

MINUTES OF THE APRIL 14, 2014 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:35 pm, the Chair opened the general meeting of the Board of Selectmen.

TREASURER'S REPORT: Treasurer Deb Bronson reported that there is \$3,496,922.09 in the general checking account.

SECRETARY'S REPORT: Mr. Copeland moved to approve the amended minutes from the regular meeting on March 31, 2014. Mr. Federico seconded the motion, which passed unanimously.

NEW BUSINESS: Laura Batchelder from Stratham Memorial School asked the Board if they could close Gifford Farm Road on Wednesday, May 7, 2014 from 1:30 p.m. – 2:30 p.m. for the annual Wellness Walk. Mr. Canada moved to allow the school to close Gifford Farm Road between 1:30 p.m. – 2:30 p.m. on May 7, 2014 in coordination with Chief Scippa's assistance. Mr. Federico seconded the motion, which passed unanimously.

DEPARTMENT REPORTS:

POLICE DEPARTMENT: Chief Scippa reported to the Board that in addition to helping Stratham Memorial School with the Wellness Walk, May 7, 2014 is also the National Bike to School day program. There is a movement through the PTO to encourage all students and parents to participate in the Bike to School program. Chief Scippa has met with the organizers of the event and he is working with them and will have personnel available at two different locations on Route 33 to assist the participants with crossing the road with their bikes—both in the morning, and in the afternoon.

Chief Scippa reported that while working on the annual filing with the Department of Justice Equitable Sharing Agreement Report (Drug Forfeiture report), the math was off by \$20 and he had to investigate why. He had to go back four years to find the error. Chief Scippa brought before the Board, for their approval and signatures, the amended reports that need to be refiled. Mr. Canada moved to approve and sign the reports. Mr. Federico seconded the motion, which passed unanimously.

Chief Scippa reported that he was contacted by the Department of Safety dispatch system to see if Stratham wants to sign up to be a participating member of New Hampshire's emergency notification system – specifically if we did, we would need to complete a form that allows us to access that system. Chief Scippa explained that this is a reverse 911 system that the State offers. It is not a robust system; it is a very new system; not a bad thing to have as a back-up; but it is free. He explained that it would not cost us anything to participate and it is better than not having a system at all. The State asks that the Town designate only two authorized officials to access the system. Chief Scippa recommends that the Board have Chief Scippa and Town Administrator, Paul Deschaine as the authorized officials. Mr. Copeland moved to approve and

to authorize the Chair to sign the forms. Mr. Federico seconded the motion, which passed unanimously.

Chief Scippa reported that car #3 which is a 2009 Crown Victoria was recently brought in for repairs after it was found to be overheating. The garage advised that it needs a new thermostat and a new intake manifold to address the obvious issues. They believe that once they take the intake manifold off, they will see some engine damage. Sullivan Tire's gave an estimate of \$893, Chief Scippa would be happy to bring it to Graham Tire and Auto to let them take a look at it. Mr. Copeland said if it is not under warranty, then we should explore using Graham Tire and Auto for the car repairs. Chief Scippa reported that this vehicle currently has 127,526 miles on it and it is not being used at this time, he asked the Board to consider letting the Police Department get rid of this car stating that it is not worth putting money into it. Mr. Canada recommended that Chief Scippa take the car to Graham to see what needs to be done to keep it on the road for a few more months.

Chief Scippa reported that the title for the 2003 Tahoe is missing – stating that he has looked everywhere he can think of. The Board had given permission to sell it. Chief Scippa sent a request to the DMV for a duplicate title. During the search for the title Chief Scippa has been approached by some folks in Town who expressed an interest in the Tahoe, and asked if the Town would consider doing a sealed bid process for those folks in Town who are interested in purchasing the Tahoe. The Board gave Chief Scippa permission to go with the sealed bid process listing all that is wrong with the vehicle but to first look at what it would go for if he sold it online.

Chief Scippa reported that the Police Department generator did not go on when there was a power outage on March 30, 2014. The generator was inspected on April 1, 2014, the battery was replaced and they reset the weekly test, it all seems to be working fine now.

Chief Scippa reported that the video and audio recording system that covers the booking room and the sally port lost one of its power supply panels and the recording equipment went down. He called Paul Wolf who was able to determine that at least one of the power supplies was shot and he suggested that we call the vendor. The vendor was able to replace some of the necessary power issues and it was discovered that the DVR unit that we are using is starting to slowly fail which caused the programming issues. It was recommended that we replace the DVR unit with a newer model. We are waiting for some replacement quotes to present to the Board at a later date.

Chief Scippa made a request to the Board to expend \$1500 from the training budget to hire Tri-Tech (formerly IMC) to conduct a one day 8-hour on-site training for the entire Police Department. This training will address the use of records management, case management, and property management within the IMC system. Mr. Copeland moved to approve the request to expend \$1500 for training. Mr. Federico seconded the motion, which passed unanimously.

Chief Scippa brought the state permit for the Chief Maloney run for the Board to sign. The run will be on March 27, 2014. The Department mailed notices to inform the residents who live along the race route. They have placed a public service announcement to the media so that they will post it on the internet newspaper and in the newspaper. The Police Department also placed

traffic warning signs on Bunker Hill and Union Road right now to let folks who are driving through the area know that the race will be on March 27th and have posted the race on the Town website. Chief Scippa has confirmed with the race committee that all of the traffic control points are covered. Currently there are 650 participants who have signed up for this race. Mr. Copeland moved to approve and have the Chair sign the permit. Mr. Federico seconded the motion, which passed unanimously.

Chief Scippa reported that officer Chuck Law will be an honored guest during National Police Week in Washington DC during the week of May 11, 2014. The National Law Enforcement Memorial Association is sending him and his family to DC to recognize him for his actions during the Greenland incident.

NEW BUSINESS CONTINUED: Kelly Lemos of the SPCA asked the Board for permission to serve alcohol during the Paws Walk at the Park. Samuel Adams, the sponsor of this event, would like to give samples of beer to the adults – they would not be selling beer at this event. SPCA would have an insurance rider to cover the liability. The Board discussed whether or not to allow the sponsor to give samples of beer at the event. Mr. Canada moved to allow the SPCA to have the Samuel Adams sponsored beer tent in a confined area; policeman in the park; provide liability insurance in the amount of \$1 million; and to authorize Mr. Deschaine to sign the paperwork. Mr. Federico seconded the motion. The motion passed two to one with Mr. Copeland voting against.

ADMINISTRATION:

Highway Agent Colin Lavery reported to the Board about a concern that there is not a street sign on French Lane and a resident who is battling cancer is concerned that if they have to call for emergency help they would not be able to find the home. They have requested that a street sign be posted. Mr. Deschaine said that French Lane is on Town maps but it is a private road and not a Town maintained road. Mr. Canada expressed that this is a private road and the Town should not make an exception in this case as it could open “a can of worms.” Mr. Federico agreed with Mr. Canada. Mr. Copeland asked if the resident was willing to pay for the sign. Mr. Lavery said yes they would be willing to pay for the sign but would want the Highway Department to install it. Mr. Copeland said he does not have an issue if the resident wants to purchase the sign, to have the Highway Department install it. Mr. Canada said that for \$100 from the resident the Town will furnish and install the sign.

Mr. Lavery reported that there was a storm water drainage issue in front of the Town Hall on March 30, 2014. The catch basins have siltation sacks, and some silt and sand had washed into the silt bags and it was not able to drain properly and caused the water to flood on the road causing some erosion on the Ouellette property at 11 Bunker Hill Avenue. The damage was documented by Mr. Lavery and he met with Makris Development and Severino Trucking. Tom Severino has since removed the silt sacks from the structure and has agreed to fix the damage on the Ouellette property.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

JoAnne Schottler with the Pease Greeters has requested the fee is waived for their previously approved Pease Greeters event at Stratham Hill Park – Front Pavilion on September 14, 2014. Mr. Copeland moved to waive the fee. Mr. Canada seconded the motion, which passed unanimously.

Julie Colella requested use of the Stratham Hill Park 4-H Pavilion on June 14, 2014 for a graduation party. The Board approved the request.

Patricia Elwell requested use of the Municipal Center on June 5, 2014 for the Exeter Area Garden Club Board of Directors meeting. Mr. Copeland moved to approve the request and waive the fee. Mr. Canada seconded the motion, which passed unanimously.

Joey Haines requested use of the Stratham Hill Park Scamman Pavilion on May 10, 2014 for a birthday party. The Board approved the request.

Chelsea Bourasa requested use of the Municipal Center on June 28, 2014 for a bridal shower. The Board approved the request.

Chip Jensen requested use of the Stratham Hill Park 4-H Pavilion on June 15, 2014 for a graduation party. The Board approved the request.

Lorrie Beaulieu requested use of the Municipal Center on April 25, 2014 for a birthday party. The Board approved the request.

Ellen Ellis requested use of the Firehouse on April 16, 2014 for a cub scouts meeting. The Board approved the request.

Jennifer McCusker requested use of the Stratham Hill Park Scamman Pavilion on April 27, 2014 for a birthday party. The Board approved the request.

Linda Tuttle requested use of the Stratham Hill Park Front Pavilion on May 22, 2014 for a Community Service Committee charity drive and requested the fee is waived. Mr. Canada moved to approve the request and waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Sara Ochab requested use of the Stratham Hill Park Front Pavilion on July 26, 2014 for a family reunion. The Board approved the request.

Cooperative Middle School requested use of the Stratham Hill Park Scamman Pavilion on April 18, 2014 for a school picnic and requested the fee is waived. Mr. Copeland moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Angela Ottati requested use of the Stratham Hill Park Front Pavilion on September 6, 2014 for a wedding. The Board approved the request.

ADMINISTRATION CONTINUED:

Mr. Deschaine presented paperwork for the Board to sign and approve for Edie Barker who submitted intent to cut application. Mr. Canada moved to approve the request. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine presented the annual authorization for wage adjustments for the Board to sign, that was approved during the annual budget process. He also presented a contract from Underwood for the feasibility study for a regional waste water disposal system from Exeter (including Stratham) to the Pease Center in Portsmouth – the total cost of the study is \$26,400 and that cost will be shared between the two communities 50-50. Mr. Canada moved to approve the contract and authorize Paul Deschaine to sign it. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine received a request from Convenient MD to have a representative speak to the Board next week regarding signage ordinances. The Board agreed to have them come to the Selectmen's meeting next week.

Mr. Canada mentioned that the Heritage Commission will apply for a LCHIP grant and asked Mr. Deschaine if he can provide staff support in helping with the paperwork.

Mr. Canada asked if the Administrator is ready to advertise the job opening for the Building Inspector position. Mr. Deschaine said that it is on his agenda to complete this week.

Mr. Canada reported that Tammy Hathaway has applied to join the Heritage Committee to replace Georgiana Law. Mr. Canada moved to accept Georgiana Law's resignation from the Heritage Commission with thanks. Mr. Copeland seconded the motion, which passed unanimously. Mr. Canada moved to appoint Tammy Hathaway to finish the unexpired term of Georgiana Law on the Heritage Committee. Mr. Copeland seconded the motion, which passed unanimously.

At 9:06 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Debbie Hensley
Executive Assistant