

MINUTES OF THE JUNE 17, 2013 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:35 pm, the Chair opened the general meeting of the Board of Selectmen.

SECRETARY'S REPORT: Mr. Copeland moved to approve the amended minutes from the regular meeting on 6/10/13. Mr. Federico seconded the motion, which passed unanimously.

TREASURER'S REPORT: Kevin Peck reported that there is \$708,814.86 in the general checking account.

DEPARTMENT REPORTS:

HIGHWAY DEPARTMENT: Highway Agent Colin Lavery was present at the meeting and stated that he has scheduled some tree pruning at the Fire Department and the Cushman property. Also, some tree work will be done at the Park just before the Fair starts.

Mr. Lavery stated the gutter has been repaired at the Historical Society. The downspout is at the Highway Garage and it will be installed this weekend. Mr. Canada stated he thought the flashing looked fine.

Mr. Lavery requested reimbursement from the FEMA money from winter storms to cover some unexpected expenses at a total amount of \$19,734. His current remaining operating equipment maintenance budget is \$15,270. These expenses include replacing two backhoe tires and ten large truck tires on several of the Highway trucks; the dump cylinder on Truck #6, which was replaced two years ago, has been leaking and needs to be repaired, which would cost no more than \$3,000; Truck #10 needs a radiator; and Truck #9 needs body paint. Mr. Lavery stated another unexpected expense is the electrical upgrade to the Highway building. Mr. Lavery stated that the Town is due FEMA money from this past winter in the amount of approximately \$31,000. He requested to overspend his budget on these unexpected expenses knowing that this money will be offset from the FEMA money. Mr. Lavery stated these repairs can wait until August or September to see if there are any other unforeseen expenses. Mr. Canada moved to authorize Mr. Lavery to have all the repairs made with the understanding it will overdraft his maintenance budget. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Lavery stated he received a price for the water line for the Makris development on Bunker Hill Ave. He stated he has requested that Severino Construction purchase the water line since they can get a substantial price break and the Town will reimburse them. Mr. Canada moved to authorize Mr. Lavery to order the 522 feet of water line materials with gate valves at a cost of \$47,767.55. Mr. Federico seconded the motion, which passed unanimously.

PLANNING: Town Planner Lincoln Daley updated the Board on current and future Planning Board applications and projects.

Mr. Daley stated the Town Center Revitalization Committee (TCRC) is still discussing financial tools to promote growth in the Town Center area. This included the examination of a TIF District and/or a redevelopment zone in the District itself. The Committee is also working on event planning and also trying to further the banner program.

Mr. Daley stated the Economic Development Committee is meeting tomorrow night to further discuss financial mechanisms for businesses in the community.

Mr. Daley stated the Planning Board Stormwater Subcommittee has been awarded a technical assistance grant. The Rockingham Planning Commission (RPC) will be offering technical assistance to help the Town rewrite stormwater regulations for both planning and zoning. This should begin late this year with the goal of having the information prepared for the 2014 Town Meeting.

Mr. Daley stated he anticipates coming before the Board soon for his report on the third party review process and fee structure.

Mr. Daley stated there are no changes to the report on offsite improvement funds and performance bonds.

Mr. Daley then presented a bond reduction request for Crockett Hill Farms Phase II. The request is for the release of \$185,602, which represents the completion of a good portion of the project. Mr. Lavery did an inspection and recommends the release. Mr. Canada moved to release \$185,602 of the Crockett Hill Farms Phase II performance bond. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Daley informed the Board that Jeff Karam resigned from the Zoning Board of Adjustment due to other commitments. Mr. Copeland moved to accept Mr. Karam's resignation with gratitude for his service. Mr. Canada seconded the motion, which passed unanimously.

At 8:13 pm, Mr. Canada moved to go into non-public session to discuss personnel issues. Mr. Copeland seconded the motion, which passed unanimously.

At 8:26 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

BUILDING/CODE ENFORCEMENT: Terry Barnes was present at the meeting to discuss with the Board and Mr. Daley the situation where Mike Moreau still has not paid for permitting services. Mr. Canada stated he spoke with Mr. Moreau. Mr. Moreau stated his biggest objection is paying for the inspections by outside agencies and stated there is nothing in the ordinance that authorizes the Town to bill for inspections. The group discussed pricing inspections on a square foot basis in the future with our consultants agreeing to such an arrangement. Mr. Canada stated he could not find anything in the ordinance where the Town is authorized to bill for inspections and does not feel it is worth pursuing with Mr. Moreau. Mr. Moreau has agreed to pay eight

hours of the time for the plan review portion of the bill. Mr. Daley and Mr. Barnes will look into the ordinance further and if nothing is found, then possibly make amendments to it.

Mr. Barnes then updated the Board on the current status of ongoing building inspections/issues, and applications before the Board of Adjustment.

Mr. Copeland inquired as to why so many cars are allowed to park on the front lawn of the Auto Fair dealership on Portsmouth Ave. Mr. Daley stated it went through the site plan review process and they are allowed to have eight cars parked on the front lawn. Mr. Daley stated they may have an opportunity to discuss this at the next Planning Board meeting.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

NEW BUSINESS:

Resident Debbie Foss was present at the meeting and requested the Board look into some possible changes to the Foss driveway and the water pipe line to the new Makris development on Bunker Hill Ave. She would like for the Town to construct a new driveway along the path of the water line to service 28 Bunker Hill Avenue (the Town owned David Foss property). The Board suggested Ms. Foss have Mr. Lavery take a look at the plans.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Harry Charache requested the use of the Park on August 24, 2013 for a karate group picnic. The request was approved.

Deb Ludington requested the use of the Park on August 8, 2013 for a graduation party. The request was approved.

Erin Desilets requested the use of the Park on October 20, 2013 for a birthday party. The request was approved.

Carissa Magri requested the use of the Park on August 25, 2013 for a baptism reception. The request was approved.

Raji Sreenivasan requested the use of the Municipal Center on June 29, 2013 for a baby shower. The request was approved.

ADMINISTRATION:

Mr. Deschaine stated they received a letter from the Dept. of Transportation regarding the Town Center signs. They are not in compliance with regulations or previous agreements on placement. Mr. Lavery is following up with them to determine the exact placement of the signs.

Mr. Deschaine requested clarification from the Board that during last week's discussion regarding the Stratham Plaza easement, the Board's position was to execute the easements when and if Civilworks signed off on them as being acceptable, and any other legal adjustments that needed to be made. The Board agreed that was correct.

Mr. Deschaine then presented the Unlicensed Dog Warrant to the Board for their signatures. Mr. Canada moved to accept the Unlicensed Dog Warrant as presented by the Town Clerk and sign the documents. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine then presented a catering license for the sale of beer at the Fair to the Board. Mr. Copeland moved to authorize the Chair to sign the license. Mr. Federico seconded the motion, which passed unanimously.

Mr. Canada stated the Heritage Commission would like to apply to have the Bartlett-Cushman house put on the National Register of Historic Properties. Mr. Canada stated there are no property restrictions involved. He stated there are some advantages such as tax breaks, and identifying the important architectural components of the house. The Board had concerns with possible restrictions which would inhibit re-use potential of the home but were satisfied with the statement that no irreversible restrictions would apply.

At 9:37 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Stacey J. Grella
Executive Assistant