

## **MINUTES OF THE NOVEMBER 18, 2013 BOARD OF SELECTMEN'S MEETING**

**MEMBERS PRESENT:** Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:00 pm, Mr. Canada opened the meeting and then moved to go into non-public session to discuss a possible property acquisition and also a matter that may affect the reputation of another who is not a member of the Board. Mr. Federico seconded the motion, which passed unanimously.

At 7:30 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

At 7:34 pm, the Chair opened the general meeting of the Board of Selectmen.

**CHAIRMAN'S REPORT:** Mr. Canada moved to appoint Deb Bronson as Treasurer to fill Kevin Peck's unexpired term. Mr. Copeland seconded the motion, which passed unanimously.

### **DEPARTMENT REPORTS:**

TOWN CLERK/TAX COLLECTOR: Joyce Charbonneau was present at the meeting to discuss holiday hours, specifically closing the Town offices at 12:00 pm on December 24, 2013. Mr. Canada moved to close the Town Offices at 12:00 pm on December 24, 2013 and to pay the employees for a full day. Mr. Copeland seconded the motion, which passed unanimously.

FIRE DEPARTMENT: Chief Rob Cook was present at the meeting to update the Board on his Department's activities. He stated they have logged approximately 425 calls for service.

Mr. Cook stated they would like to renew the annual NFPA online subscription at a cost of \$1,165.50. Mr. Canada moved to approve the renewal of the NFPA online subscription for \$1,165.50. Mr. Federico seconded the motion, which passed unanimously.

Mr. Cook stated the Jaws of Life is in need of an annual inspection/cleaning at a cost of \$1,075. Mr. Federico moved to approve the annual inspection/cleaning of the Jaws of Life for \$1,075. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Cook stated the State requires by law that the Town report all fire calls. He stated the current system only has one license and one user. He stated they have looked into a new program, which is web-based so the person can log on from home and everyone has access to it. There is a set-up fee and a monthly fee for a total cost of \$1,937. Mr. Canada moved to allow the purchase of the new program for \$1,937, provided Mr. Cook confers with the IT Department beforehand. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Cook requested to spend \$8,370 for three new sets of gear. Mr. Copeland moved to allow the expenditure of \$8,370 for three sets of firefighting gear. Mr. Federico seconded the motion, which passed unanimously.

Mr. Cook stated he would like to purchase a new K-12 saw used for cutting metal for the second truck at a cost of \$1,899. Mr. Federico moved to allow the purchase of the new K-12 saw for \$1,899. Mr. Canada seconded the motion, which passed unanimously.

Mr. Cook then requested to purchase a new positive pressure fan used to clear smoke at a cost of \$3,500. The Board would like to know the Cubic Feet per Minute on the fan before approving the purchase.

Mr. Cook stated the Squad car is in dire need of some repairs to the body. He received two quotes; Lakes Region proposed \$6,175 and Coastal proposed \$6,340.22. The Board requested that Mr. Cook talk with the Highway Agent about possibly doing the work.

Mr. Deschaine reminded the group that the final Fair numbers are due this month. Mr. Cook will look into this matter.

**NEW BUSINESS:** Colleen Lake was present at the meeting to request funding in the amount of \$1,500 for Christmas decorations throughout Town, starting in the Town Center area. Mr. Canada moved to approve the expenditure of \$1,500 from the Town Center Committee budget for Christmas decorations. Mr. Federico seconded the motion, which passed unanimously.

#### **DEPARTMENT REPORTS CONTINUED:**

**BUILDING/CODE ENFORCEMENT:** Terry Barnes was present at the meeting to update the Board on the current status of ongoing building inspections/issues, and applications before the Board of Adjustment.

#### **NEW BUSINESS CONTINUED:**

Mike Welty from the Stratham Energy Commission was present at the meeting to discuss their annual report and recommendations to include selecting an alternate energy supplier. Mr. Canada moved to authorize Mr. Deschaine to work with the Energy Commission to sign a contract with an alternate energy supplier as long as it is in the Town's best interest. Mr. Copeland seconded the motion, which passed unanimously.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

#### **PARK PERMITS/MUNICIPAL CENTER RENTALS:**

The following Park permits and Municipal Center rentals were discussed and acted upon:

Diane Waychoff from Kensington requested the use of the Park on June 28, 2014 for a wedding. Mr. Canada moved to deny the request since Kensington is not a contingent Town per the Town Ordinance. Mr. Copeland seconded the motion, which passed unanimously.

Jenn Gunn requested the use of the Municipal Center on November 23, 2013 for a bone marrow donor drive. The request was approved. Mr. Canada moved to waive the fee. Mr. Federico seconded the motion, which passed 2-1.

The group briefly discussed the proper use of the sign at the Firehouse. Mr. Deschaine will discuss this matter with the Parks & Recreation Director.

**ADMINISTRATION:**

At 8:54 pm, Mr. Canada moved to go into non-public session to discuss a personnel matter and property negotiations. Mr. Copeland seconded the motion, which passed unanimously.

At 9:21 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the items discussed. Mr. Federico seconded the motion, which passed unanimously.

At 9:22 pm, Mr. Canada moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Stacey J. Grella  
Executive Assistant