

## **MINUTES OF THE JUNE 18, 2012 BOARD OF SELECTMEN'S MEETING**

**MEMBERS PRESENT:** Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:34 pm, the Chair opened the general meeting of the Board of Selectmen.

Senator Nancy Stiles from Hampton introduced herself to the Board and was present to listen to concerns in the community. The group discussed SB 353, regarding establishing a method of financing water and sewer infrastructure in the commercial district of a town. Ms. Stiles suggested getting all Select Boards with similar interests together sometime after November to discuss in further detail.

**SECRETARY'S REPORT:** Mr. Copeland moved to approve the minutes as amended from the regular meetings on 06/04/12 and 06/11/12. Mr. Federico seconded the motion, which passed unanimously. There was a question as to the discussion at the 06/11/12 meeting regarding Exeter ALS. Fire Chief Rob Cook was present at the meeting and stated that ALS will bill the Town directly instead of billing the patient, but this is still being discussed and revised.

### **DEPARTMENT REPORTS:**

FIRE DEPARTMENT: Mr. Cook passed out a draft policy regarding detail pay rates to cover events such as Presidential nominee Mitt Romney's visit, and the upcoming golf tournament. The Board advised Mr. Cook that there needs to be a breakdown of the detail pay by personnel, administrative charges, and, if there is a vehicle used, a rate per hour. The Board also stated that it would be their decision to waive any detail rate if so desired. Mr. Cook will talk with Police Chief Scippa for more information and report back to the Board with a revised policy.

Mr. Cook stated he will email vehicle information on the old tanker to the Board tomorrow. A Request For Bids will be prepared thereafter.

**TREASURER'S REPORT:** Kevin Peck reported that he had \$2,026,934.52 in the general checking account.

BUILDING/CODE ENFORCEMENT: Building Inspector Terry Barnes was present at the meeting, and updated the Board on the current status of ongoing building inspections/issues and applications before the Zoning Board of Adjustment.

Mr. Deschaine asked that the Conservation Commission be notified of the work at the Honda Barn regarding the pond and swale that are on the property since they are under conservation easement. Town Planner Lincoln Daley was present at the meeting and stated he will take care of this matter.

Mr. Barnes stated that the owners of the horse barn on Union Road, which had been a subject of interest, complied with zoning regulations and took the building down.

PLANNING: Mr. Daley advised the Board that regarding Colleen Lake and the water service to her property, she does not seem to understand what is required of her at this time and she will need to come before the Planning Board to gain a better understanding.

Mr. Daley then updated the Board on current and future Planning Board applications.

The group discussed one of the items going before the Planning Board regarding a site plan proposal to construct a 24,500 square foot car dealership building. This matter will be discussed further at the Planning Board meeting on June 20<sup>th</sup>.

The group then discussed a list of new street names for the open space cluster subdivision development at 32 Bunker Hill Ave. The west entrance is the Gateway road that would run parallel to the Municipal Center, and the east entrance is on the opposite side. The first choice for the west entrance is Market Street, and second choice is Gateway Drive. The first choice for the east entrance is Bittersweet Lane, and second choice is Colonial Place. Mr. Copeland moved to name the west entrance Market Street and the east entrance Bittersweet Lane. Mr. Canada seconded the motion, which passed 2-1.

Mr. Daley reported that the Town Center Revitalization Committee (TCRC) has been working on the ordering and installation of the four signs previously approved by the Board. The target date for installation is July 14<sup>th</sup>. The Chairman of the TCRC, Dave Short, has requested permission to spend an additional \$500 to use reflective letters on the signs. Mr. Copeland moved to allocate an additional \$500 for the reflective lettering on the signs. Mr. Canada seconded the motion, which passed 2-1.

Mr. Daley stated that the Plan NH Charrette report is in the process of being finalized. He stated there is a big improvement in the content and this should be completed by the end of this month.

Mr. Daley reported that the Economic Development Committee (EDC) and the Exeter Area Chamber of Commerce co-hosted a breakfast forum on May 30, 2012 at the Stratham Municipal Center. He stated over 50 people attended from the area and overall it was a very successful event.

Mr. Daley stated the EDC is still working on drafting language amending Section VII "Signs" of the Stratham Zoning Ordinance pertaining to the Commercial District and the Town Center. They are still on target to have a draft completed by August or September of this year.

Mr. Daley stated the Planning Board Stormwater Subcommittee recently received draft language from the Southeast Water Alliance for model stormwater management Land Use Regulations. The committee continues to work with Stratham resident and SWA member Michael Perfit on this issue.

Mr. Daley reported that the RPC Exeter/Stratham Regional Water and Wastewater study is continuing. They are holding a workshop on June 21<sup>st</sup> to further discuss the scope and the progress to date for the combined study. He reported they are on track to have the study completed early July.

Mr. Daley stated that the As-Built Plan for Phase I of the Crockett Hill Farms subdivision is essentially complete, but should be finalized in June 2012.

Mr. Daley stated that the tracking of offsite improvement funds and performance bonds project is still ongoing. He stated nothing has really changed since last month's report since the new accounting software is still being implemented. Mr. Deschaine reported that training on the new accounting software begins on Wednesday.

Mr. Daley stated that Market Basket is currently on a one year extension with the Planning Board for their development. This is the second or third extension since gaining Planning Board approval. The discussions with Market Basket have centered on the Town's continued work on providing a fire suppression system which would service their facility. Such a system most likely will not be done this year. The Town would like to avoid the need to have Market Basket put a cistern in for their new building.

**NEW BUSINESS:**

Baseball board member Brad Russ was present at the meeting to discuss naming certain structures at the Stevens Park Babe Ruth Field with the Board. Mr. Russ stated that Dan Sullivan and John Hopping have given so much to the baseball program and asked the Board's permission to name the snack shack/storage unit after the Sullivan Family and the home field dugout after John Hopping. Mr. Copeland moved to name the snack shack after the Sullivan Family and the home team dugout for John Hopping, predicated on further approval by the Recreation Commission at their meeting this week. Mr. Federico seconded the motion, which passed unanimously.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

**PARK PERMITS/MUNICIPAL CENTER RENTALS:**

The following Park permits and Municipal Center rentals were discussed and acted upon:

Andrea Morris from Seacoast Dialysis requested the use of the Park on September 9, 2012 for a picnic. The request was approved.

Matthew LeBlanc requested the use of the Park on August 4, 2012 for a baby shower. The request was approved.

Beth Gallagher requested the use of the Municipal Center on June 24, 2012 for a birthday party. The request was approved.

**ADMINISTRATION:**

Mr. Deschaine stated that there were some formatting issues to the previous Addendum the Board signed last week on the sick leave policy. He presented a new copy for the Board's signature.

Mr. Deschaine presented revised Memos of Understanding (MOU's) from the Southeast Land Trust regarding the Jones and Roberts properties to the Board for their review. Mr. Federico moved to authorize the Chair to sign the documents upon his purview. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine presented a letter and photos from resident Lester Cuff regarding the drainage on Stratham Heights Road. Mr. Cuff has had a chronic problem with the drainage and he believes there is a need for a top to an open catch basin at the corner of Elton Ave. and Stratham Heights Road. Mr. Canada stated he also received an email in 2011 from resident Dave Tosatti regarding drainage, traffic volume and speed limits on Stratham Heights Road. Mr. Tosatti asked that the speed limit be reduced to 30 miles per hour. The Board did not support reducing the speed limit. Regarding Mr. Cuff's concerns, the Board believes there will be improvements with the extra catch basins planned as part of re-grading the road.

Mr. Copeland stated he attended a meeting recently in Exeter regarding the Hepatitis C outbreak at the hospital. He was told that none of the area health inspectors were notified of the incident, but they will be in the future.

Mr. Deschaine presented two raffle permit applications to the Board for their review. Mr. Federico moved to approve the requests from the Fire Department and the Granite State Youth Rabbit Breeders Association for raffle permits. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Canada informed the group that he posted an ad on Craigslist for renting the Gifford House. He also has Park Ranger Kim Woods showing the property and there have been several requests to have horses on the property. The Board denied the requests for horses.

Mr. Copeland moved to appoint Gary Dolan to the Zoning Board of Adjustment as an alternate member pending the receipt of an application. Mr. Canada seconded the motion, which passed unanimously.

At 9:23 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Reviewed by,

Stacey J. Grella  
Executive Assistant

Paul R. Deschaine  
Town Administrator