

MINUTES OF THE APRIL 15, 2013 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine

At 7:37 pm, the Chair opened the general meeting of the Board of Selectmen.

SECRETARY'S REPORT: Mr. Federico moved to approve the amended minutes from the regular meeting on 4/1/13. Mr. Copeland seconded the motion, which passed unanimously.

TREASURER'S REPORT: Kevin Peck reported that he had \$3,506,611.06 in the general checking account.

DEPARTMENT REPORTS:

TOWN CLERK/TAX COLLECTOR: Joyce Charbonneau was present at the meeting to update the Board on a new process of registering boats. Members of her office recently attended the software training and Ms. Charbonneau submitted all the appropriate paperwork to the State. The Town has been approved for more training through the State and Ms. Charbonneau would like to move forward with registering boats. She stated that other area towns have generated income as much as \$8,000 to \$10,000 per year. Not every town has the capability to register boats, which would mean that residents from other towns could come to Stratham to have it done. Mr. Copeland moved to approve the Town Clerk's office to move forward with the ability to register boats. Mr. Federico seconded the motion, which passed unanimously.

Ms. Charbonneau then handed in her goals for 2013 to the Board.

FIRE DEPARTMENT: Chief Rob Cook and Asst. Chief Matt Larrabee were present at the meeting to discuss their Department's activities. Mr. Cook stated they responded to a structure fire last week involving a barn. Two members did get hurt; one was sent to the hospital via ambulance and the other went to Occupational Health in Exeter the next day. He stated there are no issues with either one as of this time.

Mr. Cook stated all vehicles have been inspected for the month. He then updated the Board on various repairs either needed or completed on various apparatus. The costs involved were \$2,000 for repairs to A1, A2 and the car; \$1,040 for repairs to Squad 1 at Lakes Region plus \$696 for spring repairs at Donovan Spring.

Mr. Cook stated he would like to purchase foam to replace what was used at the recent barn fire at a cost of \$1,190. Mr. Copeland moved to approve the expenditure of \$1,190 for the purchase of foam. Mr. Federico seconded the motion, which passed unanimously.

Mr. Cook stated that last year some of the hoses failed inspection so he would like to spend up to \$2,000 to replace the supply line and some of the 1 1/2" and 2 1/2" as well. These expenditures were included in his 2013 budget. Mr. Federico moved to allow Mr. Cook to spend up to \$2,000 for hose replacement. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Cook stated that on June 22 and 23, Got Big Water out of Maryland will conduct a pump operating training exercise and also a tanker shuttle for an ISO rating at a cost of \$2,450. Other towns will also be invited to attend. Mr. Copeland moved to allow Mr. Cook to spend \$2,450 on the pump operating training. Mr. Federico seconded the motion, which passed unanimously.

Mr. Cook presented some information regarding mutual aid calls to North Hampton to the Board.

The group then discussed the policy on Highway Department personnel responding to calls during regular working hours. Mr. Cook stated he has spoken briefly with Highway Agent Colin Lavery about the issue and will continue to try and work something out.

Mr. Federico stated that a time reset on the lights at the Firehouse needs to be done. He also stated there is a light out between the tanker and the engine.

Mr. Cook stated the issue with the furnace in the apparatus bays is still ongoing. Since this has been going on for over three weeks, the Board instructed Mr. Deschaine to follow up on this tomorrow.

John Sapienza was also present at the meeting and asked the Board for the status on the new ID creation system that was discussed last year. Mr. Copeland suggested moving forward on this right away and placing Executive Assistant Stacey Grella in charge of creating the ID's. The group then discussed the logistics of how the new system would work. The Board assigned Chief Scippa to move forward with the purchase of the equipment. Mr. Copeland moved to approve the purchase of the software, blank cards, printer, and signature pad for the new ID system at a cost not to exceed \$5,000. Mr. Federico seconded the motion, which passed unanimously.

POLICE DEPARTMENT: Chief Scippa was present at the meeting to update the Board on his Department's activities. He stated that Car #4 has been taken off line and disassembled by the Highway Department and requested permission to sell the car using www.propertyroom.com. Mr. Copeland moved to approve the selling of the car on www.propertyroom.com. Mr. Canada seconded the motion, which passed unanimously.

Mr. Scippa stated the Highway Department will be installing new light bulbs in the parking lot and expressed his appreciation for all of the Highway Department's help.

Mr. Scippa stated the new cruiser is online. He stated the invoice is a bit higher than originally stated because the decaling of the vehicle was not built into the previous invoice and he went with a more expensive rifle lock system. Mr. Federico moved to allow Mr. Scippa to spend \$8,417.20 from the Detail Account to pay the invoice. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Scippa stated he has drafted various pleadings regarding the DARE account for review in the Probate Court. He stated Attorney Hart is now reviewing those pleadings. The Board had no objections.

Mr. Scippa presented the 2012 Department of Justice Equitable Sharing Report for the Drug Asset Forfeiture Account to the Board. The Police Department received \$2,898.64, which brings the ending balance to \$5,006.03 as of 12/31/12. Mr. Scippa has completed the first phase of the reporting and requested the Board's signature so the paperwork can be submitted.

Mr. Scippa updated the Board on the progress of the installation of the new server for the Police Department.

Mr. Scippa stated that Caller ID has been activated at the Department and it is working fine.

Mr. Scippa stated that Officer Amanda Bibeau has graduated from the Police Academy and she should be on her own in approximately ten days.

Mr. Scippa reported that the vandalism issue at the Transfer Station has been resolved.

Mr. Scippa requested the Board increase the current detail amounts to \$40 per hour for an officer, \$12 per hour for the cruiser, and \$12 per hour for administrative costs. This is a \$6.50 increase compared to what is paid currently. Mr. Copeland moved to approve Mr. Scippa's request, effective immediately. Mr. Federico seconded the motion, which passed unanimously.

Mr. Scippa stated his Department will be participating in a DEA Drug Take Back event scheduled for April 27th from 10:00 am to 2:00 pm to be held at the Police Department.

Mr. Scippa advised the Board that Mama Lena's pizza has applied for a beverage/wine license. The Police Department has no objection.

Mr. Scippa requested permission for Sgt. Call to use sixteen hours of vacation time on April 25th and 26th. He does not have the time accrued presently, but he reports that he will have the time accrued on April 29th. Mr. Copeland moved to approve the request. Mr. Canada seconded the motion, which passed unanimously.

Mr. Scippa requested to spend \$1,350.09 from the Training Account to purchase ammunition. Mr. Copeland moved to approve the expenditure. Mr. Federico seconded the motion, which passed unanimously.

Mr. Scippa then requested to spend \$2,500 from the SERT Dues Account for the annual dues. Mr. Copeland moved to approve the expenditure. Mr. Federico seconded the motion, which passed unanimously.

Mr. Scippa stated a committee has been formed to explore emergency notification systems to include a brand new reverse 911 system. Once the research is finalized, the information will be brought to the Department Head meeting for discussion.

Mr. Scippa stated that there was a strange electrical burning smell in the Police Station today. The building was checked with a heat sensing device and nothing was found.

The group then discussed the phone in the elevator that was not previously working.

Mr. Deschaine stated that he and Chief Scippa have been accepted to attend a symposium prior to the International City and County Managers Association annual convention in Boston, which they plan on attending. This symposium focuses on mutual aid issues in both large and small departments.

At 8:44 pm, Mr. Canada moved to go into non-public session to discuss a personnel matter. Mr. Copeland seconded the motion, which passed unanimously.

At 9:21 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Mr. Canada stated he received a request from a Steve Bakula from Pedal Power in Portsmouth to use the Park on June 16, 2013 for a "demo day" where bikes will be tested and sold. The Board agreed to deny the request and to put Mr. Bakula in contact with Parks & Recreation Director Seth Hickey to discuss the event further and to see if there are any sponsorships available.

Joyce Rowe requested that the fee be waived for her previous request to hold a graduation party at the Park on June 1, 2013. Mr. Federico moved to approve the request. Mr. Copeland seconded the motion, which passed unanimously.

Lisa Warne requested the use of the Municipal Center on April 20, 2013 for a birthday party. The request was approved.

Renee Torr requested the use of the Park on June 12, 2013 for a class field trip. Mr. Federico moved to approve the use and to waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Joe Berwanger requested the use of the Firehouse on May 11, 2013 for a Boy Scouts fundraiser. Mr. Copeland moved to approve the use and to waive the fee. Mr. Canada seconded the motion, which passed 2-1.

Kelly Standen requested the use of the Firehouse on June 23, 2013 for a bridal shower. Mr. Copeland moved to approve the use and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Heather Murphy requested the use of the Park on August 4, 2013 for a birthday party. The request was approved.

Ranjith Blavath requested the use of the Municipal Center on May 11, 2013 for a first communion with an alcohol waiver. Mr. Copeland moved to approve the use and approve alcohol contingent upon them providing an insurance certificate on file. Mr. Canada seconded the motion, which passed unanimously.

Falon McGuire requested the use of the Park on May 18, 2013 for a graduation party. The request was approved.

Sharon Kenney requested the use of the Park on June 23, 2013 for a graduation party. The request was approved.

Shannon Bourgeois requested the use of the Municipal Center on June 15, 2013 for a graduation party. The request was denied since she is not a resident of Stratham.

Anastacia Barr requested the use of the Park on June 16, 2013 for a birthday party. The request was approved.

ADMINISTRATION:

Mr. Deschaine stated he received a request from CASA of NH to post a link for them on the Town's website. The Board had no objection.

The group discussed the site plan and a charge from Civilworks for the Stratham Plaza review. The Board advised Mr. Deschaine to follow up on this and agreed that the Plaza is responsible for any charges from Civilworks.

Mr. Deschaine stated there is a final draft of the franchise agreement between Comcast and the Town. There is going to be one final session to iron out any details before it goes to a public hearing. The plan is to have a final agreement ready in June of 2013. The Board signed the legal documents to extend the current agreement until the next agreement comes forward.

NEW BUSINESS:

Laura Batchelder from SMS requested to close Gifford Farm Road for their annual Wellness Walk for about an hour on May 8, 2013 from 1:30 to 2:30. Mr. Canada moved to approve Ms. Batchelder's request to close Gifford Farm Road for an hour on May 8th. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine stated the Department of Safety has awarded a new radio to the Town for the use of the Emergency Management Director. The value is \$1,585. Mr. Canada moved to accept the radio. Mr. Federico seconded the motion, which passed unanimously.

OLD BUSINESS/APPOINTMENTS:

Mr. Canada moved to appoint Bill Kenny to the Conservation Commission as an alternate. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Canada stated they will take up appointments at a later meeting and hopefully have more recruits by that time. The Board asked Mr. Deschaine to invite Robert Murphy, the candidate for the Recreation Commission, to a future Selectmen's meeting so they can meet him first.

Mr. Canada informed the group of a conversation he had with the Town's tenants at the Foss property. He stated the tenants said they will be more diligent, but also complained of the neighbor's driving as well as far as speed and yielding.

At 10:08 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Stacey J. Grella
Executive Assistant