

## **MINUTES OF THE OCTOBER 14, 2011 BOARD OF SELECTMEN'S SPECIAL MEETING**

**MEMBERS PRESENT:** Chairman David Canada, Selectman Bruno Federico, and Town Administrator Paul Deschaine.

At 1:10 pm, the Chair opened the general meeting of the Board of Selectmen to continue discussion on the Employee Manual.

The Board started the discussion with the sick leave portion of the manual and agreed to continue with pro-rating it throughout the year on a monthly basis.

The Board agreed to not implement Town counsel's suggested changes to the Military or National Guard Leave portion of the policy and refer back to the original language.

The Board agreed to accept Town counsel's suggested changes to the Family/Medical Leave of Absence portion of the policy.

The group continued to discuss the amendments and additions to the manual by Town counsel.

There was a discussion on the portion of the manual regarding the use of cell phones and other devices while driving. Chief Scippa was present at the meeting and stated that section should exclude emergency personnel who often need to use such devices. Mr. Deschaine will draft language to this effect.

Mr. Canada stated that Fire Chief Rob Cook requested to be reimbursed for his cell phone. Mr. Deschaine contacted Mr. Cook and stated he can participate in the program, but the phone previously issued to the Fire Chief needs to be discontinued first.

Mr. Canada stated the Public Works Commission (PWC) met last night and discussed the advantages of getting legislation through to create a Betterment District for water and sewer. The PWC thinks this would be a good vehicle to finance the bonding of the commercial district. He stated there is still time to file such legislation. To enable Mr. Deschaine sufficient time, Mr. Canada moved to forego the Landfill Monitoring RFP for a year and substitute that with drafting legislation for a Betterment District that Mr. Deschaine would create. Mr. Federico seconded the motion, which passed unanimously.

The discussion continued briefly on the employee manual.

At 2:45 pm, Mr. Federico moved to adjourn. Mr. Canada seconded the motion, which passed unanimously.

Respectfully Submitted,

Reviewed By,

Stacey J. Grella  
Executive Assistant

Paul R. Deschaine  
Town Administrator