

MINUTES OF THE SEPTEMBER 19, 2011 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Tim Copeland and Bruno Federico. Town Administrator Paul Deschaine is attending the International City/County Management Association conference in Milwaukee.

At 7:28 pm, Mr. Canada opened the meeting and then moved to go into non-public session with Roger Stephenson from the Ad-Hoc Conservation Bond Subcommittee to discuss negotiations. Mr. Copeland seconded the motion, which passed unanimously.

At 7:37 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the matters discussed. Mr. Federico seconded the motion, which passed unanimously.

At 7:40 pm, the Chair opened the general meeting of the Board of Selectmen.

SECRETARY'S REPORT: Mr. Federico moved to accept the amended minutes for 09/12/11. Mr. Copeland seconded the motion, which passed unanimously.

TREASURER'S REPORT: Kevin Peck reported that he had \$4,176,629.80 in the general checking account.

DEPARTMENT REPORTS:

Planning: Town Planner Lincoln Daley reviewed current applications and projects going before the Planning Board.

Mr. Daley stated they recently met with the Rockingham Planning Commission (RPC) and representatives from Exeter regarding the Regional Water and Wastewater Study. He stated it was a very positive discussion in that they further defined the scope of work that will be put forth to potential bidders. He stated they could be moving forward by December of 2011.

Mr. Daley updated the Board on the weatherization and window installation project at the Municipal Center. The spray foam insulation has been completed and the anticipated completion date for the windows is in approximately two weeks.

Mr. Daley stated the Economic Development Committee (EDC) focus groups have been scheduled for September 29th.

Mr. Daley stated that the dates scheduled for the Plan NH Charrette Program are November 4th and 5th. They have started the marketing process and contacting the residents and property owners in Town to generate support and attendance.

Mr. Daley presented the Board with a written update on the process for the tracking of Offsite Improvement Funds and Performance Bonds (*see attached*). He stated that it was about 85% complete. He will update the Board again on November 21st.

Mr. Daley reported to the Board that Planning Board meeting minutes through September 17 will be posted to the website this week.

Building/Code Enforcement: Building Inspector Terry Barnes was present at the meeting and updated the Board on the current status of ongoing building inspections/issues.

Mr. Barnes also updated the Board on upcoming cases going before the Zoning Board of Adjustment (ZBA).

Mr. Barnes reported to the Board on new houses that are being built in Town.

Mr. Copeland stated he was asked by a resident about 157 Portsmouth Ave. and if it is allowed to put up walls in a commercial building without a permit. Mr. Barnes stated they need a permit and will look into this.

Police Department: Police Chief John Scippa was present at the meeting to discuss an application for a parade permit for an upcoming road race. Mr. Canada moved to authorize Mr. Scippa to sign the parade permit for the Great Bay Discovery Center. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Scippa stated he spoke with Capt. LeLacheur of the NH State Police regarding the Memorandum of Understanding (MOU) on the Fire Tower. He stated there is still a question regarding the cost sharing of maintaining the electrical service from the street to the communications shelter, which would be a 50/50 split. Mr. Scippa was looking for clarification as to what point is the Town going to be responsible; is it from the last pole to the shelter that split 50/50, or is it from the street to the shelter as it is proposed in the MOU. The group agreed to wait until Mr. Deschaine returns next week to clarify this matter. It is hoped that all communication work on the tower will be completed by the end of the year.

The group then discussed the proposed changes to the Winter Maintenance Parking Ban Ordinance. Mr. Federico had a concern about potential changes to the Winter Parking ban ordinance, which would eliminate the on street parking ban that currently is set from November 1 to April 30. He is concerned that people would not be able to determine on their own whether snow plowing or emergency vehicle operations would be in effect without the Town declaring a snow emergency and snow parking ban as some towns and municipalities do. He suggested first hearing from the Highway and Fire Departments before making changes and scheduling a public hearing. Mr. Scippa will make the changes suggested by the Board and send out the new proposed copy via email to the Board, Highway and Mr. Deschaine.

Mr. Federico asked about a recent race event at the Stratham Hill Park. He stated there were citizens stopping traffic on Route 33. Mr. Scippa stated he is fully aware of it and he accepts full responsibility for that happening with his apologies. There was a miscommunication between Mr. Scippa and the race organizers on who was going to make the arrangements for the traffic detail. He has since spoken with the race organizers on this matter.

Mr. Copeland noted that duplicate entries sometimes appear on the police log. He is concerned that, with duplicate IMC numbers created, activity may be counted twice. Mr. Scippa explained that because the officer draws a report number on a laptop, they then download it by way of the wireless and then they go into the building and generate a new number. The Administrative Assistant goes through manually and eliminates one of the two in order to keep the numbers accurate.

Mr. Scippa stated that he has secured an instructor to come and teach a week long Child Safety Restraint Certification Program here in Stratham. Mr. Scippa will be working on reserving the training room at the Firehouse. The class is open to all police and fire personnel, as well as area departments.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Shelley Blood requested the use of the Firehouse on September 23, 2011 for a meeting for the Exeter Football Team coaches. Mr. Copeland moved to allow the use and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Bob Goodrich from the Rockingham Planning Commission requested the use of the Firehouse on January 11, 2012 for a meeting. Mr. Copeland moved to allow the use and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Mr. Copeland moved to appoint Stan Walker as the Chairman of the Stratham Fair Committee and appoint members Rob Cook, Francisco Marin, Vicky Avery, and John Cushing. Mr. Federico seconded the motion, which passed unanimously. This slate was nominated by Chief Cook on behalf of the Department.

Mr. Canada stated that Jon Tymann from the Baseball Board informed the Board of an upcoming donation from Exeter Area Auto Dealers for \$5,000 for a new scoreboard at the Babe Ruth Field. Mr. Tymann will get required information to Mr. Deschaine to enable a required public hearing regarding acceptance of the gift to be scheduled.

Mr. Canada moved to authorize, approve, and sign the performance and escrow agreement with Crockett Farms LLC. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Canada stated Dave Short would like to use a registry website to register participants for bike races instead of using the current Activenet system. He stated Seth Hickey does not have a problem with it. Mr. Canada moved to allow Mr. Hickey to set up a bikereg.com registry for the upcoming bike race. Mr. Copeland seconded the motion, which passed unanimously.

The Board discussed the status of the Fire Department's tanker truck. The Board would like to see a firm quote on replacing the pump and also to send the tanker to Manchester Mack to be surveyed.

At 9:14 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully Submitted,

Reviewed By,

Stacey J. Grella
Executive Assistant

Paul R. Deschaine
Town Administrator