

MINUTES OF THE JUNE 20, 2011 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Selectmen Tim Copeland and Bruno Federico, and Town Administrator Paul Deschaine. Chairman David Canada was on vacation.

At 7:34 pm, the Vice-Chair opened the general meeting of the Board of Selectmen.

TREASURER'S REPORT: Kevin Peck reported that he had \$2,686,693.02 in the general checking account.

SECRETARY'S REPORT: Mr. Federico moved to accept the minutes for 6/6/11 and 6/13/11 as amended by Mr. Canada. Mr. Copeland seconded the motion, which passed unanimously.

DEPARTMENT REPORTS:

Building/Code Enforcement: Terry Barnes was present at the meeting to update the Board on his activities.

Mr. Barnes submitted a proposed new rate schedule for Building Department fees for the Board's review. Town Planner Lincoln Daley was present and stated that these rate changes reflect the cost of doing business to review and assess applications that come to the Building Department. They found a number of cases where the Stratham Building Department's fees were lower than other surrounding communities. The last time the fees were updated was in March of 2003.

Mr. Barnes reported on activities at the Industrial Park. He stated that Bauer Hockey has their Certificate of Occupancy contingent upon their site plan being finished. Timberland will have their final inspection this week for their second emergency generator. Lindt Chocolate will be installing a new IT office on the second floor of the warehouse building, but he has not received any plans on it yet. H.D. Smith is adding office space.

Mr. Barnes updated the Board on the current status of ongoing building inspections/issues.

The group discussed doubling the permit fees for residents that put up structures without pulling a permit. Mr. Daley stated it is a fair assessment since we are finding more and more people that are going above and beyond what is allowed under the Town's regulations. A "sign recovery" fee for when Mr. Barnes is picking up signs on the side of the road was also discussed.

Planning: Mr. Daley stated that regarding the open space cluster subdivision located at 32 Bunker Hill Avenue, the Planning Board is now reviewing the preliminary development plan to determine the final number of lots to be built. That would be heard on July 6th.

Mr. Daley stated that Altid Enterprises would be going before the Planning Board on July 6th. They are looking to construct a roadway, access, and parking space improvements for the Timberland building.

Mr. Daley stated that another application is for a simple subdivision at 34 Raeder Drive where they would like to create two lots.

Mr. Daley reported that on July 20th, there is a public hearing scheduled to discuss the Land Use regulations amendments regarding the Town performance bonds for site plan projects.

He stated a workshop is scheduled for August 3rd on the Gateway Commercial District and the review committee to go through an exercise on how to properly review and assess applications in the new Gateway District.

Mr. Daley stated interviews for the Land Use Assistant position would be conducted tomorrow.

Mr. Daley stated the Economic Development Committee (EDC) is continuing to organize the focus group sessions along with the business retention and outreach programs. One project they are taking on is working with the Golf Club of New England to help coordinate their Amateur Golf Championship event in 2012.

Mr. Daley also stated the Town was awarded the Plan NH Charrette Program to examine the Town Center District. This will be occurring some time during the fall and there will be some public outreach to get the business owners and residents excited about this two-day event.

Mr. Daley updated the Board on the Hills at Crockett Farms Phase II development. They are starting to create the roadway into the subdivision itself, along with creating some landscaping improvements. In addition, Mr. Daley has been working with the Fire Chief regarding the cistern design approval process and the inspection during the installation process.

Mr. Daley stated we are continuing to work with Avitar on changes to the software system, which will be done by July of this year.

Mr. Barnes stated he needs a new computer and has the money in his budget. Mr. Federico moved to allow Mr. Deschaine to work on acquiring a new computer workstation for Mr. Barnes at a cost not to exceed \$1,000.00, and to reallocate the current laptop to Kim Woods. Mr. Copeland seconded the motion, which passed unanimously.

MEETINGS: The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were discussed and acted upon:

Ron Ellis requested the use of the Park on October 22, 2011 for a Cub Scouts Crossover event. Mr. Federico moved to approve the overnight use and to waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Ron Ellis requested the use of the Park on June 2, 2012 for a Cub Scouts Crossover event. Mr. Federico moved to approve the overnight use and to waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Maya Patel requested the use of the Municipal Center on August 20, 2011 for a baby shower. The request was approved.

Barry Glunt requested the use of the Park on August 14, 2011 for a birthday party. The request was approved.

Patricia Ellis from Seacoast Home Builders & Remodelers requested the use of the Park on June 29, 2011 for a cookout. The request was approved.

Jennifer Hobin requested the use of the Park on June 24, 2011 for a birthday party. The request was approved.

ADMINISTRATION:

Mr. Deschaine provided an update regarding the Doe Run Lane paper street status. We are continuing to pursue the easement as a condition of releasing the dedication. Mr. Deschaine will speak with the requesting residents and explain that there is a public hearing process that will need to be done in order to relieve that dedication. The Board is agreeable to this with the condition that the Town is left with an easement of some sort.

Mr. Deschaine stated that he and Police Chief John Scippa attended a meeting at the Department of Safety to review the status with the Stratham Hill Park radio system. The grant application is being finalized; the grant being for \$130,000. The grantee will be Rockingham County, so the Department of Safety will be doing the grant writing and administering. They will continue to cover their own equipment in the building and provide electricity to the building. Rockingham County will be receiving the radio equipment and maintaining it. The Town's component is to provide the site and to maintain the tower. Mr. Deschaine stated that because Rockingham does not have the money budgeted to pay for this, and this is a reimbursement grant, this could be an issue.

Mr. Deschaine stated has not put out the health care memo yet. He has been waiting to meet with the Union representative, which he will do this week.

Mr. Copeland stated he has been looking into how the mutual aid ambulance works, as far as fees, for Exeter. It is currently set up in our billing system that we attempt contact with the person transported twice and Exeter is set up for three times.

Mr. Federico asked if the irrigation system has been turned on at the Fire Department. Mr. Deschaine will look into this with Recreation Director Seth Hickey.

At 8:40 pm, Mr. Federico moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully Submitted,

Reviewed By,

Stacey J. Grella
Executive Assistant

Paul R. Deschaine
Town Administrator