

MINUTES OF THE JANUARY 30, 2012 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:34 pm, the Chair opened the general meeting of the Board of Selectmen.

TREASURER'S REPORT: Kevin Peck reported that he had \$5,696,370.74 in the general checking account.

SECRETARY'S REPORT: Mr. Canada moved to approve the minutes as written from the regular meeting on 1/23/12. Mr. Federico seconded the motion, which passed unanimously.

OLD BUSINESS/PUBLIC HEARINGS:

Mr. Canada opened the public hearing and second reading of proposed Ordinance 1-2005a regarding Stratham Hill Park Regulations. The Board agreed to waive the reading of the ordinance. Several members of the public were present including those who spoke: Patrick Kelley, Jordon Ambargis, Greg Blood, Dave Short, Mike Deroches, Dan Crow, Keith Rowe, Dan Kelly, and John Sapienza. After a lengthy discussion and many public comments, Mr. Canada moved to amend Section 15 (e) by deleting "firearms and bows" and adding, "Nothing herein shall prohibit hunting according to the laws of the State of NH" to the end of the paragraph. The purpose of the amendment was to promote the unanimous wish of the public who had expressed an opinion while triggering a third reading of the ordinance which will provide time for those with opposing viewpoints to prepare remarks to the Board. Mr. Copeland seconded the motion, which passed unanimously. After comments from Executive Assistant Stacey Grella, who was present at the meeting, regarding the refund policy in the regulations, Mr. Copeland moved to amend the language in Section 12 by deleting the third sentence in the paragraph. Mr. Canada seconded the motion, which passed unanimously. Mr. Canada then closed the public hearing and ordered a third reading of the ordinance on February 6th.

Mr. Canada then opened the public hearing and second reading of proposed Ordinance 1-92a regarding Hawkers and Peddlers. There being no public comments, Mr. Canada closed the public hearing. Mr. Canada moved to adopt the Hawkers and Peddlers ordinance as presented. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Canada then opened the public hearing and second reading of proposed Ordinance 1-2012 regarding Snow Obstruction within a Public Travel Way. After answering questions from resident Debbie Foss, and a brief discussion amongst the Board, Mr. Canada closed the public hearing. Mr. Canada moved to adopt the Snow Obstruction ordinance as presented. Mr. Federico seconded the motion, which passed 2-1.

NEW BUSINESS:

The Board then discussed a request from a resident requesting the hours that the skating area at the Stratham Hill Park is illuminated be extended. After some discussion with John Sapienza,

Mr. Copeland moved to accommodate after hour requests from the public. With at least 48 hours in advance notice to the Park Ranger, the timer for the lighting at the skating rink shall be programmed to stay on until up to 11:00 pm for a particular evening. Mr. Federico seconded the motion, which passed unanimously.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

ADMINISTRATION:

The group then discussed proposed Welfare Guidelines presented by Stacey Grella. Mr. Canada moved to calculate the weekly rental allowance by multiplying the monthly amount by 12 and then dividing by 52. Mr. Federico seconded the motion, which passed unanimously. Mr. Copeland moved to use the "USDA Food Plan – Cost of Food at Home, the Thrifty Plan" as the food allotment for the Town. Mr. Canada seconded the motion, which passed unanimously. The Board agreed to add a sentence under Section IX E (3) regarding food stamp usage that says, "Personal hygiene products such as toothpaste, soap, toilet paper, deodorant, etc. are acceptable". Ms. Grella will submit a final draft next week for the Board to officially adopt and sign.

NEW BUSINESS (PUBLIC HEARING) CONTINUED:

At 8:50, Mr. Canada opened the public hearing on the proposed Coastal Zone Grant application to inventory storm water infrastructure. Town Planner Lincoln Daley was present at the meeting and explained this is a matching grant. The Town's match may be met with in-kind services. Town staff would be working with Weston and Sampson employees in the field and assist in preparing information, which will potentially offset some of the \$10,000 appropriations by approximately \$7,000. The PWC has allocated \$10,000, plus the Town will use in-kind services to add to that and to expand the scope of the job. After no public comments, Mr. Canada closed the public hearing. Mr. Federico moved to proceed as requested by Mr. Daley. Mr. Copeland seconded the motion, which passed unanimously.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Tim Copeland requested the Firehouse on June 9, 2012 for a graduation party. Mr. Federico moved to allow the use, to waive the fee and to allow the alcohol waiver. Mr. Canada seconded the motion, which passed unanimously.

Christine Eldredge requested the use of the Municipal Center on February 25, 2012 for a baby shower. The request was approved.

ADMINISTRATION CONTINUED:

Mr. Deschaine presented a letter of support for Crow Construction, who has been nominated as Business of the Year 2012 by the Exeter Chamber of Commerce. Mr. Federico moved to

authorize the Chair to sign the letter of support. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine then updated the Board on the window installation project at the Municipal Center. They have been working on the caulking of the windows, but still no word on the windows that are still missing.

The group discussed including some informational material in with the dog letter that will go out to residents such as possibly providing background information on the warrant article to purchase land for the cemetery and important election/town meeting dates.

Mr. Deschaine presented the contract renewal for monitoring the landfill for 2012 from Pine Tree Engineering. He stated an RFP will go out for these services later this year for next year's services. Mr. Federico moved to authorize Mr. Deschaine to enter into the contract renewal for landfill services with Pine Tree Engineering. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine presented the new accounting software contract from Accufund. There is a discount of \$4,481 if the Town will commit to moving forward with the purchase. With the discount, the total cost of the software is \$28,087. Mr. Federico moved to enter into the contract with Accufund for the purchase of the new accounting software and authorize Mr. Deschaine to execute the necessary documents. Mr. Canada seconded the motion, which passed unanimously.

Mr. Deschaine informed the Board that Travis Thompson was expected to be present at the meeting along with a representative from the Teacher's Association to discuss the proposed teacher's contract, but due to illness, they had to postpone until next week.

Mr. Deschaine presented a request for a raffle permit from the Recreation Commission to benefit the Cooperstown baseball team. He also presented a newly created Raffle Permit Application to be used for future requests. Mr. Canada moved to approve the request for a raffle from the Recreation Commission. Mr. Copeland seconded the motion, which passed unanimously. Mr. Canada then moved to adopt the new Raffle Permit Application and all future raffle requests are to be submitted on that form. Mr. Copeland seconded the motion, which passed unanimously.

The group then discussed the 2012 budget and draft Warrant and reviewed the public notice for posting and publishing. Mr. Copeland moved to reduce the Highway Department's "meals" budget line item by \$1,000 and to add that \$1,000 into pest control. Mr. Canada seconded the motion, which passed unanimously.

The group then discussed the CIP. Mr. Canada moved to adopt a policy whereby the Town only taxes residents for future expenditures if they appear on the CIP. Mr. Federico seconded the motion, which passed unanimously. The Board then agreed to take \$25,000 out of the Fire Department's Capital Reserve Fund since there is no plan to purchase a truck within the next five years.

The Board then discussed payroll for the Town. Mr. Canada moved to increase all Town employee salaries by 2%. Mr. Federico seconded the motion, which passed 2-1.

Mr. Canada stated that Luke Pickett is organizing a luncheon to be sponsored by the Board of Selectmen at the Golf Course of New England, which the golf course would pay for. They will suggest dates of March 5, 9, & 12th for the luncheon.

The group discussed a situation where Colleen Lake and David Hazeltine want to have other retailers come in to their building and rent space, which is not allowed in that area without relief from the ZBA. The Board was in agreement that they can run a retail operation there, but cannot expand the footprint and cannot have more than one shop there. The Board also agreed that they would go to the location with the Planner and Building Inspector to try to come to common ground and anything beyond that, they will need to go before the ZBA.

At 10:16 pm, Mr. Canada moved to go into non-public session to discuss personnel issues. Mr. Copeland seconded the motion, which passed unanimously.

At 12:06 am, Mr. Canada moved to come out of non-public session and to seal the minutes due to the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

At 12:06 am, Mr. Federico moved to adjourn. Mr. Canada seconded the motion, which passed unanimously.

Respectfully Submitted,

Reviewed By,

Stacey J. Grella
Executive Assistant

Paul R. Deschaine
Town Administrator