. Mr. Canada moved to approve the assessing contract. Mr. Federico seconded the motion, which passed unanimously.

At 8:38 pm, Mr. Canada moved to go into a non-public session to discuss a potential court case regarding current use. Mr. Copeland seconded the motion, which passed unanimously.

At 8:53 pm, Mr. Canada moved to come out of non-public and seal the minutes due to the nature of the of the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

Ms. Lewy requested that the Board approve the Land Use Change Tax for the 20 lots on the Bunker Hill Commons Development for \$120,000 based on a value of \$1,200,000. Mr. Copeland moved to approve the Land Use Change Tax as recommended by Ms. Lewy. Mr. Federico seconded the motion, which passed unanimously.

**PARKS & RECREATION:** Director Seth Hickey was present at the meeting to update the Board on his Department's activities.

Mr. Hickey made a request to the Board to hire a second seasonal employee at Stratham Hill Park, not to exceed the budgeted amount of \$8,500. He stated that he would like to maximize mowing and maintenance when the weather cooperates. Mr. Copeland moved to allow the seasonal hire as long as the budgeted amount is not exceeded, and to accept Mr. Hickey's recommendation to hire Jackson Elwell. Mr. Canada seconded the motion, which passed unanimously

Mr. Hickey updated the Board on the proposed background screening program stating they have developed an acceptable policy and procedures. Mr. Hickey will bring it to the Board for approval at the next meeting. Mr. Hickey recommends that the enactment of the policy be effective after the soccer season begins. The Board discussed various timelines for enacting the policy and what the appeal process should be. Mr. Canada moved to accept the final draft as presented by Mr. Hickey to include a Select Board involvement in the appeal process and to have an effective date of October 1, 2014. Mr. Federico seconded the motion, which passed 2-1 with Mr. Copeland voting no.

**MEETINGS:** The Chair then reviewed the meetings held this past week.

**PARK PERMITS/MUNICIPAL CENTER RENTALS:**

The following Park permits and Municipal Center rentals were discussed and acted upon:

Mollie Mulligan with the Seacoast Mother Association had previously been approved to use the Stratham Hill Park on August 2, 2014. They are requesting a petting zoo at their event. Mr. Canada moved to allow the petting zoo and to have Kim Woods designate where to put it. Mr. Copeland seconded the motion, which passed unanimously.

John Dold, on behalf of the 300<sup>th</sup> Anniversary Committee requested use of the Stratham Hill Park Front Pavilion on August 14 - 16, 2015 for a Pow Wow. The Board approved the request, and waived the fee.

John Dold, on behalf of the 300<sup>th</sup> Anniversary Committee requested use of the Stratham Hill Park Front Pavilion on September 18 - 20, 2015 for a reenactment. The Board has questions about this event and will make a decision after speaking with Mr. Dold.

Julie Fogg requested use of the Stratham Hill Park 4H Pavilion on August 8, 2014 for a welcome dinner. The Board approved the request.

Andrea Baudet requested use of the Stratham Hill Park 4H Pavilion on June 22, 2014 for a graduation party. The Board approved the request.

Jean Corson requested use of the Stratham Hill Park 4H Pavilion on August 17, 2014 for a family picnic. The Board approved the request.

Alan Knight requested use of the Stratham Hill Park Front Pavilion on August 28, 2014 for a Marine Corp reunion. The Board approved the request.

Jeremy Hite requested use of the Stratham Hill Park 4H Pavilion on June 7, 2014 for a birthday party. The Board approved the request.

Adrianna Chagnon requested use of the Stratham Hill Park Scamman Pavilion on July 27, 2014 for a birthday party. The Board approved the request.

Michelle Graziano requested use of the Municipal Center on June 17, 2014 for a Girl Scout Bridging Ceremony. Mr. Copeland moved to approve the use of the Municipal Center and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Mr. Canada stated that the 300<sup>th</sup> Anniversary Committee has requested having a tent at the Stratham Fair this year. The guest for the 2015 Pow Wow would like to sell handmade crafts and the 300<sup>th</sup> Committee would sell other items. Mr. Canada asked if they would be covered under the Town insurance, and he questioned whether the Committee should have to pay the \$150 fee for the tent since they are a Town Committee. Mr. Deschaine said that they are covered under the Town insurance. The Board decided to table the conversation about the fee until John Dold comes to a Board meeting next week.

Mr. Deschaine reported that the Emanuel Engineering proposal for wetlands permitting will have a pre application meeting to narrow down the scope.

Mr. Canada reported that Fred Emanuel is interested in serving on the Town Center Revitalization Committee. Mr. Canada moved to appoint Fred Emanuel to the Town Center Revitalization Committee. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine reported that he received a raffle permit request from the New Hampshire SPCA. They will run a raffle for cruises and vacation certificates, and dog bones. Mr. Copeland moved to approve the raffle permit. Mr. Federico seconded the motion, which passed unanimously.

At 10:04 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Debbie Hensley  
Executive Assistant