

MINUTES OF THE AUGUST 19, 2013 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Vice-Chairman Bruno Federico, Selectman Tim Copeland, and Town Administrator Paul Deschaine. David Canada was on vacation.

At 7:35 pm, the Vice-Chair opened the general meeting of the Board of Selectmen.

TREASURER'S REPORT: Kevin Peck reported that he had \$7,416,785.94 in the general checking account.

VICE-CHAIRMAN'S REPORT: Mr. Federico stated the Town has been notified of a EEE positive found in Exeter, and also that there were two pools in Stratham that tested positive for West Nile Virus.

DEPARTMENT REPORTS:

HIGHWAY DEPARTMENT: Highway Agent Colin Lavery was present at the meeting to discuss several items with the Board. He stated the left hydraulic drive motor on the 2003 Bobcat mower has failed and the estimated cost for replacement is around \$1,000. Mr. Lavery recommended replacing the entire mower with a 52" Walker mower at a price of \$12,300, which would be covered from the CIP budget. He also stated he received an offer of \$1,800 for the purchase of the Bobcat mower as is. Mr. Copeland moved to publicly put the Bobcat mower up for sale, and to approve the purchase of the 52" Walker mower through Hayden Equipment at a price of \$12,300. Mr. Federico seconded the motion, which passed unanimously.

Mr. Lavery requested to purchase 1,167 tons of road salt for the upcoming winter season. Mr. Copeland moved to approve the purchase of 1,167 tons of road salt at \$65.87 per ton for a total cost of \$76,870.29. Mr. Federico seconded the motion, which passed unanimously.

The group discussed the curbing for the upcoming Municipal Center parking lot project. Mr. Lavery stated he would like to remove a portion of the curbing and add traffic islands in the existing parking area in front of the Municipal building where traffic tends to cut across to the Library. He stated he would like to install eleven rubber parking stoppers at a cost of \$35 each and with the hardware, it would be a total cost of \$750 versus spending over \$12,000. Mr. Copeland moved to go with Mr. Lavery's recommendation of installing the rubber parking stoppers. Mr. Federico seconded the motion, which passed unanimously.

Police Chief John Scippa was present at the meeting and stated that regarding the Gifford Road signage project, he did speak with the school and the school will be the point of the contact for funding to fund at least part of that project.

PLANNING: Town Planner Lincoln Daley was present at the meeting and updated the Board on current and future Planning Board applications and projects.

Mr. Daley stated the Town Center Revitalization Committee (TCRC) is continuing to discuss various financial tools to promote growth in the Town Center area. This included the

examination of a TIF District and/or a redevelopment zone in the District itself. The Committee is also working on event planning and also trying to further the banner program. Mr. Daley stated the Town applied for a Transportation Enhancement Grant back in 2009 and recently received verbal confirmation that the Town was awarded that grant in the original amount of \$400,000. The next step is to meet with the DOT to discuss the exact requirements and the design elements for construction of sidewalks, a bike lane and related improvements. Mr. Deschaine stated that after some amendments, the total amount is closer to \$503,000. The Board had no objection to the projected increase. The group then discussed the responsibility of maintaining the sidewalks. Mr. Deschaine will inform DOT that the Town wishes to proceed.

Mr. Daley stated the Economic Development Committee has been working on creating a development zone or a TIF District in various locations around Town.

Mr. Daley stated the Planning Board Stormwater Subcommittee continues to work with the Rockingham Planning Commission to re-write the Town's stormwater regulations for the Zoning Ordinance.

Mr. Daley stated the Public Works Commission's Technical Committee is meeting this week to discuss the technical aspects of the Exeter and Stratham discussions regarding water and sewer. The PWC also continues to work with Wright-Pierce on the conceptual sewer and water layout study. Mr. Daley stated they did receive the initial topography layout of the Gateway District today.

Mr. Daley stated he continues to work with Building Inspector Terry Barnes on the third party review process. He requested to wait for Mr. Canada's return before going into any detail since Mr. Canada had several questions on the process.

Mr. Daley stated nothing has changed regarding the report on Offsite Improvement Funds and Performance Bonds. He will update the Board as it progresses.

Mr. Daley stated that Kirk Scamman, who was approved by the Planning Board earlier to locate the 100 space parking lot off of Frying Pan Lane, will be going forward fairly soon. Mr. Daley stated that he and Mr. Barnes will be having a pre-construction meeting with Mr. Scamman and his engineer to start that process.

Mr. Daley stated the deadline has been reached for the submission of applications for the part time Land Use Assistant position. The Board agreed they would like to review the resumes and rate the candidates, but not sit in on the interview process.

BUILDING/CODE ENFORCEMENT: Terry Barnes was present at the meeting to update the Board on the current status of ongoing building inspections/issues, and applications before the Board of Adjustment.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

John & Carol Dodge requested the use of the Park on October 27, 2013 for a birthday party. The request was approved.

Jay Diener requested the use of the Park on October 26, 2013 for the annual Great Bay 5k Road Race. Mr. Federico moved to approve the use and to waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Stephanie Guy requested the use of the Park on September 20, 2013 for a company picnic. The request was approved.

Noreen Anderson requested the use of the Municipal Center on October 19, 2013 for a baby shower. The request was approved.

ADMINISTRATION:

Mr. Deschaine presented two quotes to the Board for the Firehouse heat exchanger. Dowling Corporation proposed a quote of \$18,832 and Hartmann Oil proposed a quote of \$18,900. After a brief discussion, the Board agreed to hold off on making a decision.

James Elliot submitted an application to serve on the ZBA. The Board agreed to hold off on making an official appointment.

Mr. Deschaine presented a revised draft of the current Stratham Hill Park use policy to the Board. The current policy does not mention anything about the prohibition of rebound devices. The Board agreed to hold off on adopting the revised policy. The group briefly discussed the issue with visitors to the Park using the bags to collect dog excrement, but then are not depositing the bag in the receptacles provided and it has been reported that the bags are being found up in trees and on the ground throughout the Park.

NEW BUSINESS:

Mr. Deschaine stated that a previous request for the Board to consider accepting a cash donation of \$288 from the staff at CMS for the use of School Resource Officer training has been withdrawn due to a miscommunication.

Mr. Scippa informed the Board that they have an upcoming donation of \$10,000 for ballistic protection items. Mr. Deschaine will schedule a public hearing.

At 9:07 pm, Mr. Federico moved to go into non-public session with Chief Scippa to discuss a personnel matter. Mr. Copeland seconded the motion, which passed unanimously.

At 9:33 pm, Mr. Federico moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

At 9:34 pm, Mr. Copeland moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Stacey J. Grella
Executive Assistant