

MINUTES OF THE MAY 19, 2014 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Tim Copeland, and Bruno Federico, and Town Administrator Paul Deschaine.

At 7:09 pm, Mr. Canada moved to go into a non-public session to discuss a personnel matter. Mr. Federico seconded the motion, which passed unanimously.

At 7:30 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Canada announced that they have extended the employment contract of Chief Scippa for an additional three years. Mr. Canada said they are very pleased to do so, stating they are very happy with the work Chief Scippa is doing.

At 7:33 pm, the Chair opened the general meeting of the Board of Selectmen.

SECRETARY'S REPORT: Mr. Federico moved to approve the amended minutes of the regular meeting on May 12, 2014. Mr. Copeland seconded the motion, which passed unanimously.

NEW BUSINESS: John Dold, on behalf of the 300th Anniversary Committee, reported to the Board on the Town Motto contest. He stated that there were 116 submissions to the contest. The Committee voted and the top three submissions were presented to the Selectmen for their selection. The top choice is "Inspired by the past – committed to the future" and the Committee is requesting that the Selectmen would consider that as the Town motto. Mr. Dold also reported to the Board that they have a new volunteer for the committee, Carol Hazekamp, and asked the Board if they would consider her to replace Jeff Hyland. Mr. Canada moved to appoint Carol Hazekamp to serve on the 300th Anniversary Committee to take the slot that was vacated by Jeff Hyland. Mr. Copeland seconded the motion, which passed unanimously. Mr. Canada moved to adopt "Inspired by the past—committed to the future" as Stratham's Town motto. Mr. Copeland seconded the motion, which passed unanimously.

TREASURER'S REPORT: Treasurer Deb Bronson reported that there is \$1,876,991.33 in the general checking account.

NEW BUSINESS CONTINUED: The Board invited Diedre Lawrence to the table to discuss her application to serve on the Board of Adjustment. Mr. Copeland moved to appoint Diedre Lawrence to serve on the Board of Adjustment. Mr. Federico seconded the motion, which passed unanimously.

Mr. Canada, on behalf of the Selectmen, extended his condolences to the Arkell family and the Town of Brentwood.

Mr. Canada announced that there will not be a Selectmen's meeting next Monday because it is Memorial Day. He invited everyone to attend the Memorial Day Observance at Stratham Hill Park on Monday, May 26th at 1:30 pm.

DEPARTMENT REPORTS:

PLANNING: Town Planner Lincoln Daley was present at the meeting and updated the Board on current and future Planning Board applications and projects.

Mr. Daley reported on two projects that will come before the Planning Board on May 21, 2014. Sarannie, LLC, and ST Holding Company, LLC, for the property located at 37 & 39 Portsmouth Avenue to review the site plan application and conditional use permits to construct a 7,125 square foot auto dealership building expansion, parking lot and roadway improvements, and related lighting, landscaping and drainage enhancements. Public Service of New Hampshire will come before the Planning Board to discuss conditional use permit to conduct improvements, compliance, and maintenance on an existing transmission line within the designated Public Service of New Hampshire utility right of way. Mr. Daley reported that there will be a public meeting to discuss Sarnia Properties – the company that purchased the property that Lindt retail facilities are on. They are looking to amend their site plan approval that they were given earlier this year. One of their tenants decided not to lease one of the buildings and they have found a new tenant to lease space, it is a daycare facility.

Mr. Daley reported that on June 4th Varsity Wireless, LLC will have a public hearing to review the site plan application and conditional use permit and a special exception permit application to replace an existing 165' tall lattice telecommunications tower with a 185' tall monopole telecommunications tower, associated antennas and cabling, and the installation of ground based telecommunications equipment as well as associated fencing. Also on June 4th AutoFair Realty II, LLC will have a public hearing to review the site plan application to construct at 25,600 square foot auto dealership and related lighting, landscaping, drainage, and parking/access improvements.

Mr. Daley reported that there are ongoing meetings of the Town of Stratham Planning Board regarding storm water management regulations to amend the Town of Stratham's site plan review regulations and subdivision regulations related to stormwater management.

Mr. Daley reported that the Economic Development Committee (EDC) will be meeting tomorrow night to go over the language for the 79-E program. The EDC is working on the Economic Revitalization Zone to finalize the application to send to the State. The goal is to have this ready to bring to the Board of Selectmen very soon with some draft language for them to consider for endorsement.

Mr. Daley reported on current projects that are ongoing. One is the report on offsite improvement funds and performance bonds, stating they anticipate a letter of credit from Makris Development in relation to the cistern for Bunker Hill Avenue. Another project is the Transportation Enhancement Grant for the Town Center project. The RFQ process concluded today and they received two bids. Mr. Deschaine stated that we have two weeks to review them and we will negotiate a price with the number one choice.

Mr. Daley reported that Emanuel Construction and Gove Environmental are working with the Town on a wetlands application to submit to the State. At 8:06 pm, Mr. Canada moved to go into non-public to discuss the negotiation aspects of this proposal. Mr. Federico seconded the motion, which passed unanimously.

At 8:25 pm, Mr. Federico moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Canada seconded the motion, which passed unanimously.

BUILDING CODE ENFORCEMENT: Terry Barnes was present at the meeting to update the Board on the current status of ongoing building inspections, issues, and applications before the Board of Adjustment. Mr. Barnes reported that the contractors will install the fence for erosion control on the building site for the Lindt project. Internal renovations will begin on the 2nd floor of the old office building by Milestone Engineering. At Georgetown Bank, 3 Portsmouth Avenue, the electrician is doing the wiring on building #1, and on building #4 the framing is going up. Mr. Barnes explained that what was going to be the dialysis center will now be expanded into a daycare to house 97 children, which will result in a regional impact joint meeting between Exeter and Stratham because of the proximity to Exeter and traffic and safety concerns.

Mr. Barnes reported that he has been in contact with the tenant at 68 Portsmouth Avenue to require him to clean up the property and bring it into compliance with the zoning ordinance. Mr. Barnes reported that John Decker is hosting a charity event on May 31, 2014. Mr. Deschaine reported that Mr. Decker is working with the Fire Chief for this event and the Fire Chief stated there should be fire personnel on site during the event and would like Mr. Deschaine to confirm with the Board that the detail charge will be \$17.00 per hour for the fire fighter and \$7.00 cost for administration. The Board agreed to those charges. There will be an additional charge if apparatus is required. Mr. Barnes said that Edie Barker is logging on her property, and all of the paperwork has been submitted to the State. Mr. Barnes reported that tenants who were evicted at 174 Bunker Hill Avenue came into the office very angry with Mr. Barnes because of mold spores in the home. Mr. Barnes told the family to contact their attorney. Mr. Barnes has spoken to the owner of the property about taking care of the mold problem. Mr. Barnes reported that he spoke with the owner of the Shell station regarding some landscaping issues and the owner will take care of it. Mr. Barnes reported that Stan Walker inquired about doing work at Colleen Lake's property and Mr. Barnes told him that she has not yet filed for any permits. Mr. Canada said that if she is just intending to hook up to the Fire Department's water supply, he believes she already got permission from the Town several years ago in the terms of an easement with the Town. Mr. Barnes and Mr. Daley will look into that.

POLICE DEPARTMENT: Chief Scippa stated to the Board that Highway Agent Colin Laverty did a great job landscaping the Police Department, he had some great ideas and he and his crew came in and got it done in less than two days – it looks terrific.

Chief Scippa reported that Police Officer Grant Fotheringham received a letter of appreciation for his assistance that he gave to a residence.

Chief Scippa reported the new car that was budgeted for will be picked up May 23, 2014 and the cost of that vehicle is \$25,653. The Chief asked permission from the Board to expend that amount from the new cruiser line item in the operating budget. Mr. Copeland moved to allow the expenditure. Mr. Federico seconded the motion, which passed unanimously. Chief Scippa stated that the remainder of the line item is budgeted to outfit the car with emergency lighting, cages, etc. The Chief will come to the Board with the price quote as soon as he has it.

Chief Scippa requested of the Board to spend an additional \$600 from the training budget for Tri-Tech to bring in computers for the one day 8-hour on-site training for the entire Police Department. The Board had previously authorized funding of \$1500 for this training but Chief Scippa had underestimated the expense involved. The training will address the use of records management, case management, and property management within the IMC system. Mr. Copeland moved to approve the request to expend an additional \$600. Mr. Federico seconded the motion, which passed unanimously.

Chief Scippa reported that the Stratham Memorial School just voted to purchase some technology for their building which will significantly enhance their school safety infrastructure. The technology is called Copsync and will be put on every computer in the school and will allow any person in the building to immediately send a lock-down notification. It also sends an immediate message to dispatch, to the police station, and will also notify the five closest police cars in the area. It opens up a chat room so that teachers in the building can communicate with each other and with the Police Department. There is a cost involved for the Police Department to link up with the system; SMS will pay for the first year service. The cost is \$120 per laptop for the Police Department per year, and Chief Scippa will build it into the next operating budget.

Chief Scippa presented the Board with a lease for the police motorcycle, stating that it is the 3rd year of a 3-year lease for the police motorcycle. The only cost to the Town is for maintenance. The Chief reported that the motorcycle was used today at the Police Memorial in Concord, it was used last Friday to help escort Officer Arkell from the Medical Examiner's office back to Exeter, it will be in the Memorial Day parade on Monday, and this summer it will be used for speed enforcement. Mr. Copeland moved to approve and sign the lease. Mr. Federico seconded the motion, which passed unanimously.

Chief Scippa reported that they had the power board replaced on the video and audio recording system and it was discovered that the DVR has burned up and it needs to be replaced. The Chief is working with Paul Wolf to make sure that the solution that is brought to the Board will be appropriate, within budget, and expandable for future use.

Chief Scippa requested permission from the Board to expend from the radio replacement CIP fund \$2669 for the new mobile radio that will go into the new car. This is a \$500 savings from the last time we purchased a radio because Motorola is having a sale. Mr. Copeland moved to allow the expenditure. Mr. Federico seconded the motion. The motion passed 2 – 0 (Mr. Federico had left the room).

Chief Scippa shared with the Board that he got a letter from the Golf Club of New Hampshire inviting the Police, Firefighter, and EMS personnel from Stratham and Greenland to an

appreciation day that would include golfing and a cookout. The date of the event is yet to be determined. The Board approved that they can accept this invitation.

Chief Scippa reported that a representative from the New Hampshire Fisher Cats came to the station to give several tickets to a Fisher Cats game on Monday, May 26, 2014. It is a Memorial Day celebration and they invite all Police Officers, Fire Fighters, EMS, and Military people; it is sponsored by BAE Systems. The Board approved that they can accept this invitation.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Peggy Small-Porter requested use of the Municipal Center on June 23, 2014 for an annual meeting of the Richie McFarland Children's Center and requested to have the fee waived. Mr. Federico moved to accept the request and waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Katelyn Nowak requested use of the Stratham Hill Park Scamman Pavilion on June 28, 2014 for a birthday party. The Board approved the request.

Katelyn Nowak requested use of the Stratham Hill Park 4H Pavilion on June 21, 2014 for a birthday party. The Board approved the request.

Laura Ann Hampe requested use of the Municipal Center on June 14, 2014 for a graduation party. The Board approved the request.

Christopher Horack requested use of the Firehouse on May 31, 2014 for the Exeter HS Theater Department banquet. Mr. Copeland moved to deny the request stating that it does not meet the criteria but they would allow the group to use the Municipal Center because Mr. Horack is a Stratham resident. Mr. Canada seconded the motion, which passed unanimously.

Mollie Mulligan requested use of the Stratham Hill Park Scamman Pavilion on August 2, 2014 for the Seacoast Mothers Association. The Board approved the request.

ADMINISTRATION:

Mr. Deschaine confirmed with the Board that the employee meeting with the Board will be on Tuesday, June 10, 2014 at 3:00 pm. Mr. Copeland moved to spend \$75 on refreshments. Mr. Canada seconded the motion, which passed unanimously.

Mr. Deschaine reported that the Historical Society door replacement proposal is still in discussions. The Historical Society will contribute up to \$1,000 toward the total cost of the \$2865 proposal. They will look at the itemized list of the doors to be replaced and set a priority

on the most urgent if the funds are not appropriated. The number one priority is the door that leads to the bulkhead; it needs to be an insulated door.

Mr. Deschaine presented to the Board a proposal for the Town Office replacement server. The proposal has three options and the recommended option is \$10,155. This proposal does not include the backup for the server. Paul Wolf recommends using Barracuda for the backup server which is the service the Police Department is currently using, stating it has a box beside the server that saves one day's worth of work locally and interacts with a cloud base backup system, storing a full year worth of fully recoverable data. There is support costs associated with this system and Paul Wolf recommends the five-year plan that would yield a cost savings over time. The total recommended proposal is \$21,349. Mr. Deschaine stated that there is \$22,790 in the capital budget for this item. Mr. Canada moved to approve the recommended option for the backup system and the server with the provision that the Library fund their share of the costs, that share to be determined by Paul Wolf, Paul Deschaine, and Lesley Kimball. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine reported to the Board that a parent wants to hold a bake sale at Stratham Hill Park to benefit the Girls on the Run program. Mr. Copeland moved to deny the request. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine presented the Board with two "Intent to Cut" applications for the Board to sign. One is for a limited cut on the Rollins Farm property, the second one is Lindt Chocolates; they need to clear a little bit of acreage in order to get their addition built. The Board approved and signed the applications.

NEW BUSINESS CONTINUED: Mr. Deschaine reported that we received a request from Amber Buckingham, who is a former member of the Playground Committee, asking to plant a tree and place a plaque in memory of Hillary Ehlen and Claire Ellis at the Stevens Park playground. There was discussion among the Board about this request. Mr. Copeland moved to approve the request under the direction of the Parks and Recreation Director as to the type of tree and the maintenance needed with the proviso that we will not warranty the tree. Mr. Federico seconded the motion, which passed unanimously.

Mr. Canada moved to have Matt Gunn serve on the Public Works Commission. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Copeland moved to allocate \$250 for food and drink for the Memorial Day activity at the Fire House. Mr. Canada seconded the motion, which passed unanimously.

At 10:07 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Debbie Hensley
Executive Assistant