

MINUTES OF THE OCTOBER 15, 2012 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 6:47 pm, Mr. Canada opened the meeting and then moved to go into non-public session to discuss a personnel issue. Mr. Federico seconded the motion, which passed unanimously.

At 7:39 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

At 7:43 pm, the Chair opened the general meeting of the Board of Selectmen.

DEPARTMENT REPORTS:

POLICE DEPARTMENT: Police Chief John Scippa was present at the meeting to discuss his Department's activities with the Board. He stated the new cruiser is in service and they were able to save \$410 from the original quote when they outfitted the car.

Mr. Scippa presented a Speed Enforcement Evaluator form to the Board that was the result of a borrowed speed enforcement machine monitoring the area of 124 High Street from September 18th through September 24th. He stated this machine measures the speed of vehicles as well as the date and time, and the best times for conducting enforcement. He stated the machine recorded almost 2,000 cars during that time period and reported the average speed was 39 mph (it is posted at 35 mph). Mr. Scippa stated he thinks this is a very useful tool and will be researching grant opportunities to purchase a similar machine. It was noted that two of the days showed very little or no activity. Mr. Scippa will look into that matter.

Mr. Scippa stated the Highway Department recently cleaned out the catch basins and informed him that the filter media bags in the catch basins need to be replaced. The cost for four bags is \$1,080. Mr. Canada moved to approve the expense of \$1,080 to replace four filter media bags in the catch basins. Mr. Federico seconded the motion, which passed unanimously.

Mr. Scippa stated the five grant funded radios have arrived. He has been told that there may be more available before the end of this year. The radios just need to be programmed, which the State will pay for, however, Rockingham Dispatch is in the process of moving some frequencies around and Mr. Scippa would like to wait to program the radios until that has been completed.

Mr. Scippa stated his Department has received a number of reports of thefts from unlocked vehicles in the area of Smith Farm Road, as well as Fifield and Strawberry Lanes. This has been happening in other surrounding communities as well. The Police Department and the Board urge residents to lock their vehicles. These types of vehicle break-ins can lead to home burglaries if the garage door opener is taken from a vehicle.

Mr. Scippa, Fire Chief Rob Cook and Fire Department member John Sapienza then spoke to the Board regarding a proposal for new employee ID cards and related software. Mr. Scippa stated they met with a company for a demonstration. The objective is to create a central location, such as the Police Department, where we can produce quality ID cards and have access to it whenever needed. The Board agreed that this needs to go before the Budget Committee.

ADMINISTRATION: Mr. Sapienza informed the Board that the Historical Society building was in need of a sprinkler head over the furnace and a vent for the furnace room. The cost for the sprinkler head installation was \$125 and the new vent was \$275. The work has already been completed, however, Mr. Deschaine stated there is currently no money remaining in the budget. Mr. Canada moved to have Mr. Deschaine locate \$400 and pay for these repairs. Mr. Copeland seconded the motion, which passed unanimously.

FIRE DEPARTMENT: Mr. Cook stated they were awarded the "Bucket Brigade" grant they applied for. It was originally for \$2,500, but the grant amount approved ended up being \$5,000. This will be used to replace all the nozzles on the tanker. Mr. Deschaine will schedule the public hearing required.

Mr. Cook stated they would like to conduct an open house/membership drive and requested to have postcards printed up and mailed out. The cost for the postcards would be approximately \$900 and would come out of the training budget. Mr. Canada moved to allow Mr. Cook to spend up to \$1,000 out of the training budget for recruitment purposes. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Cook stated they are working on the schedule for call coverage. Mr. Canada asked Mr. Cook if his Department is well trained in HIPAA regulations. Mr. Cook will follow up with the EMS Captain.

NEW BUSINESS:

Library Trustee Connie Aubin-Adams requested permission for the Library to have a table in the Hutton Hearing room during the election to sell some 100th anniversary items. They will also be selling wine raffle tickets. Bob Goodrich was present at the meeting representing the Stratham 76'ers and requested permission to set up a table to sell baked goods on election day. The Historical Society and the 300th Committee would also like to set up tables to sell baked goods as well. Town Clerk Joyce Charbonneau was present and requested that the Board decline any requests for tables and bake sales just for the Presidential election since it will be so busy and parking will be at a minimum as it is. The Board stated they think the bake sales are an important part of the voting experience in Town and there would be a lot of potential customers to benefit these different committees. Mr. Canada moved to allocate space for the Library, the 76'ers, the 300th Anniversary Committee, and the Historical Society to have tables set up during the election. Mr. Copeland seconded the motion, which passed unanimously. The group will further discuss the logistics.

Ms. Charbonneau informed the Board that there will be a police presence at the Municipal Center all day on election day. The group, including Mr. Scippa, discussed using the "right turn

only" option out of the Municipal Center. Mr. Scippa stated he would prefer to leave that as an option for the detail officer as far as when that may be necessary. Regarding setting up "detour" signs, Mr. Scippa will discuss this further with Highway Agent Colin Lavery. The Board stated that Town employees will be used as election "assistants" as needed. Mr. Canada asked that Stacey Grella send an email to employees regarding parking on election day and also an email to all campaigns reiterating the poll standing rules. Mr. Deschaine will look into getting a lighting tree to use as well.

TREASURER'S REPORT: Kevin Peck reported that he had \$3,629,017.36 in the general checking account.

CHAIRMAN'S REPORT: Mr. Canada stated there is still a public health threat declaration for West Nile Virus. This will stay in effect until the first hard frost.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

John Sapienza requested the use of the Firehouse on November 30 and December 1, 2012 for a Christmas/Retirement Party. Mr. Canada moved to approve the use, to waive the fee and allow alcohol. Mr. Federico seconded the motion, which passed unanimously.

Chris Rowe requested the use of the Firehouse on November 17, 2012 for an anniversary party. Mr. Canada moved to approve the use, to waive the fee and allow alcohol. Mr. Copeland seconded the motion, which passed unanimously.

ADMINISTRATION:

Mr. Deschaine updated the Board on the progress on the Jones conservation easement. He stated there has been a lot of refining regarding the right of first refusal and the second option agreement on the excluded area that had been partially negotiated, but not finalized. He will further discuss the details with the Board in a non-public session.

Mr. Deschaine stated that the heat exchanger on the roof that services the Land Use Department area, which was installed in 2001, has failed. There is currently no heat in that portion of the building. He then presented a proposal from Dowling Corporation for \$1,249.17 to replace the unit. Mr. Canada moved to approve the expense of \$1,249.17 to replace the heat exchanger. Mr. Copeland seconded the motion, which passed unanimously.

OLD BUSINESS:

Mr. Deschaine stated he received an invoice for the replacement of the Stevens memorial bench. After discussing it with the Library, the Board decided to have the bench placed at the Library.

At 9:17 pm, Mr. Canada moved to go into non-public session to discuss a matter relating to negotiations. Mr. Copeland seconded the motion, which passed unanimously.

At 9:37 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

At 9:38 pm, Mr. Canada moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Reviewed by,

Stacey J. Grella
Executive Assistant

Paul R. Deschaine
Town Administrator