

MINUTES OF THE MARCH 10, 2014 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:32 pm, the Chair opened the general meeting of the Board of Selectmen.

SECRETARY'S REPORT: Mr. Copeland moved to approve the amended minutes from the regular meeting on March 3, 2014. Mr. Federico seconded the motion, which passed unanimously.

TREASURER'S REPORT: Deb Bronson reported that there is \$4,907,203.00 in the general checking account.

DEPARTMENT REPORTS:

POLICE DEPARTMENT: Chief Scippa reported that Boy Scout Andrew Kirby finished his Eagle Scout project – the storage lockers are fully constructed and installed. He did a phenomenal job. Pictures of the completed project are posted on the Police Department's portion of the Town web site.

Chief Scippa informed the Board that he looked at his portable radio inventory and found four gently-used Motorola 1250 analog portable radios that he passed on to the Parks and Recreation Department for their use. Mr. Deschaine asked if they can be programmed for narrow band use. Chief Scippa did not know the answer and recommended that Seth Hickey look into it when he has them reprogrammed for two-way ability for the Park and Recreation's use.

Chief Scippa reported that when he had the 2003 Crown Victoria vehicle in the shop for inspection he was told that the car needs rear brake pads and rotors, and needs two rear shocks for a total cost of \$999.79.

Chief Scippa requested permission from the Board to expend funds from the ballistic donation that the Town accepted late 2013 – a \$10,000 donation to help the police department provide ballistic protection to all of the officers. Chief Scippa has been working with two vendors to put packages together, the packages will allow for rifle ballistic protection for all the officers, and will include helmets, pouches that go on the vests, and two ballistic shields. The total price for the packages would be \$9,564. Mr. Copeland made a motion to allocate the \$9,564, out of the \$10,000 donation to purchase the ballistic units. Mr. Federico seconded the motion, which passed unanimously.

Chief Scippa reported that after talking with highway agent Colin Laverty, and Town Clerk Joyce Charbonneau, he believes there will be no issues tomorrow for the Town Election.

FIRE DEPARTMENT: Chief Rob Cook was present at the meeting to update the Board on his Department's activities. He reported that there was some damage done to two exterior doors at the Firehouse, he doesn't know who did the damage, but he did file a police report. Mr. Cook received a quote to replace the damaged panels at \$350 per panel and a quote of \$485 to readjust

the spring tension on the doors. Mr. Federico moved to spend \$700 to repair the two doors and \$485 to adjust all of the doors. Mr. Canada seconded the motion, which passed unanimously.

Chief Cook requested that the Board approves either selling or trading the old generator at the Firehouse – it is just sitting there not being used. The Board gave their permission for Mr. Cook to look at options.

Chief Cook asked the Board if he could spend \$2700 to send three people for EMT training in Epping that begins tomorrow night – March 11, 2014. The Board originally approved training in Stratham for two plus one free (because Stratham was scheduled to host this session) but the training was canceled because there were only 5 people registered. Mr. Copeland moved to approve the additional \$900 for the three members to attend the EMT training. Mr. Canada seconded the motion, which passed unanimously.

Chief Cook reported that last week while checking the ambulance they discovered it needed some leaf springs replaced. He took it in for repairs for a total cost of \$1212.90.

Chief Cook reported that the fire department responded to a fire alarm call at a condo in Glengarry. The door was locked so they broke the lock. It ended up being a false alarm even though the alarm was sounding – the resident wants the fire department to reimburse for the broken lock. The Board responded that it is not the responsibility of the fire department to reimburse the resident.

Chief Cook asked for clarification for the detail rate. Mr. Deschaine said that it is currently \$24 which breaks down to \$17 for the fire fighter and \$7 for administration fees.

Chief Cook presented paperwork to be signed for the Fire Warden reappointments. The Board will discuss the use of Stratham Hill Park with the Fair Committee on March 24, 2014.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Ellen Ellis requested use of the Municipal Center on March 18, April 1, April 15, May 6, and May 20, 2014, for Cub Scouts meetings. Mr. Copeland moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Paul Connors requested use of Stratham Hill Park on May 25, 2014, for a family gathering. Mr. Federico moved to approve the request. Mr. Copeland seconded the motion, which passed unanimously.

Kelly Martinez requested use of Stratham Hill Park on June 22, 2014, for a birthday party. Since she is from Florida, staff will look into who the local connection is before approval is granted.

Jenn Gunn requested use of the Firehouse on March 16, 2014, for a birthday party. Mr. Canada moved to approve the request and waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

ADMINISTRATION:

Mr. Deschaine reported that two letters of credit are being proposed by Makris Real Estate Development – the letters conform to the newly revised subdivision site plan regulations and the proforma letter of credit that Mr. Daley, Mr. Deschaine and counsel had worked on. He explained the reason for two letters of credit is there is outstanding work to be performed, secured by the performance bond, of approximately \$97,000, mostly the topcoat on the roadway. The second is a maintenance bond for \$133,000 which would be posted for one year after the completion. Mr. Deschaine told the Board if they are comfortable with what is being proposed, he would recommend endorsing their acceptance when presented (the letters are still in draft form and not ready to be presented). Mr. Canada moved to accept the letters if they are presented officially and to release the surety bonds when the letters of credit are in our possession. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine reported that a group of interested parties met last week to discuss the Exeter-Subaru site development in regards to the Gateway road that would go behind it. There was discussion as to what role the Town would play in the construction of that road since in addition to the laying of the road there is the potential of placing the water and sewer lines which will ultimately go there, and there is a wetlands impact. A memorandum was developed by Mr. Daley to report what the Board of Selectmen found to be reasonable estimates on the cost associated with the wetlands permitting for that roadway project. Mr. Copeland asked what mitigation Subaru is doing for the wetlands impact. Mr. Canada responded that it is not a Subaru issue – the Town has property down near the river that we will use to offset the wetlands disturbance behind Subaru. Mr. Canada said the road is being put in for the Town use and Mr. Yanofsky is paying for the sewer and water lines as well as the paving for approximately \$250,000. This road is part of the Gateway plan and will realign River Road which would improve the intersection. Mr. Canada asked Mr. Deschaine if the \$55,000 is budgeted. Mr. Deschaine responded that, similar to how the water line up to the tank site was funded last year, this would be part of the development of the water and systems. That is where the sewer lines will go and it will qualify for the funding set aside for the sewer project. Mr. Canada moved that we spend up to \$55,000 to apply and retain a wetlands permit to cross the road from River Road to the Market Basket property. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine reported to the Board that he received notice that Granite State Gas Transmission has filed for easements to bore under the Squamscott River in order to relocate their gas line to run parallel to the Squamscott River Bridge. Mr. Deschaine has met with the Town of Exeter since both Towns have joint interest in how the request could affect the future crossing of the sewer line. Mr. Deschaine asked for Board direction on whether to file an intervention on the state application or not. A meeting is scheduled in the morning with interested parties, including Unitil, to discuss the issue after which Mr. Deschaine would prepare a letter to the State supporting or opposing the project. There is a response deadline of Wednesday, March 12, 2014 that we will need to meet. Mr. Canada moved to authorize Mr. Deschaine to send a letter on

behalf of the Town, whichever way he feels appropriate based on the discussion with Unutil. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Canada announced that the Town Report is dedicated this year to Jerry Howard. Mr. Howard is unable to be at the meeting tonight since he is out of town, so the Town Administrator will mail him a copy signed by the Board of Selectmen.

Mr. Canada discussed with the Board that the Wiggin Library is on a four-year plan for computers and this is the fourth year. They will be getting new computers and Mr. Canada would like the old computers to be used in the Town offices. Mr. Federico moved to use the Library's older computers in the Town offices. Mr. Canada seconded the motion, which passed unanimously.

Mr. Canada asked for an update on the Smith Farm from Mr. Deschaine. Mr. Deschaine reported that there was a meeting last week with a majority of homeowners from Smith Farm to discuss their issues regarding water supply, and their application with the State to change that water supply from community system to individual wells on each of their properties. Another meeting has been scheduled for this Wednesday, March 12, 2014 to continue the discussion and answer questions the homeowners have.

At 8:30 pm, Mr. Canada moved to go into non-public meeting to discuss personnel matters. Mr. Copeland seconded the motion, which passed unanimously.

At 8:58 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

At 8:59 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Debbie Hensley
Executive Assistant