

## **MINUTES OF THE SEPTEMBER 10, 2012 BOARD OF SELECTMEN'S MEETING**

**MEMBERS PRESENT:** Chairman David Canada, Selectmen Tim Copeland and Bruno Federico, and Town Administrator Paul Deschaine.

At 7:31 pm, the Chair opened the general meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Kevin Peck reported that he had \$5,042,138.24 in the general checking account.

**SECRETARY'S REPORT:** Mr. Copeland moved to approve the amended minutes from the regular meeting on 8/27/12. Mr. Federico seconded the motion, which passed unanimously.

### **NEW BUSINESS:**

Kathie Bianconi was present at the meeting to discuss the possibility of hosting the 2013 Great Bay Music Festival in Stratham over a several day period the third week of August. Ms. Bianconi stated they are looking at either the Stratham Hill Park or the Scamman property on Frying Pan Lane. The expected attendance is approximately 1,000 people for each of the three days. Police Chief John Scippa was present at the meeting and stated he would prefer to have the event at Stratham Hill Park because it is more self-contained. The Board advised Ms. Bianconi to continue to work with Kirk Scamman and Chief Scippa, talk with the Fire Department and the Planning Department, and bring the Board a package for them to review.

Jay Diener was present at the meeting to discuss the upcoming Great Bay 5K road race on October 27<sup>th</sup>. He stated they will have participants park at Stratham Hill Park and have packet pick up and registration at the Front Pavilion. He stated they will be working with Chief Scippa on a police detail for both before and after the race and will also be bringing in Port-O-Potties. Mr. Copeland moved to allow the use with same conditions as last year. Mr. Canada seconded the motion, which passed unanimously.

### **DEPARTMENT REPORTS:**

**FIRE DEPARTMENT:** Chief Rob Cook was present at the meeting to update the board on his Department's activities.

He presented a list of the Fair Committee directors voted on by the membership. Mr. Copeland moved to approve the Fair Directors for 2013: Rob Cook, Tim Slager, John Cushing, Caren Gallagher, Vicky Avery. Francisco Marin had previously been appointed by the Board as the Chair. Mr. Canada seconded the motion, which passed unanimously.

Mr. Cook stated that regarding the State Forestry grant they were previously approved for in the amount of \$2,500, the price has gone up and the State will only reimburse \$2,488.

Mr. Cook then stated they were approved for the Georgia-Pacific grant for \$2,000, which will be used to purchase new hose nozzles.

Mr. Cook stated that seven members will be attending the EMS conference this year. The Board stated that the members will need to supply a receipt for each room reserved.

Mr. Cook stated he has been talking with Highway Agent Colin Lavery about painting the fire hydrants in Town. Mr. Lavery stated the Highway Department will paint them if the Fire Department provides them with the supplies. Mr. Cook stated that in return, he is proposing that out of the \$1,500 in the line item, they replace the four tires on the trailer at the Park. Mr. Lavery stated they will spend no more than \$350 on painting supplies and the four tires are \$848. Mr. Canada moved to allow the discussed arrangement and expenditures. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine stated that the Fire Association received their 501(c)3 status.

POLICE DEPARTMENT: Mr. Scippa stated that the Board had previously approved a proposal from the Dowling Corporation to replace an air conditioning compressor for \$1,759. Mr. Scippa just wanted to make the Board aware that he will be moving forward with the work.

The group discussed selling off one of the older police cruisers and the means to do that. The Board agreed to go through propertyroom.com.

Mr. Scippa informed the Board that Primex refused the coverage on a property damage claim that was submitted to the Town regarding damage to a vehicle at the Fair during an arrest. Mr. Copeland moved to reimburse the vehicle owner \$1,000 to cover her deductible, and the Town attempts to recover that \$1,000 through a restitution award from a criminal court judge. Mr. Canada seconded the motion, which passed unanimously. Mr. Scippa will contact Fiesta Shows to discuss possible reimbursement since they had requested the individual removed from the premises and he was an employee there.

Mr. Scippa informed the Board that there is a plan in place to corral any protesters at tomorrow's election into one area. The Board then discussed parking arrangements for poll standers at the November election. They will continue this discussion at a later date.

HIGHWAY DEPARTMENT: Mr. Lavery updated the Board on various projects his Department has been working on.

Due to some recent sign thefts, the group discussed the "stamping" of the signs and whether or not the current stamp with the zip code is adequate as opposed to possibly having "Property of Town of Stratham". Mr. Lavery will talk with Chief Scippa about this matter.

Mr. Lavery stated that he is holding off on moving forward on the stump removal project at the Municipal Center because the adjacent Stratham Plaza is completing test pits on Town property for a possible new septic system for Stratham Plaza.

Mr. Lavery continued updating the Board on various projects his Department is working on.

The Board commended Mr. Lavery on a job well done on replacing the railing at the handicapped entrance to the Municipal Center.

Mr. Lavery then presented a cost analysis to address several items in need of replacement or repair. First, the significant ground settlement issue with the metal bins at the Transfer Station was discussed. He stated one option is to go with Bell & Flynn where they would shim the area, cold plane the edges, and then top the area for a total price of \$12,930. The second option would be to have Bell & Flynn do the work with the Highway Department's support, which would save \$3,300 from the Bell & Flynn proposal. It will also be necessary to hire Pine Tree Engineering at a cost of \$2,300.

Second, Mr. Lavery presented a quote for the purchase of 400 tons of salt for a total price of \$22,238. He stated this would fill the shed and carry us into a significant part of next year.

Third, Mr. Lavery then stated the walls on the drop-in sander are very thin and is not sure if we could get through another winter with it. He stated a new stainless steel six-yard sander would cost \$12,459, which would last about 20 years, and a carbon steel six-yard sander would cost \$8,559, which would last about 10 years.

Mr. Canada moved to allow Mr. Lavery to purchase a six-yard stainless steel sander using funds from the Capital Truck line item, to complete the work needed at the Transfer Station using funds from the Salt, Rented Equipment and Transfer Station line items, and to purchase 400 tons of salt using funds from the Salt line item. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Copeland moved to authorize Mr. Deschaine to sign the contract amendment with Pine Tree Engineering to get a Type II Solid Waste Management permit and the associated design work required at a cost of \$2,300. Mr. Canada seconded the motion, which passed unanimously.

At 9:12 pm, Mr. Canada moved to go into non-public session with Mr. Scippa to discuss a personnel matter. Mr. Copeland seconded the motion, which passed unanimously.

At 9:35 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

**PARK PERMITS/MUNICIPAL CENTER RENTALS:**

The following Park permits and Municipal Center rentals were discussed and acted upon:

Chris Boulbol requested the use of the Firehouse on the first and second Wednesday of every month through June 2013. Mr. Federico moved to allow the use and to waive the fees. Mr. Canada seconded the motion, which passed unanimously.

Kelly MacInnis requested the use of the Municipal Center on October 27, 2012 for a birthday party. The request was approved.

Linda Currier requested the use of the Park on September 25, 2012 for a company picnic. The request was approved.

Amy Garland requested the use of the Park on September 28, 2012 for a school picnic. Mr. Federico moved to approve the use and to waive the fee. Mr. Canada seconded the motion, which passed unanimously.

Susan Labrie requested the use of the Park on September 25, 2012 for a company outing. The request was approved.

John Webb requested the use of the Park on September 29, 2012 for a Marines cookout. Mr. Canada moved to approve the use and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Barbara Brockelman requested the use of the Municipal Center on November 14, 2012 for an association meeting.

Laura Batchelder requested to use of the Park on September 28, 2012 for a 5<sup>th</sup> Grade field trip. Mr. Canada moved to approve the use and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Laura Batchelder requested the use of the Park on October 10, 2012 for a school cross-country race event. Mr. Federico moved to approve the use and to waive the fee. Mr. Canada seconded the motion, which passed unanimously.

#### **ADMINISTRATION:**

Mr. Deschaine stated that the Town has received a request of Waiver of Conflict from Divine, Millimet & Branch, who has been Special Counsel to the Town on certain environmental issues regarding the water/sewer district. They have been approached by Fairpoint Communications to represent them in an abatement case that involves the Town regarding the assessed value of telephone poles. Due to the conflict of interest, this waiver is necessary. Mr. Canada moved to grant the request for the waiver and authorize the Chair to sign. Mr. Copeland seconded the motion, which passed 2-1.

Mr. Deschaine presented an extension to the option agreement on the Brad Jones conservation easement to the Board. Mr. Canada moved to authorize the Chair to sign the extension agreement. Mr. Copeland seconded the motion, which passed unanimously. Mr. Deschaine stated that he spoke with Town Counsel and everything is in place for the BAN. He stated he is just waiting for written confirmation and a term sheet from Citizens Bank.

Mr. Deschaine presented a proposal to replace two computers in the Town Clerk's office at a cost of \$1,222.86. Mr. Federico moved to approve the purchase of two computers at a cost of \$1,222.86. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine stated that the Parks & Recreation Director, Seth Hickey, is requesting approval of a senior bus trip cost of \$850. Mr. Copeland moved to approve the expenditure of \$850. Mr. Canada seconded the motion, which passed unanimously.

Mr. Deschaine stated that the bench at the top of the hill at Stratham Hill Park was recently vandalized. Surveillance cameras were in place, but unfortunately, nothing was caught on tape. A police report was completed. He presented two quotes to replace the bench. One is for \$395 from a company out of China that will take three months to come in. The second is from Seacoast Memorial for \$425 and they will letter the bench at no additional cost. Mr. Copeland moved to authorize Mr. Hickey to replace the bench from Seacoast Memorial at a price of \$425. Mr. Canada seconded the motion, which passed unanimously. The Board agreed to move the bench to a less secluded area in the Park to prevent future vandalism. Mr. Deschaine will inform the Stevens Family.

Mr. Canada stated that he, Mr. Deschaine and Town Planner Lincoln Daley met with Senator Nancy Stiles recently and she scheduled a meeting of the Interim Study Committee in Concord on September 18<sup>th</sup>.

At 10:06 pm, Mr. Canada moved to go into non-public session to discuss a personnel matter and a litigation matter. Mr. Copeland seconded the motion, which passed unanimously.

At 10:24 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the nature of the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

At 10:25 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Reviewed by,

Stacey J. Grella  
Executive Assistant

Paul R. Deschaine  
Town Administrator