

## **MINUTES OF THE DECEMBER 17, 2012 BOARD OF SELECTMEN'S MEETING**

**MEMBERS PRESENT:** Chairman David Canada, Selectmen Tim Copeland and Bruno Federico, and Town Administrator Paul Deschaine.

At 6:35 pm, Mr. Canada opened the meeting and then moved to go into non-public session to discuss a personnel issue and contract negotiations. Mr. Federico seconded the motion, which passed unanimously.

At 7:35 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

At 7:39 pm, the Chair opened the general meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Kevin Peck reported that he had \$6,983,520.15 in the general checking account.

### **NEW BUSINESS:**

Fire Chief Rob Cook was present at the meeting to discuss sending two members to EMT training. The cost for the class is \$350 for each member for a total of \$700. Mr. Cook stated the funds were appropriated in a Warrant Article. Mr. Copeland moved to approve the expenditure of up to \$700 to send two members to Emergency Medical Responder training. Mr. Federico seconded the motion, which passed unanimously.

John Boisvert, Chairman of the Public Works Commission (PWC), and Town Planner Lincoln Daley were present at the meeting to discuss the final report on the Exeter-Stratham Water/Sewer Study. Mr. Boisvert stated the PWC has reviewed the report and it is complete and the contract requirements have been met. He stated there are significant savings to both communities working together, and the PWC's recommendation is to continue these discussions and keep moving forward. The next steps would be for the Boards of Selectmen from Exeter and Stratham to meet to develop a scope for what the relationship is going to be. Audience member Rob Roseen was present at the meeting and stated that as a member of the community it seems very beneficial. Mr. Canada moved to invite the Exeter Board of Selectmen to meet with them in order to move forward with this project. Mr. Copeland seconded the motion, which passed unanimously.

### **DEPARTMENT REPORTS:**

**PLANNING:** Mr. Daley updated the Board on current and future Planning Board applications and projects.

Mr. Daley stated the Town Center Revitalization Committee (TCRC) is still working on having the four historic signs delineating the boundaries of the Town Center District re-installed. They are looking at cost estimates to replace the signs that were damaged in a storm. The TCRC is also looking to submit several improvement grants for rezoning and design improvements for the Town Center.

Mr. Daley stated the Economic Development Committee has completed the draft documents on the sign ordinance for the Gateway District and they have been reviewed by Town counsel. Mr. Daley will bring the final version before the Board shortly.

Mr. Daley stated the Planning Board Stormwater Subcommittee continues to review the Town's Land Use Regulations and Zoning Ordinance for amendments for the 2013 Town Meeting.

Mr. Daley stated his report on Offsite Improvement Funds and Performance Bonds is still ongoing. He continues to work with Accounting to generate a report for the Board.

Mr. Canada explained that the Town Center signs were damaged during a storm and Sign of Times has refused to make good on them. They will repair the signs at a discounted rate, but they insist that the signs, as sold, are suitable. He stated they will need to start over with the budget process to put in for new signs from a different vendor. Mr. Daley is working with other sign companies for price quotes to replace the signs.

BUILDING/CODE ENFORCEMENT: Building Inspector Terry Barnes was present at the meeting to update the Board on the current status of ongoing building inspections/issues and applications before the Zoning Board of Adjustment.

The group then discussed a continuing request from Mike Moreau for a fee waiver. The Board and Mr. Barnes agreed that he will not get a Certificate of Occupancy until all the bills are paid to the Town. Mr. Moreau is scheduled to come before the Board at their January 7<sup>th</sup> meeting.

#### **NEW BUSINESS:**

Police Chief John Scippa was present at the meeting to discuss a proposed grant of \$3,537.84 from the NH Department of Safety for a portable radio for the Police Department. Mr. Copeland moved to approve the grant process for the allocation of an additional radio through the Department of Safety for \$3,537.84 so the December 28<sup>th</sup> deadline can be met for application. Mr. Federico seconded the motion, which passed unanimously.

Parks and Recreation Director Seth Hickey was present at the meeting to discuss a two-year contract between the Town and Challenger Sports Corp. for summer camp programs. Mr. Copeland moved to approve the contract with Challenger Sports Corp. for the two-year period as written, and to authorize the Chair to sign the documents. Mr. Federico seconded the motion, which passed unanimously.

There was a brief discussion about the condition of the Park grounds after such large events such as the SPCA's Paws Walk and how to document the costs of any damage or maintenance.

**ADMINISTRATION:**

Mr. Deschaine reported they did receive a decision from the Board of Land and Tax Appeals (BTLA) last week that Town Assessor Andrea Lewy was successful in defending the Town's assessment of the Snyder residence and their abatement request.

*At 8:41 pm, Mr. Canada left the meeting.*

**MEETINGS:** The Vice-Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

**OLD BUSINESS:**

Mr. Deschaine stated he has received responses to the trash and recycling collection RFP, but would like to review them in more depth and also evaluate the legal ramifications before making a recommendation. He will talk with Bestway about extending the current contract.

The group then opened the two bid responses for the printing of the Town Report. The first is from Kase Printing for \$4,182 and the second is from Hannaford & Dumas for \$3,700. The Board agreed to hold off on awarding the bid at this time until Mr. Deschaine has had a chance to review the details.

The group then discussed the payroll schedule over the upcoming holidays. Every effort will be made to have the checks ready by noon time on Monday the 24<sup>th</sup>.

**PARK PERMITS/MUNICIPAL CENTER RENTALS:**

The following Park permits and Municipal Center rentals were discussed and acted upon:

Linda Horne requested the use of the Municipal Center on December 27, 2012 for a Mary Kay event. The request was approved.

Tammy Heath requested the use of the Firehouse on February 1, 2013 for an Exeter hockey dinner. Mr. Copeland moved to approve the use and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

At 9:06 pm, Mr. Federico moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Stacey J. Grella  
Executive Assistant