

## **MINUTES OF THE JULY 22, 2013 BOARD OF SELECTMEN'S MEETING**

**MEMBERS PRESENT:** Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:30 pm, the Chair opened the general meeting of the Board of Selectmen.

**SECRETARY'S REPORT:** Mr. Copeland moved to approve the amended minutes from the regular meeting on 7/15/13. Mr. Federico seconded the motion, which passed unanimously.

**TREASURER'S REPORT:** Kevin Peck reported that there is \$6,956,823.27 in the general checking account.

### **DEPARTMENT REPORTS:**

**ASSESSING:** Town Assessor Andrea Lewy was present at the meeting to update the Board on her Department's activities. She presented the PA-28 Inventory of Taxable Property Form 2014 to the Board for their review and signature. This is a standard form the Town receives every year from the Department of Revenue Administration inquiring if the Town will or will not use inventory forms. She stated that for many years the Town has opted to not use the forms.

The group then discussed the Bunker Hill Common Land Use Change Tax. Ms. Lewy stated she has attended meetings with the developer over the last year and was asked to determine what the Land Use Change Tax was going to be on the development. Ms. Lewy stated she was unable to determine the tax because at the time, she was not sure what the development was going to be. Ms. Lewy then explained how she calculated the Land Use Change Tax. She stated that originally, based on the raw land with approvals only, the calculation for the tax ranged from \$120,000 to \$140,000 for the whole development. However, after receiving the signed and recorded plan showing a twenty lot cluster development, and after an analysis of recent lot sales, she determined that the tax may be much higher. Based on a recent Supreme Court decision, it was determined that the road and the density land would be released immediately from current use status along with the one lot currently being built on. Subsequently, lots shall be taxed lot by lot until the whole parcel no longer meets current use criteria (10 acre minimum).

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

### **PARK PERMITS/MUNICIPAL CENTER RENTALS:**

The following Park permits and Municipal Center rentals were discussed and acted upon:

Mark Hamel requested the use of the Park on August 27, 2013 for an Exeter Lions lobster bake. Mr. Federico moved to approve the use and to waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Trinka Russell requested the use of the Park on October 6, 2013 for a Stratham Town Democrats picnic. The request was approved.

Shannon Bourgeois requested the use of the Municipal Center on September 14, 2013 for a birthday party. The request was denied since she is not a Stratham resident.

Julie Colella requested the use of the Park on August 31, 2013 for a birthday party. The request was approved.

Ryan Hills requested to waive the fee for a previously approved event at the Park on July 31, 2013. Mr. Federico moved to deny the request to waive the fee. Mr. Canada seconded the motion, which passed unanimously.

**ADMINISTRATION:**

Mr. Deschaine stated the Police Department received the NH Congressional Law Enforcement Award Unit Citation from Senator Jeanne Shaheen. The official presentation will take place in October. This was relating to the Department's actions during the shooting incident in Greenland in April of 2012.

Mr. Deschaine informed the Board of a comment deadline regarding the Great Bay Nitrogen Discharge Model that DES had created. He stated he attended the presentation and stated the model is a great step forward in contributing to a greater understanding of what is happening at Great Bay. However, even though it is a good model, it should not be used until proven as a basis for regulations. The Board agreed to have Mr. Deschaine draw up a draft document for their review.

Mr. Deschaine updated the Board on the heating fuels RFP for the Town. He stated he did speak with Hartmann Oil per the Board's request, however, the RFP was mistakenly mailed out to other vendors. Mr. Deschaine stated Hartmann Oil could not honor the same price as last year and there was a minor increase in the price. Mr. Copeland moved to withdraw the heating fuels RFP that was inadvertently sent out. Mr. Canada seconded the motion, which passed unanimously. Mr. Deschaine then disclosed that the price for propane quoted from Hartmann Oil last week was \$1.6335, a slight increase over the current price of \$1.576. The quoted price for heating oil was \$3.26, a slight increase over the current price of \$3.16. Mr. Canada moved to accept the quoted pricing from Hartmann Oil for supplying the Town with heating fuel. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Copeland wanted to make the Board aware that he is the Vice-Chairman of the future Rockingham County Delegation committee to study the question of charging communities for Rockingham County Dispatch improvements.

The group discussed the possibility of installing water and gas lines from the Municipal Center to wherever the hook up may be for future use while they are currently digging up the property. The group agreed to wait to speak with Highway Agent Colin Lavery at next week's meeting about this.

The Board inquired as to the status of hiring the part time assistant position for the Land Use Department that was approved back in March. Mr. Deschaine stated he has had the draft of the job description and the ad on his desk. He will have a draft prepared for the Board to review at next week's meeting.

The group then discussed the Stratham Plaza easement and the email stating they are withdrawing from the project. Mr. Canada read a draft press release he wrote regarding cancelation of the project. The Board had no objection.

At 8:20 pm, Mr. Canada moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Stacey J. Grella  
Executive Assistant