

MINUTES OF THE JULY 25, 2011 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Tim Copeland and Bruno Federico, and Town Administrator Paul Deschaine.

At 7:03 pm, Mr. Canada moved to go into non-public session to discuss a public assistance matter. Mr. Copeland seconded the motion, which passed unanimously.

At 7:32 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

At 7:35 pm, the Chair opened the general meeting of the Board of Selectmen.

TREASURER'S REPORT: Kevin Peck reported that he had \$7,693,268.46 in the general checking account.

NEW BUSINESS: The Board opened the sealed bids for the window replacement project at the Municipal Center. Portland Glass - \$44,487, Crow Construction - \$82,500, Touch of Glass - \$53,850. The Board then opened the sealed bids for the insulation, ceiling/lighting replacement project at the Municipal Center. Superior Spray Foam - \$58,415, Crow Construction - \$123,700. Mr. Deschaine will review the specs of the bids since they are so extensive to make sure everything is in order and the Board will make a formal decision at next week's meeting.

SECRETARY'S REPORT: Mr. Canada moved to accept the amended minutes for 7/18/11. Mr. Copeland seconded the motion, which passed unanimously.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

DEPARTMENT REPORTS:

Assessing: Town Assessor Andrea Lewy presented one Veteran Credit application (see attached). Mr. Copeland moved to approve the Veteran Credit application for David Sandman as recommended by Ms. Lewy. Mr. Canada seconded the motion, which passed unanimously.

Ms. Lewy stated Sullivan Tire has withdrawn their Board of Land & Tax Appeals (BTLA) case.

Ms. Lewy stated that regarding data verification, they have completed approximately 740 properties to date. Her Department is currently working in Turnberry Condos and will then be going to Pheasant Run Condos and Stratham Green.

At 7:46 pm, Mr. Canada moved to go into non-public session to discuss a litigation matter. Mr. Copeland seconded the motion, which passed unanimously.

At 7:56 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Canada moved to accept the settlement with NP Stratham, LLC as proposed by the Board of Selectmen and agreed to by North Star, which includes the evaluation of \$6,500,000 for 2009, \$6,900,000 for 2010, and \$6,338,000 for 2011. Mr. Copeland seconded, which passed unanimously.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Russell Stevens requested the use of the Park on August 28, 2011 for a family reunion. Mr. Copeland moved to approve the use and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

Heather Prouty from Comcast requested the use of the Park on August 10, 2011 for a company outing. The request was approved.

Don Marshall from Homewatch Caregivers requested the use of the Park on August 9, 2011 for a barbecue. The request was approved.

Diana Varga from the Murray Irish Dance Academy requested the use of the Municipal Center on August 22, 23, 24, 25 & 26, 2011 for a summer program. Mr. Copeland moved to deny the request because it is for commercial use and to confer with the Parks and Recreation Director on this matter. Mr. Federico seconded the motion, which passed unanimously.

One Sky requested the use of the Park on August 25, 2011 for a company picnic. The request was approved.

Jean Jennings from Seacoast Eat Local requested the use of the Park on August 28, 2011 for a volunteer appreciation party. The request was approved.

Mr. Copeland moved to allow the Fair to use the lower field by the Noyes Stage at the Park on July 30, 2011 for a volunteer appreciation party from 3:00 pm to 5:00 pm. Mr. Federico seconded the motion, which passed unanimously.

Tamara Sullivan from Redhook requested the use of the Park on August 20, 2011 for a corporate outing. The request was approved.

Andrea Lewy requested the use of the Park on October 15, 2011 for a birthday party. Mr. Copeland moved to approve the use and to waive the fee. Mr. Federico seconded the motion, which passed unanimously.

ADMINISTRATION:

Mr. Deschaine updated the Board on the Doe Run Lane paper street status. He stated he has been in contact with the property owners. He stated that Wright Pierce has suggested that a 50' x 50' space would be adequate for an easement. Mr. Deschaine will be working with the landowners this week to identify a surveyor. We will need to speak with the other property owner to see if they will allow the easement area to cover their property also. During initial

discussions, there were no objections to that. Mr. Deschaine stated he anticipates there will be a 50' x 50' area in the rear of the paper street and a 35' ROW crossing it.

Mr. Deschaine informed the Board that there have been some concerns from residents that there has been paving going on in the Town and yet Stratham Heights Road has not been done as of this time. Mr. Canada explained that this road needed to be ground down and a base coat put down one year and then the top coat put down the subsequent year. He stated that Stratham Heights Road, since it is a two-mile stretch of road, would likely be a three or four year project.

Mr. Deschaine updated the Board on the Crockett Farm trail construction. He stated the Appalachian Mountain Club has been working there for just under a month and they have done great work. There was a walk through this morning, they are more than half done, and he stated it is very impressive.

Mr. Deschaine stated that the hearing for the Building Permit Fees has been posted. It will be held at the Selectmen's meeting on August 1st. He stated there were some small adjustments made due to some inconsistencies, but nothing major.

Mr. Deschaine has been working on a Request for Proposal (RFP) for the underground storage tank removal at the Municipal Center. The hope is to have this out by the end of the week. The group agreed that the Town could supply the fill material once the tank is removed. Mr. Deschaine stated that it might be a good idea to have the Town do that small area of paving as well. Mr. Deschaine would look into the possibility of salvaging the tank and the oil, if any, that may be left in the tank and storing it at the Highway garage.

Mr. Deschaine stated that regarding the RFP for propane, the terms of the proposal from last year went to August 1st. He presented the anticipated 2011/2012 propane and fuel oil specs for the Board's review. It was agreed that the RFP would be sent out on Wednesday unless the Board, after review, has any objections.

Mr. Deschaine stated that he would be drafting an RFP for alarm monitoring at the Town buildings since Newmarket will no longer be monitoring Stratham alarms.

At 8:37 pm, Mr. Canada moved to go into non-public session to discuss legal consultations and personnel matters. Mr. Copeland seconded the motion, which passed unanimously.

At 9:11 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

At 9:12 pm, Mr. Canada moved to adjourn. Mr. Federico seconded the motion, which passed unanimously.

Respectfully Submitted,

Reviewed By,

Stacey J. Grella
Executive Assistant

Paul R. Deschaine
Town Administrator