

MINUTES OF THE NOVEMBER 19, 2012 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Tim Copeland and Bruno Federico, and Town Administrator Paul Deschaine.

At 6:29 pm, Mr. Canada opened the meeting and then moved to go into non-public session to discuss contract negotiations. Mr. Copeland seconded the motion, which passed unanimously.

At 7:33 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

At 7:39 pm, the Chair opened the general meeting of the Board of Selectmen.

TREASURER'S REPORT: Kevin Peck reported that he had \$2,045,904.26 in the general checking account.

SECRETARY'S REPORT: Mr. Copeland moved to approve the amended minutes from the regular meeting on 11/05/12. Mr. Federico seconded the motion, which passed unanimously.

NEW BUSINESS:

Dan Crow from the Stratham Fire Department Association was present at the meeting to discuss the upcoming tree lighting ceremony on December 2nd at 5:00 pm. He stated they are not having the tree lighting at the traffic circle this year due to the cost of replacement lights, the safety issue, and the uncertainty of the property status since it is for sale. Mr. Crow requested permission from the Board to plant a tree either on Fire Department or Historical Society property and have the tree lighting on site. The Board approved the request and asked Mr. Crow to get back to them with a specific location for the tree.

Cemetery Trustees June Sawyer and Colin Laverty were present at the meeting to update the Board on their cemetery expansion plans and the cemetery regulation amendments. Ms. Sawyer stated there are just over 300 new full burial lots and 1,067 cremation lots and the expansion would allow an additional 400 full burial lots. The group then discussed the purchase of a metal detector from CIP funds.

Ms. Sawyer stated a woman purchased and placed a bright pink bench in the cemetery next to her husband's grave. Ms. Sawyer stated that after conducting some research, there is nothing in the Cemetery Regulations prohibiting this. Mr. Laverty stated the bench was not properly installed and was a safety issue, however, the woman has since had the bench properly installed and she is within the revised regulations. The group then went through the amendments to the regulations in detail. The Board made some suggestions that the Trustees will take under advisement. The Trustees then presented a draft of a new sign for the cemetery to the Board for their review.

DEPARTMENT REPORTS:

PLANNING: Town Planner Lincoln Daley updated the Board on current and future Planning Board applications and projects.

Mr. Daley stated the four historic signs delineating the boundaries of the Town Center District were installed, however, due to a recent storm, two of the signs were damaged and the other two were removed to prevent further damage. He stated they did reach out to the sign company to discuss possibly reinforcing those signs and the sign design itself.

At 8:29 pm, Mr. Canada moved to go into non-public session to discuss a matter that may affect the reputation of another, not a member of the Board. Mr. Copeland seconded the motion, which passed unanimously.

At 8:36 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Daley stated the Economic Development Committee has gone before the Planning Board with the amendments to the sign ordinance for the Gateway District and the Town Center area. The draft documents have been forwarded to Town counsel for review.

Mr. Daley stated the Planning Board Stormwater Subcommittee continues to review the Town's Land Use Regulations and Zoning Ordinance for amendments for the 2013 Town Meeting.

Mr. Daley stated his report on Offsite Improvement Funds and Performance Bonds is still ongoing. He continues to work with Accounting to finalize the accounts.

Mr. Daley stated that test pits were done at the Town-owned property at 17 Doe Run Lane, and presented the results to the Board for their review. He stated the results show that it may be a viable lot. After some discussion on the possible options, Mr. Copeland moved to wait three years, the time period in which the property may be redeemed by the former owner, and then have the lot re-assessed for value. Mr. Federico seconded the motion, which passed unanimously.

Mr. Federico asked if Auto Fair Nissan was approved for two rows of parking in the front. Mr. Daley stated there is no restriction on the number of cars for that dealership due to the size of the lot. Mr. Daley will confirm that they are allowed two rows in the front. The group then discussed the dealership's compliance regarding the number of signs on the property.

Mr. Daley informed the Board that the BICEO's computer conversion from Blackbear over to Avitar software has been completed and it was very successful.

FIRE DEPARTMENT: Chief Rob Cook was present at the meeting and presented an updated quote for replacing the Zoll AutoPulse batteries at a cost of \$2,475. Mr. Canada moved to authorize the Fire Department to spend \$3,975 for the "3 Year Worry-Free AutoPulse Protection

Plan with Battery System Upgrade" from the proposal that was presented two weeks ago. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Cook reported the Fire Department has responded to 458 calls for service as of October 31st.

Mr. Cook requested to spend \$15,000 out of his budget on six new sets of firefighting gear. Mr. Copeland moved to allow Mr. Cook to spend up to \$15,000 for six sets of firefighting gear. Mr. Federico seconded the motion, which passed unanimously.

Mr. Cook stated that the NFPA codes are available to him online as read-only and he would like complete access so he can print them as well at a cost of \$1,165.50. Mr. Copeland moved to allow Mr. Cook to spend up to \$1,165.50 to update and gain complete access to the NFPA codes. Mr. Federico seconded the motion, which passed unanimously.

Mr. Cook stated he had submitted all the appropriate paperwork for the State training grant to Accounting for members to receive their reimbursement for attending training and they have not received payment as of this time. Mr. Deschaine stated they will be paid by the end of this month.

Mr. Cook stated he submitted a check from the Georgia-Pacific grant for \$5,000 to purchase new nozzles for the tanker some time ago. To this date, there has not been a public hearing scheduled to accept that money so he has been unable to purchase the nozzles. Mr. Deschaine stated he will place the ad in the newspaper this week. The Board agreed to schedule the public hearing on December 10th.

Mr. Cook requested to spend approximately \$600 to have the septic tank at the Firehouse pumped. Mr. Copeland moved to allow Mr. Cook to spend approximately \$600 to pump out the septic system at the Firehouse. Mr. Federico seconded the motion, which passed unanimously.

BUILDING/CODE ENFORCEMENT: Building Inspector Terry Barnes was present at the meeting to update the Board on the current status of ongoing building inspections/issues and applications before the Zoning Board of Adjustment, including the partition of the Vitronic building into 3 separate units. Mr. Deschaine requested that Mr. Barnes inform Assessor Andrea Lewy of the conversion so that she could notify the 911 emergency system.

The group then discussed how to handle people who are violating building permit requirements.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Dileep Kolli requested the use of the Municipal Center (both Rooms A & B) on December 1, 2012 for a celebration with fireworks. Mr. Copeland moved to deny the use of fireworks as

requested by Mr. Kolli. Mr. Federico seconded the motion, which passed unanimously. Mr. Copeland moved to approve the use of the rooms. Mr. Federico seconded the motion, which passed unanimously.

Tracy Hall requested the use of the Firehouse on December 8, 2012 for a Christmas party. Mr. Copeland moved to allow the use and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Joe Berwanger requested the use of the Park on September 29, 2013 for the Troop 185 Annual Car Show, with a request for a rain date of October 6, 2013. The Board agreed to deny the request for a rain date. Mr. Copeland moved to allow the use on September 29th and to waive the fees and to apply all conditions as last year. Mr. Federico seconded the motion, which passed unanimously.

ADMINISTRATION:

The Board stated that when 2013 budget requests are submitted, they should come in level funded or with an explanation why it should not be level funded. Mr. Deschaine will notify Department Heads of same and also advise them to leave salaries at 2012 levels, which will be assessed at a later time. The Board will review the budget requests on December 3rd.

Mr. Deschaine stated the Goodrich conservation easement language, as amended, has been accepted by the Goodrichs and has been sent to the State Attorney General's office for review. He stated Jones & Beach Engineers conducted the survey of the property for the original easement. They have submitted an estimate of \$4,900, which is 75% of the original survey cost, to update that survey including the currently proposed 4 acre addition. At Mr. Deschaine's request, Jones & Beach will look into the amount to justify why it is so high and will get back to him. Mr. Canada moved to authorize Mr. Deschaine to negotiate the amount, but accept up to \$4,900. Mr. Federico seconded the motion, which passed unanimously.

The CMS Music Boosters have requested permission to hold a fundraising raffle to benefit the music choral program at CMS. The drawing will be held on November 20th. Mr. Copeland moved to approve the raffle permit request. Mr. Federico seconded the motion, which passed unanimously.

The group then discussed and updated their priority list.

The Board stated they will not be meeting on December 24th or December 31st.

At 10:04 pm, Mr. Canada moved to go into non-public session to discuss a personnel matter and negotiations. Mr. Federico seconded the motion, which passed unanimously.

At 10:29 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

At 10:30 pm, Mr. Federico moved to adjourn. Mr. Canada seconded the motion, which passed unanimously.

Respectfully submitted,

Stacey J. Grella
Executive Assistant