

2013 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT. Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:36 pm, the Chair opened the general meeting of the Board of Selectmen.

SECRETARY'S REPORT: Mr. Copeland moved to approve the amended minutes from the regular meeting on 10/21/13. Mr. Federico seconded the motion, which passed unanimously.

TREASURER'S REPORT: Kevin Peck reported that there is \$2,367,102.49 in the general checking account.

DEPARTMENT REPORTS:

BUILDING/CODE ENFORCEMENT: Terry Barnes was present at the meeting to update the Board on the current status of ongoing building inspections/issues, and applications before the Board of Adjustment.

PLANNING: Town Planner Lincoln Daley was present at the meeting and updated the Board on current and future Planning Board applications and projects.

The group discussed the Makris Development property at 32 Bunker Hill Ave. and the amending of the approved subdivision Notice of Decision, Condition #4 involving the inspection and maintenance of a drainage structure. Mr. Canada moved to deny hiring an engineer for this project on behalf of the Town. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Daley stated the Town Center Revitalization Committee (TCRC) is continuing to work on the banner program, and the banners will hopefully be installed on the westbound side of Route 33 prior to the holiday season this year.

Mr. Daley stated the Economic Development Committee continues to work on creating a taxation relief program for the Town Center under RSA 79-E. Any such effort would require a vote at Town Meeting to adopt the program. Mr. Daley stated the first step is to designate the area where eligible property owners are, and then authorize the Board of Selectmen to administer the tax relief program for businesses looking to improve their properties in that area. The second step is to adopt language to codify the criteria used by the Board to approve applications under this tax relief program.

Mr. Daley stated that he and Mr. Deschaine have been certified to administer the Transportation Enhancement Grant, which allows the Town to encumber the grant funds and apply them towards the improvements of the Town Center area.

The group had a brief discussion on what would be involved in installing a traffic light on Portsmouth Ave. and Winnicutt Rd.

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producers of a "Welcome to Stratham" video, and they timer on the main page of the Town's website saying the Town does not endorse any particular business. The viewer will click on that link, which will bring them to a different website for the advertisements and the actual video itself.

Mr. Daley and Mr. Barnes then updated the Board on their ongoing work on the building permit fee schedule and third party review charges for commercial inspections. The group had a lengthy discussion on the various charges and fees. The Board gave feedback that they would like to break down the building permit fee to delineate between the Town staff's fee and the contracted outside parties' fees and that they want an equitable relationship between the fees charged and Town services rendered. Mr. Daley will make revisions and send to the Board for their review.

Mr. Daley updated the Board on utility districts. He stated they could present a warrant article at Town Meeting to allow the Town to create utility districts. Mr. Daley and Mr. Deschaine will draft the warrant article and the group will continue this discussion on anything else that might be required.

NEW BUSINESS:

Jessica Deans from 78 Tidewater Farm Road in Greenland was present at the meeting to discuss a road race to benefit Muscular Dystrophy at the Stratham Memorial School on December 1st. Ms. Deans has already obtained permission from the School Board and the principal, and has discussed the course route with Chief Scippa. Chief Scippa was present at the meeting and stated he has no concerns or objections. Mr. Canada moved to allow the race to happen as scheduled in cooperation with the Police Department. Mr. Copeland seconded the motion, which passed unanimously.

DEPARTMENT REPORTS CONTINUED:

POLICE DEPARTMENT: Chief Scippa then updated the Board on his Department's activities. He stated the NH Congressional Law Enforcement Awards ceremony has been postponed and the new date is November 15th at 6:00 pm at NH Police Standards and Training.

Mr. Scippa stated the brakes went in the 2003 Chevy Tahoe. As of July, the mileage on the vehicle was 98,741. The cost to repair the brake system in the Tahoe would be approximately \$3,000. It was found that there are also other major repairs needed as well. Mr. Scippa requested to sell the vehicle as is on propertyroom.com. Mr. Copeland moved to have Mr. Scippa place the vehicle on propertyroom.com to sell as is. Mr. Canada seconded the motion, which passed unanimously.

Mr. Scippa stated that Ford just issued a recall on the 2009 Crown Victoria, so both of the 2009 cruisers need to go in to have the steering columns addressed.

Mr. Scippa stated that there will be full coverage on Wednesday for Trick or Treat. All police officers will be on duty and handing out candy in various neighborhoods throughout Town.

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ucette has reached the half-way point in his training at the Police Academy. Officer Brian Holbrook has been outfitted and will be starting tomorrow.

Mr. Scippa informed the Board that his intention was to use the money that was budgeted in the IT line this year for various projects. His concern is that the IT Department is spread very thin and may not have time for these projects. Mr. Copeland moved that if money is found in the IT budget, that it can be expended for IT labor. Mr. Federico seconded the motion, which passed unanimously.

Mr. Scippa requested Thanksgiving and the day after for vacation days. The Board had no objection.

The group discussed the request by Jade Palace for a State liquor license. Mr. Copeland stated that he and Mr. Scippa have been in contact with the local state liquor investigator regarding the ongoing non-compliance issues at Jade Palace. The investigator suggested the Town hold a hearing with the Liquor Commission regarding this matter. The Board had no objection with Mr. Copeland preparing a letter requesting the hearing.

The group then discussed the status of the ID making equipment. Mr. Copeland stated he would like to see the equipment moved over to the Police Department instead of keeping it at Town Hall. There were no objections.

At 9:47 pm, Mr. Canada moved to go into non-public session to discuss a personnel issue. Mr. Copeland seconded the motion, which passed unanimously.

At 9:56 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the items discussed. Mr. Copeland seconded the motion, which passed unanimously.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Mr. Deschaine stated they received a request to use the Front Pavilion on November 9, 2013 for a birthday party. The concern is the water will be shut off and the picnic tables are usually put away by then. Mr. Canada moved to approve the use. Mr. Federico seconded the motion, which passed unanimously.

Katherine Addie requested the use of the Park on June 14, 2014 for a graduation party. The request was approved.

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municipal Center on November 8, 2013 for a family

ADMINISTRATION:

Mr. Canada stated he just called Mike Houghton today to inquire about serving on the CEDS Committee. The Board will discuss this again next week.

The group discussed members of Boards/Commissions not fulfilling their duties. Mr. Deschaine stated there is a very clear and specific process for removing someone from a Land Use board, but not for a Recreation Board. The only thing that he has found requires a 14 day minimum notice and that is not adequate notice of the potential public hearing on November 4th. The group decided to move the hearing to November 18th.

NEW BUSINESS CONTINUED:

Mr. Canada moved to accept Jeff Hyland's resignation from the 300th Committee with gratitude for his service. Mr. Copeland seconded the motion, which passed unanimously.

Michael Smith submitted a letter that he would like to serve as an alternate, as necessary, on the Board of Adjustment until the end of this year. The Board decided to not act on his resignation at this time.

Mr. Deschaine presented a renewal form for a pesticide license for Park Ranger Kim Woods. The Board had no objection and signed the form.

Mr. Deschaine then presented a proposed amendment on the Bunker Hill Commons conveyance. Mr. Canada moved to have Mr. Deschaine sign the document on the behalf of the Town. Mr. Copeland seconded the motion, which passed unanimously.

At 10:13 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Stacey J. Grella
Executive Assistant