

## **MINUTES OF THE AUGUST 8, 2016 BOARD OF SELECTMEN MEETING**

**MEMBER'S PRESENT:** Board Members Joe Lovejoy and Bruno Federico and Town Administrator Paul Deschaine.

Mr. Deschaine noted that the Board had been in non-public session to discuss a personnel issue. He continued that at 7:24 P.M. Mr. Federico moved to go into non-public which Mr. Lovejoy seconded and passed unanimously. Mr. Deschaine indicated that at 7:41 P.M. Mr. Federico had moved to come out of non-public which Mr. Lovejoy seconded and passed unanimously.

At 7:46 PM Mr. Federico, filling in for Chairman David Canada as Chair, reopened the general meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Town Treasurer Deb Bronson reported that the current balance was \$7,328,862.92.

### **MINUTES:**

#### **POLICE DEPARTMENT:**

Chief John Scippa asked for permission to attend the International Association of Chiefs of Police Conference in San Diego on October 15<sup>th</sup> through October 18<sup>th</sup>. He continued that there was enough money in the training budget to cover all the costs.

Mr. Lovejoy moved to approve the request. Mr. Federico seconded the motion, which passed unanimously.

Chief Scippa indicated that he and Mr. Deschaine had figured out how to register the town's DUNs numbers and the SAM registration was now complete.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

#### **RESERVATIONS: All requests were granted unless noted.**

Susan Hantman requested use of the 4H Pavilion on 8/27 for a family get together.

Jody Scamman requested use of the Scamman Pavilion on 9/24 for a family reunion.

Diane Wallace requested use of the Front Pavilion on 8/17 for the Gove Group Company picnic.

Chris Carbonneau requested use of the Morgera Room on 8/26 for a reception and requested that the fee be waived.

Mr. Federico moved to approve the request and waive the fee. Mr. Lovejoy seconded the motion, which passed unanimously.

John Scippa requested use of the Morgera Room on 8/19 for a graduation party and commissioning and requested that the fee and alcohol prohibition be waived.

Mr. Lovejoy moved to approve the request and waive the fee and the alcohol prohibition. Mr. Federico seconded the motion, which passed unanimously.

Deborah Bakie requested use of Room A on 8/26 for a retirement ceremony and requested that the fee and alcohol prohibition be waived.

Mr. Lovejoy moved to approve the request and waive the fee and the alcohol prohibition. Mr. Federico seconded the motion, which passed unanimously.

Natasha Bergeron requested use of the Scamman Pavilion on 9/11 for a birthday party.

#### **ADMINISTRATION:**

Mr. Deschaine stated that he was still working to complete the RFPs he noted at the last meeting and hoped to have them finished by the end of the week.

Mr. Deschaine indicated that they had received the draft audit but he had not gone through it thoroughly. Mr. Lovejoy is also reviewing the draft.

Mr. Deschaine noted that there was a request for a citation for Deborah Bakie who is retiring from the Coast Guard. He continued that he had drafted the Certificate of Recognition and would be sending it off to her once signed by the Board.

#### **NEW BUSINESS**

**Mr. Deschaine reported that \$1,600 (\$800 each) was being requested by the Fire Dept. to send two candidates to Firefighter 1 training. Mr. Lovejoy made a motion to approve the request and Mr. Federico seconded.**

#### **OLD BUSINESS:**

Mr. Deschaine stated that the Girl Scouts had come to a previous meeting to donate materials and labor to renovate the softball facilities behind Town Hall although it had not been on the agenda for that night. He noted that donation needed to be publically accepted after appearing on the published agenda.

Mr. Lovejoy moved to accept the donation. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine indicated that Mark Stevens had dropped off the sidewalk maintenance agreement for 9 Portsmouth Avenue requested by the Board.

Mr. Lovejoy moved to accept and execute the agreement. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine indicated that the Board also needed to accept the municipal sidewalk agreement with DOT for that property.

Mr. Lovejoy moved to accept and execute the agreement. Mr. Federico seconded the motion, which passed unanimously.

At 8:44 P.M. Mr. Lovejoy moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier  
Recording Secretary