

## **MINUTES OF THE JUNE 8, 2015 BOARD OF SELECTMEN MEETING**

**MEMBER'S PRESENT:** Chairman Tim Copeland, Board Members David Canada and Bruno Federico and Town Administrator Paul Deschaine.

At 7:32 pm Mr. Copeland opened the meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Treasurer Deb Bronson reported there was \$1,255,479.79 in the general checking account.

### **DEPARTMENT REPORTS:**

#### **HIGHWAY:**

Mr. Lavery stated the Board had handouts relative to the traffic flow for the upcoming 2016 elections at the Municipal Center. Mr. Lavery and the Board discussed the draft plan in detail. Mr. Lavery also discussed the need for re-paving the parking lot for a cost of \$58000.00.

Mr. Canada moved to authorize expenditure of \$55000 out of the CIP budget and \$3000 out of the regular budget to pave and work on the Municipal Center parking lot. Mr. Federico seconded the motion, which passed unanimously.

Further discussion regarding elections was held with Town Clerk Joyce Charbonneau and Moderator David Emanuel. The Board approved a revised setup within the building for major elections. Essentially, voters will enter through the Library and through the Hutton Meeting Room to the election area and exit using the main entrance. The Board made it clear that an area for bake sales was necessary.

Mr. Lavery indicated that work had been done on Frying Pan Lane. He continued it was currently posted with "no through truck" signs on both ends of the street but there was no ordinance in place to enforce that. He asked if the Board would be in favor of putting an ordinance in place so that could be enforced. The Board responded they thought that made sense and Mr. Lavery noted he would develop the language for the ordinance.

Mr. Lavery stated that Memorial Day and Spring cleanups had gone by and all municipal grounds were being maintained routinely.

Mr. Lavery indicated that the Stratham Hill Park radio communication trimming was currently in progress and would happen in two steps.

Mr. Lavery noted he had met with Bell and Flynn relative to the road reconstruction and paving and had gone over a tentative schedule and would keep the Board updated.

Mr. Lavery stated the crack sealing would be completed by the end of that week.

Mr. Lavery indicated relative to the trees in front of the Historical Center, that they were creating a lot of shade and would like to thin them out. The Board indicated they were in favor of that.

## PARKS & REC

Mr. Hickey noted relative to the Stratham Hill Park water system that there were two leaks in the past week that had been repaired in house. He continued that a few of the faucets in the Park needed to be fixed and that he would like to have all the faucets be consistent throughout the Park. Mr. Hickey noted he would like to take \$1000 out of the reservation fund budget to do that. The Board indicated that they did not think that money should be spent on faucets that did not need to be replaced and that replacement faucet expenses belong in the maintenance portion of the operating budget.

Mr. Hickey indicated that they were installing signage and a kiosk on Jack Rabbit Lane. He continued that the "Smokey" sign had been installed. Mr. Hickey noted that they were waiting to hear back relative to the forestry plan.

Mr. Hickey stated relative to Stevens Park that repairs to the irrigation system had been done and woodchips had been installed in the playground.

Mr. Hickey noted relative to the Gifford House that they needed to repair the exterior siding for a cost of \$1800 and that the town would dispose of whatever needed to be removed.

Mr. Canada moved to expend \$1800 to repair the exterior siding for a cost of \$1800. Mr. Federico seconded the motion, which passed unanimously.

Mr. Hickey stated that the tenant at the Gifford House had indicated that she was having trouble with the lock on the front door and the front door slab and screen door needed to be replaced and that it would not cost more than \$1000.00.

Mr. Canada moved to expend up to \$1000 to replace the front door slab and screen door. Mr. Federico seconded the motion, which passed unanimously.

Mr. Hickey noted they were also having trouble with the toilet in the Gifford House. He continued that the repairs would be around \$400 to replace the toilet if it would be replaced with a traditional flow, or would be around \$1200 if a pressurized toilet was necessary.

Mr. Hickey stated that youth sports were going well. He continued that he was looking to reallocate some of the funds for the summer hires but the overall budget would stay the same.

Mr. Hickey indicated that the men's soccer league had started the previous week and was going well.

Mr. Hickey noted that the Take a Kid Mountain Biking event had gone well and about 170 participants had shown up. He continued that it had been a rainy day but had gone well.

Mr. Hickey stated he was looking for approval to spend \$1500 for a bus trip on July 29<sup>th</sup> to Boothbay for a clam bake and boat ride.

Mr. Copeland moved to authorize Mr. Hickey to expend \$1500 for a bus trip to Boothbay on July 29<sup>th</sup>. Mr. Federico seconded the motion, which passed unanimously.

Mr. Hickey went over the costs for replacing all the corner boards, window trim, siding and moldings at the Bartlett Cushman House. He continued that he was looking for the Board's suggestion on how to proceed. The Board indicated that they would like to look into this more and would get back to him.

**MEETINGS:** Mr. Copeland then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

#### **PARK PERMITS/MUNICIPAL CENTER RENTALS:**

The following Park permits and Municipal Center rentals were discussed and acted upon:

Robert Daigle requested use of the Front Pavilion on September 26<sup>th</sup> for a baby shower.

Nora Litzelman requested use of the 4H Pavilion on June 28<sup>th</sup> for a graduation party.

Julie McGuinness requested use of Scamman Pavilion on August 23<sup>rd</sup> for a family reunion.

The Board approved all requests.

#### **ADMINISTRATION:**

Mr. Deschaine stated relative to the performance agreement with Subaru that the previous provisions on the Mobil station, which Subaru had purchased, needed to be released. He continued that the Board had signed the satisfaction agreement and would be sent to the registry to be recorded.

Mr. Deschaine noted that a Piscataqua Region Estuary Partnership grant application had been completed and it would be a 50/50 match for activities that met the goal for the estuary program. He continued that the Board could decide if it wanted to accept the grant if it was awarded. The Board and Mr. Deschaine then discussed the recommendations and obligations that were necessary. The Board members questioned why the grant had been applied for without previous mention of it to them. The Board decided that, in the future, all grant requests would be brought to its attention before the grant application was filed.

Mr. Deschaine indicated that he had received correspondence from the County Commissioner's Office requesting that a representative from the Town attend a better communication meeting on

July 16<sup>th</sup>. Mr. Copeland stated he would report back to him on who the representative would be and agreed to be our representative.

Mr. Deschaine stated relative to the New Hampshire Retirement System audit, that Val had collected all of the necessary information that was requested and commended her efforts doing that. He continued they would hear the results by the end of the month.

Mr. Deschaine indicated that Wright Pierce was asked for an estimate on the next steps for the interconnection with Exeter. Mr. Deschaine went over the scope of the work that would be completed and noted that it would cost \$2500.00.

Mr. Canada moved to allow \$2500 to pay for Wright Pierce's work. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine noted that he was contacted by the Chair of the 300<sup>th</sup> Committee who was requesting that two additional signs be placed on town property. He continued that the Board needed to approve this as they would be on town property.

Mr. Canada moved to allow the 300<sup>th</sup> Committee to place two additional signs on town property. Mr. Copeland seconded the motion, which passed unanimously.

At 9:42 P.M. Mr. Canada moved to go into non public to discuss a contract issue. Mr. Federico seconded the motion, which passed unanimously.

At 9:49 Mr. Canada moved to come out of non public. Mr. Federico seconded the motion, which passed unanimously.

At 9:50 P.M. Mr. Canada moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier  
Recording Secretary