

MINUTES OF THE JUNE 1, 2015 BOARD OF SELECTMEN MEETING

MEMBER'S PRESENT: Chairman Tim Copeland, Board Members David Canada and Bruno Federico and Town Administrator Paul Deschaine.

At 7:34 pm Mr. Copeland opened the general meeting of the Board of Selectmen.

TREASURER'S REPORT: Treasurer Deb Bronson reported there was \$498,809.34 in the general checking account.

SECRETARY'S REPORT: Mr. Federico moved to approve the amended minutes of the regular meeting on May 18, 2015. Mr. Canada seconded the motion, which passed unanimously.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

Julie Smith requested use of the Front Pavilion on June 21st for the West Point Cadets sendoff picnic. Mr. Federico moved to approve the request and waive the fee. Mr. Canada seconded the motion, which passed unanimously.

OLD BUSINESS:

Fire Department Chief Cook discussed the staffing proposal that was before the Board for approval. He continued they were looking to have a per diem/part time rate for those staffing the Fire House on shift and an hourly stipend for all volunteer responders. He does not want to implement one component without the other. The Board and Chief Cook discussed the best way to proceed with the proposal.

Mr. Canada moved to accept the part time/per diem staffing and volunteer stipend proposal as presented. Mr. Federico seconded the motion which passed unanimously. The goal is to have this in place by 7/1/2015.

Town Clerk/Tax Collector Joyce Charbonneau indicated that there had been past ACH returns that were never known about because of a glitch in the system. She continued that she would be getting a daily report from the processing company going forward and they would not encounter this problem in the future. Ms. Charbonneau indicated that she was looking for approval to collect the amounts that were never collected but would like to waive the \$25.00 late fee because of the time that had passed. Mr. Copeland stated that he thought that people would have known that their payments had not gone through and thought the late fee should be assessed.

Mr. Canada moved to allow Ms. Charbonneau to waive the \$25 late fee relative to the ACH payments. Mr. Federico seconded the motion, which passed unanimously.

ASSESSING:

Ms. Lewy stated she had received the results of the inspections for requested abatements from our commercial appraisal consultant. She continued the property at 22 Miriam Way was

believed to be correctly assessed and recommended denial of the abatement. She continued that the property at 8 Miriam Way was believed to be correctly assessed and recommended denial of the abatement. Ms. Lewy stated relative to the property on Pipers Landing that it was believed to be correctly assessed and recommended denial of the abatement. Ms. Lewy noted relative to the property located at 37 Portsmouth Avenue that it was believed to be correctly assessed and recommended denial of the abatement. She continued that the property located at the Nissan dealership was believed to be correctly assessed and recommended denial of the abatement. Ms. Lewy noted that the property located at 39 Portsmouth Ave was believed to be correctly assessed and recommended denial of the abatement.

Mr. Canada moved to accept the recommendation of the assessor to deny the abatements. Mr. Copeland seconded the motion, which passed unanimously.

Ms. Lewy then stated the property located at 2 Miriam Way had requested a reduction and recommended approving an abatement of \$2024.33. She continued the property located at 131 Portsmouth Ave had requested a reduction and recommended approving an abatement of \$75.66. Ms. Lewy indicated that the property located at 334 Portsmouth Ave had requested a reduction and recommended approving an abatement of \$41.81. She continued that the property located at 341 Portsmouth Ave had requested an abatement and recommended approving an abatement of \$109.51.

Mr. Canada moved to accept the recommendation of the assessor to approve the abatements. Mr. Federico seconded the motion, which passed unanimously.

Ms. Lewy stated there was a BTLA case relative to 81 Portsmouth Ave. She continued that in 2012 she came to the Board with a recommendation to lower the assessment which was denied. Ms. Lewy noted that a settlement agreement had been signed before the Board's denial because it was believed that it was going to be approved. She continued that the settlement agreement went to the State by accident and the case was closed out. Ms. Lewy noted that the State's position was that the case had settled and the town was obligated to pay the money. Ms. Lewy noted that there were now procedures in place to prevent this from happening again. She continued that the Board could ask for reconsideration from the State if they wished. Mr. Copeland stated that he did not think that it was worth pursuing the matter and the Board agreed.

Mr. Canada moved to accept the current status of the BTLA case. Mr. Federico seconded the motion, which passed unanimously.

Ms. Lewy noted she was working on preparing the timber warrant for the Rollins Hill Development.

Ms. Lewy indicated there was a recommendation to lower the assessment of the land at 6 Frying Pan Lane from \$350,000 to \$255,000 because of the terms of the lease on the property. The Board then discussed the aspects of the lease and the effect that had on the property and decided they were not in favor of the lower assessment because a straight income approach to valuing the property left too many variables unaccounted for.

Mr. Copeland moved to deny the abatement at 6 Frying Pan Lane. Mr. Canada seconded the motion, which passed unanimously.

Ms. Lewy noted there were only 2 outstanding abatements for 2014, out of the 29 requested, to be acted on.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS: (continued)

The following Park permits and Municipal Center rentals were discussed and acted upon and approved:

Mary Mackenzie requested use of Scamman Pavilion on September 20th for a Birthday party.

Vicky Cook requested use of the Morgera Room on July 26th for a baby shower (Fire Dept.). Mr. Canada moved to approve the request and waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Scott MacHardy requested use of Scamman Pavilion on August 8th for the Oyster River High School 30th reunion.

Jaelle Johnson requested use of Scamman Pavilion on July 10th for a Birthday party.

Krys Baker requested use of Municipal Center on October 10th for a Birthday party.

Kristen Guilmette requested use of Scamman Pavilion on August 1st for a baby shower.

Dan Carchidi requested use of Scamman Pavilion on August 7th for a departmental picnic.

Chrissi Tremblay requested use of Front Pavilion on June 14th for a Family Reunion.

ADMINISTRATION:

Mr. Deschaine indicated that he had heard from the Seabrook Station and also had a second opinion rendered on the condition of the Municipal Center generator. He continued that the unit was determined to be fine. The problem that was experienced was due to running the unit while exercising it for too long with no load. That will allow oil to build up in the turbo.. Mr. Deschaine stated that the Seabrook Station had refused to do anything to the unit.

Mr. Deschaine noted that Mr. Copeland was approached by the New Hampshire Coalition Against Bigger Trucks about Congressional moves to authorize larger, tandem trailers on federal roads. He continued they were looking for a letter from the town asking that the provision not be passed. The Board decided to take no action.

Mr. Deschaine stated that there was an eminent domain workshop scheduled for June 9th in Manchester. He continued that there might be some information that would be useful in the future and asked the Board if he should attend. The Board noted they would like him to attend the workshop.

Mr. Deschaine stated there were two raffle permit applications; one from the NHSPCA during the Paws Walk and one from the Irish Dance Club during the competition at the Middle School.

Mr. Copeland moved to approve the raffle permits. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine noted that staff had met with Peoples United Bank and had inquired about the dormant DARE account that the Police Department had been holding. He continued that at the same time, Chief Scippa was petitioning the Circuit Court to allow the DARE money to be used for similar purposes and to transfer the funds to the town treasurer. He continued that this was in process but two signators needed to be assigned to sign the form.

Mr. Copeland moved to assign Mr. Canada and Ms. Bronson to be signators to allow the DARE funds to be transferred. Mr. Canada seconded the motion, which passed unanimously.

Mr. Canada indicated that he had a request to allow him to purchase light fixtures for the Bartlett Cushman House at a cost of \$100 for the pair.

Mr. Copeland moved to allow Mr. Canada to purchase light fixtures for the Bartlett Cushman House at a cost of \$100 for the pair. Mr. Federico seconded the motion, which passed unanimously with Mr. Canada abstaining.

Mr. Canada moved to give a light fixture from the kitchen at the Bartlett Cushman House to thank Peter Michaud for the work he has done for the town. Mr. Federico seconded the motion, which passed unanimously.

At 10:22 P.M., Mr. Copeland moved to go into non-public to discuss a personnel issue. Mr. Federico seconded the motion, which passed unanimously.

At 10:48, Mr. Copeland moved to come out of non-public. Mr. Federico seconded the motion, which passed unanimously.

At 10:49 P.M. Mr. Federico moved to adjourn. Mr. Canada seconded the motion, which passed unanimously.

Respectfully submitted,

Ashley Rodier
Recording Secretary