

## **MINUTES OF THE MAY 12, 2014 BOARD OF SELECTMEN'S MEETING**

**MEMBERS PRESENT:** Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:06 pm, Mr. Canada moved to go into a non-public session to discuss a personnel matter. Mr. Copeland seconded the motion, which passed unanimously.

At 7:25 pm, Mr. Canada moved to come out of the non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

At 7:37 pm, the Chair opened the general meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Treasurer Deb Bronson reported that there is \$1,969,975.52 in the general checking account.

**SECRETARY'S REPORT:** Mr. Federico moved to approve the amended minutes from the regular meeting on May 5, 2014. Mr. Copeland seconded the motion, which passed unanimously.

### **DEPARTMENT REPORTS:**

**FIRE DEPARTMENT:** Chief Rob Cook was present at the meeting to update the Board on his Department's activities. He reported that there have been 194 calls so far this year which is normal. They are using the mutual aid ambulance once every couple of weeks during the day. One person just passed the EMT test and three more are currently training for the EMT test.

Chief Cook presented the Board with two proposals to have work done in the Morgera room. They need to have some sheet rock replaced, the room repainted, and would like to install chair rail. Mr. Copeland stated that we need to paint and need the chair rail but we also need to find a solution for the wall where the tables are stored because they are causing damage to the wall. Mr. Canada moved to approve Graham Construction to install the chair rail and to paint, but that no work will be done until we resolve the table issue. Mr. Copeland seconded the motion, which passed unanimously.

Chief Cook reported that there is some water damage on the second floor, up in the kitchen area. They are looking into the cause of the water damage and have replaced some tiles.

Chief Cook reported that there are some cracks in the parking lot. Chief Cook will work with Mr. Laverty to see what cracks need to be sealed on other Town roads and parking lots and get estimates for all of the work.

Parks and Recreation Director Seth Hickey was present at the meeting to update the Board on the background screening policy. If the Board approves Mr. Hickey would like to use Southeastern Security Consultants, Inc. (SSCI) for the background screening. SSCI recommended we change our disqualifiers because they are too specific to the State of New Hampshire and have a lot of

gray area which would put the onus on us to do the disqualifying process. The National Parks and Recreation Association recommends that we use the national standards. Mr. Hickey will bring the final draft to the Board when it is completed. Mr. Canada stated that the Board of Selectmen should be the final appeal process and he would like to see that in the final draft. Mr. Copeland disagreed with having the Selectmen as the final appeal process. Mr. Federico believes there needs to be some sort of an appeal process. He asked Mr. Hickey what appeal process does SSCI have in place. Mr. Hickey will get the answer to that question from the SSCI and asked the Board if they have any other questions for him to ask. Mr. Federico said he would like to see if they have a paper copy of their policies and procedures about the appeal. The Board gave Mr. Hickey some suggestions for wording for the disqualifiers.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

### **PARK PERMITS/MUNICIPAL CENTER RENTALS:**

The following Park permits and Municipal Center rentals were discussed and acted upon:

Abhishek Vaidyal requested use of the Municipal Center on June 22, 2014 for a baby shower. The Board approved the request.

Kevin Leonard requested use of the Stratham Hill Park Scamman Pavilion on June 4, 2014 for a Hannaford Regional picnic. The Board approved the request.

Roger Thompson requested use of the Stratham Hill Park – Top of the Hill on June 27, 28, & 29, 2014 for the Port City Amateur Radio Club and requested the fee be waived. The Board approved the request. Mr. Copeland moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Scott Standen requested use of the Stratham Hill Park Scamman Pavilion on June 13, 2014 for a graduation party. He requested the fee be waived because he is on the volunteer fire department. Mr. Copeland moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Laura Batchelder of the Stratham Memorial School requested use of the Stratham Hill Park Front Pavilion on June 5, 2014 for a school field day and requested the fee is waived. Mr. Federico moved to approve the request and waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Laura Batchelder of the Stratham Memorial School requested use of the Stratham Hill Park Front Pavilion on June 12, 2014 for a class field trip and requested the fee is waived. Mr. Federico moved to approve the request and waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Laura Batchelder of the Stratham Memorial School requested use of the Stratham Hill Park Front Pavilion on June 13, 2014 for a class field trip and requested the fee is waived. Mr. Federico

moved to approve the request and waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Laura Batchelder of the Stratham Memorial School requested use of the Stratham Hill Park Front Pavilion on June 16, 2014 for a class field and requested the fee is waived. Mr. Federico moved to approve the request and waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

#### **ADMINISTRATION:**

Mr. Deschaine stated that the best day and time for the general employee meeting with the Board of Selectmen is June 10, 2014 at 3:00 pm. Mr. Canada stated that the Selectmen will look at their calendars to see if that date and time works for them.

Mr. Deschaine stated that the Heritage Commission gave him a proposal for door replacements at the Historical Society building. The quote is from Crow Construction for \$2800, to include replacing all of the doors. Mr. Canada stated that it is premature to approve this tonight because the Heritage Commission is discussing mitigating some of the costs. Mr. Federico stated that they should have included this in the budget request process. Mr. Canada recommended waiting until they hear from the Heritage Commission after their discussion. Mr. Canada will ask the Commission, on behalf of the Board, how much can they contribute to the cost to replace the doors; the need status, i.e. is it urgent or can it wait for the next budget cycle; and if the louvered door will have a fire rating.

Mr. Deschaine presented to the Board a deed waiver that the tax collector needs as there is one person who is entering into a payment agreement. It is needed for her records that the Board would not accept the deed based on that agreement.

Mr. Deschaine presented to the Board the first half of the 2014 Tax Warrant for them to sign.

Mr. Deschaine presented to the Board a contract for them to review for Chris Murdough for the 2014 Statistical update to be signed at a future Board of Selectmen meeting.

Mr. Deschaine reported to the Board that he received a complaint from a religious nonprofit organization who wants to challenge the Town's ordinance against going door to door. They are stating that they are not selling anything nor asking for donations. Mr. Canada moved to suspend the enforcement of the ordinance and to have Mr. Deschaine work to amend the ordinance. Mr. Federico seconded the motion, which passed unanimously. Mr. Canada asked Mr. Deschaine to contact the NH Municipal Association to see if they have insight on the legal rights of the Town to have the ordinance.

Mr. Deschaine reported that he has had three inquiries to service on the Board of Adjustment, one of those have submitted an application. The Board requested that Mr. Deschaine have the applicant come before the Board so that they can interview her.

Mr. Deschaine reported that he received final comments from the DOT on the engineering study that GPI did for us. The comments are minor and Mr. Deschaine has forwarded them on to GPI

for them to resolve to DOT's satisfaction. The RFQ was approved by DOT and an ad was placed in the Union Leader on May 11, 2014. The RFQ closes on May 16, 2014.

Mr. Canada reported that the Heritage Commission met on the request from the resident who wants to use his metal detector on the Cushman property, and the Heritage Commission does not approve. The Commission said that only a formal supervised archeological dig would be acceptable to them.

At 9:00 pm, Mr. Federico moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Debbie Hensley  
Executive Assistant