

MINUTES OF THE AUGUST 20, 2012 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:33 pm, the Chair convened the meeting of the Board of Selectmen in Community Room A. He then introduced Police Chief John Scippa, who presented Officer Charles Law with the Medal of Valor for his heroic actions during the Greenland tragedy on April 12th in front of a crowd of approximately 200 people.

At 7:49 pm, the Chair reconvened the general meeting of the Board of Selectmen in the Hutton Hearing Room.

SECRETARY'S REPORT: Mr. Copeland moved to approve the amended minutes from the regular meeting on 08/13/12. Mr. Canada seconded the motion, which passed unanimously.

DEPARTMENT REPORTS:

BUILDING/CODE ENFORCEMENT: Building Inspector Terry Barnes was present at the meeting, and updated the Board on the current status of ongoing building inspections/issues and applications before the Zoning Board of Adjustment.

PLANNING: Town Planner Lincoln Daley updated the Board on current and future Planning Board applications and projects.

Mr. Daley stated the Planning Board has been making amendments to the Zoning and Land Use Ordinance.

The group discussed the 20-lot open space cluster subdivision at 32 Bunker Hill Ave. to the Municipal Center. Mr. Canada stated he will contact Severino Construction to get pricing for laying the proposed water pipe over the project's land from the tank site to the Town Hall property line.

At 8:12 pm, Bruno Federico arrived at the meeting.

Mr. Daley stated the Town Center Revitalization Committee is currently working on the installation of the four historic signs delineating the boundaries of the Town Center District. He stated we have also applied to the State for the two signs, of these four, that will be located within the right of way along Route 33 and Route 108.

Mr. Daley stated the Plan NH Charrette report will be presented to the Planning Board on September 5th.

Mr. Daley stated the Economic Development Committee is currently working on amending the sign ordinance for the Gateway District and the Town Center area. Some progress has been

made and the EDC anticipates going before the Planning Board for approval in August or September.

Mr. Daley stated the Planning Board Stormwater Subcommittee continues to review the Town's Land Use Regulations and Zoning Ordinance for possible amendments for the 2013 Town Meeting.

Mr. Daley stated his report on Offsite Improvement Funds and Performance Bonds is still ongoing. Accounting is working with other departments with the new accounting software. Mr. Daley will update the Board at next month's meeting.

Mr. Daley stated he contacted Gove Environmental to conduct a site visit at the Town-owned property at 17 Doe Run Lane per the Board's request. The group discussed the results of that site visit. It was determined that the property has minimal, but possible, development potential based on the square footage. Mr. Daley stated he will ask developers in Town to see if they think it is a plausible lot.

FIRE DEPARTMENT: Chief Cook was present at the meeting and stated that member Caren Gallagher would like to attend an advanced EMT course at a cost of \$1,095. Mr. Copeland moved to allow the Chief to spend up to \$1,095 to send Caren Gallagher to the advanced EMT course. Mr. Federico seconded the motion, which passed unanimously.

OLD BUSINESS:

June Sawyer from the Cemetery Trustees was present at the meeting to discuss filling the current vacancy. The Trustees recommended Sexton Fred Hutton be appointed as a Trustee and then they could fill the open Sexton position. Mr. Hutton was present at the meeting and stated he would fill the vacancy on a temporary basis until it comes time to vote someone in. Mr. Canada explained why he favored appointing Highway Agent Colin Lavery to the position and then moved to appoint Mr. Lavery to the position for Bob Cushman's remaining term. Mr. Copeland seconded the motion, which passed 2-1.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Brenda Malone requested the use of the Park on September 22, 2012 for a retirement party. The request was approved.

Katherine McDonnell requested the use of the Municipal Center on December 15, 2012 for a birthday party. The request was approved.

Alan Choiniere requested the use of the Firehouse on November 10, 2012 for a baby shower. Mr. Copeland moved to allow the use and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Deanna Scott requested the use of the Park on July 13, 2013 for a wedding. The request was approved.

Amanda Cook requested the use of the Park on September 1, 2012 for a birthday party. The request was approved.

Emily Quirk requested the use of the Municipal Center on September 5, 2012 for a candidate forum. Mr. Canada moved to allow the use and to waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

ADMINISTRATION:

Mr. Deschaine stated that the author who will be writing the Town history accepted the final terms of the contract. He stated he mailed a hard copy to the author for his signature and is waiting for its return.

Mr. Deschaine stated that COAST has funds that have been allocated to them through an 80/20 grant to install bicycle racks at various bus stop sites. He stated the cost is approximately \$300 per rack installed. After reviewing the route, Mr. Federico moved to have Mr. Deschaine work with COAST to install bike racks at Stratham Hill Park. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine stated there has been no progress made with the Comcast franchise agreement.

Due to the Labor Day holiday, the Board agreed to have the Highway Agent report to them on the second Monday of September, and if Parks and Recreation has anything, they can also attend that night.

Mr. Deschaine made the Board aware that the Town received a Right to Know request from a credit card processing company out of California. They are requesting copies of any credit/debit card statements for any Town transactions for the last three months. Mr. Deschaine will talk with them about Town fees before they actually release the information. He also noted that no personal information is included in the request.

TREASURER'S REPORT: Kevin Peck reported that he had \$6,533,273.57 in the general checking account.

Mr. Deschaine stated there has been no progress made with the gains sharing proposal. The Board agreed they would like to discuss this matter further to see if it is worth pursuing.

OLD BUSINESS:

The group then discussed the bids that were received for the fire tanker truck last week. Mr. Canada had spoken with the two top bidders, one of which offered an additional \$800 on his original bid for a total of \$22,688. Mr. Canada stated that another option was to bring the truck to McDevitt Mack in Manchester and they would try to sell it off their lot for \$25,000 net to the Town. Mr. Federico moved to accept the bid from John Purdy of \$22,688 for the fire tanker truck. Mr. Copeland seconded the motion, which passed unanimously.

The Board discussed the content of the Board of Selectmen's newsletter that will be sent out tomorrow.

The Board discussed the new 300th Anniversary signs that have been installed at the Park. The DOT/Bureau of Traffic needs a letter from the Board or Mr. Deschaine stating the Town takes full responsibility for the signs. Mr. Canada moved to accept full responsibility and liability for the 300th Anniversary Committee's "Welcome to Stratham" signs under DOT terms, and authorized Mr. Deschaine to sign the necessary paperwork. Mr. Copeland seconded the motion, which passed unanimously.

At 9:28 pm, Mr. Canada moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully submitted,

Reviewed by,

Stacey J. Grella
Executive Assistant

Paul R. Deschaine
Town Administrator