

## **MINUTES OF THE APRIL 30, 2012 BOARD OF SELECTMEN'S MEETING**

**MEMBERS PRESENT:** Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:31 pm, the Chair opened the general meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Kevin Peck reported that he had \$1,310,672.50 in the general checking account.

### **DEPARTMENT REPORTS:**

LIBRARY: Director Lesley Kimball was present at the meeting to discuss a newly proposed mural at the Library entrance. She presented two sketches of possible options, which are more geared towards a library theme than the last proposal. The Board agreed to go with something along the lines of the sample showing an open book with associated themes including recognizing State animals. Ms. Kimball will have the artist do a preliminary sketch to show the Board.

Ms. Kimball then presented a letter to the Board from the Library Trustees requesting appointment of alternate members to the Board of Library Trustees. Mr. Canada moved to appoint Vicky Marbacher, Penny O'Sullivan, and Terry Reardon-Pollini as alternates to the Board of Library Trustees for one-year terms. Mr. Copeland seconded the motion, which passed unanimously.

Ms. Kimball reported that they have hot water in the Library, but there is a strong odor to it. She also stated that the staff room door to the outside has been sticking. Mr. Deschaine will look into these matters.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

Mr. Federico announced that today is the end of the Winter Parking Ban.

### **PARK PERMITS/MUNICIPAL CENTER RENTALS:**

The following Park permits and Municipal Center rentals were discussed and acted upon:

Richard Marden requested the use of the Park on May 20, 2012 for a birthday party. The request was approved.

### **ADMINISTRATION:**

The group reviewed the response letter that Mr. Canada drafted to Greta Swartz, the 5<sup>th</sup> grader who sent a letter regarding the lack of sidewalks in Town. The Board approved and signed the letter as written. The letter prompted the Board to discuss what would be involved in adding

sidewalks and/or a bike path in Town, specifically, a bike path on Stratham Heights Road as part of the anticipated rebuilding of that road.

Mr. Deschaine stated he met with Special Counsel to review the final cable TV franchise renewal. Mr. Deschaine is waiting for those documents and will update the Board on June 4<sup>th</sup>.

Mr. Deschaine presented a draft of a Highway Agent job description to the Board for their review. After some discussion, the Board agreed 2-1 to cap the ending salary range at \$60,000. The Board then agreed to set the commuting distance at no more than 30 minutes travel time. Mr. Deschaine will advertise for the position this week.

Mr. Deschaine presented the SPCA Impoundment Agreement renewal document. The agreement is identical to the one from last year. Mr. Copeland moved to authorize the Chair to execute the SPCA Impoundment Agreement. Mr. Federico seconded the motion, which passed unanimously.

Mr. Deschaine presented a delinquent tax payment arrangement agreement with a resident from the Town Clerk to the Board for their signature.

Mr. Deschaine presented a letter from the NH Department of Transportation addressing the Board's concerns with street lighting issues in Town. They stated that the reason for shutting off some of the street lights in Town are due to budgetary constraints and conducting efficiency reviews.

**OLD BUSINESS:**

Discussion continued from last week's meeting regarding the "Welcome Home" End of Iraq War Parade. The parade is to take place on July 8<sup>th</sup> in Portsmouth, and the Board welcomes any comments, suggestions or donations.

**NEW BUSINESS:**

Mr. Deschaine presented a raffle permit request from Rite Aid on behalf of the Children's Miracle Network. They are raffling off Red Sox tickets and memorabilia. Mr. Copeland moved to approve the raffle permit request for Rite Aid. Mr. Federico seconded the motion, which passed unanimously.

Mr. Canada noticed that there are some items on the Town website that need to be updated.

Mr. Canada inquired as to the Long Term and Short Term disability insurance for employees and if it will be implemented on May 1, 2012. Mr. Deschaine stated that everything is in place for the policy to take over tomorrow, but he still needs to finish the Employee Manual page on sick time. Mr. Copeland asked to outline something in the Employee Manual regarding an employee getting injured on the job. Mr. Deschaine will look into this matter and report back to the Board on May 21<sup>st</sup>.

**SECRETARY'S REPORT:** Mr. Canada moved to approve the minutes as amended from the regular meeting on 04/23/12. Mr. Federico seconded the motion, which passed unanimously.

At 9:03 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully submitted,

Reviewed by,

Stacey J. Grella  
Executive Assistant

Paul R. Deschaine  
Town Administrator