

## **MINUTES OF THE MAY 2, 2011 BOARD OF SELECTMEN'S MEETING**

**MEMBERS PRESENT:** Chairman David Canada, Selectmen Tim Copeland and Bruno Federico, and Town Administrator Paul Deschaine.

At 6:37 pm, Mr. Canada moved to go into non-public session to discuss a personnel matter. Mr. Copeland seconded the motion, which passed unanimously.

At 7:35 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

*Mr. Federico left the meeting for a short time.*

At 7:45 pm, the Chair opened the general meeting of the Board of Selectmen.

**TREASURER'S REPORT:** Kevin Peck reported that he had \$636,264.08 in the general checking account.

### **NEW BUSINESS:**

Roland Slabon was present at the meeting to request the use of Stratham Hill Park for an event on May 22<sup>nd</sup>. He stated he represents the Vintage BMW Motorcycle Owners Club, and they have had their annual cookout and family event in the area since 1984. Approximately 100 people are expected to attend. Mr. Canada moved to approve the use of the Park for the Vintage BMW Motorcycle Club on Sunday, May 22, 2011 at the Front Park Pavilion at Stratham Hill Park. Mr. Copeland seconded the motion, which passed unanimously.

### **DEPARTMENT REPORTS:**

Highway Department: Road Agent Fred Hutton was present at the meeting to discuss his Department's activities. He stated that regarding the damage that was done to Butterfield Lane, he found a phone number for the person responsible and turned it over to the Police Department.

He reported that all of the CFC's have been taking out of the refrigerators at the Transfer Station and all of the scrap metal has been picked up. The Town will be getting a check for the scrap from Northeast Resource Recovery some time within the next month and a half.

Mr. Hutton stated that they are still working on the problem with the beavers at the culvert on Union Road. They have been trying all kinds of things, but the beavers are still damming. The "v" shaped grate that Al Williams made did not work.

He stated that the plow truck that Mr. Williams drives has sprung a leak in the oil pan. A new oil pan has been ordered.

Mr. Hutton stated he would need to buy roughly a ten or twelve ton load of coal patch, which will be more than \$500.00. Mr. Copeland asked Mr. Hutton if he was aware of the road cracking at the end of driveways on Raeder Drive. Mr. Hutton is aware. He stated that when the road is

paved, it is feathered in towards the driveway so it is a thinner layer. Mr. Canada moved to authorize Mr. Hutton to purchase a truckload of coal patch. Mr. Copeland seconded the motion, which passed unanimously.

*Mr. Federico arrived at the meeting at 8:00 pm.*

Mr. Hutton reported on the Board's request for cross street road signs at major intersections. He stated he would have to purchase about 13 or 14 signs at a cost of between \$1,000 and \$1,200. Mr. Hutton stated he did not figure it in for this year's budget. The Board instructed Mr. Hutton to plan on putting it in next year's budget.

Mr. Hutton stated he received this year's pricing from Bell & Flynn for asphalt. The price will be \$70.50 per ton, in place. The price is good until July 15, 2011. The group discussed various roads that are in need of top coating and/or grinding. The Board asked Mr. Hutton to get pricing on the roads discussed (Union Road, Guinea Road, Smith Farm, Laurel Lane, and Dumbarton Oaks) and report back to the Board.

Mr. Hutton stated that he has the rocks in place at Stevens Field. It will depend on the weather this week whether he can get the gate installed or not.

Mr. Canada stated that Donna Jensen sent a report on Exeter's success with their computer calibrated salt spreaders. Mr. Hutton stated that he has heard they are good except for having to backtrack with a second application, which ends up costing more. He meets with Exeter every year, usually in the fall, and will be getting more information and report back to the Board.

Mr. Canada stated that EOC Director Dave Emanuel sent an email saying there is some upcoming training on traffic management programs. Mr. Hutton was not aware of this. Mr. Canada will forward Mr. Hutton the email with the information.

Mr. Deschaine asked if the roll off at the Park was hauled off. Mr. Hutton stated he did not know. Mr. Deschaine requested the Highway Department pick up blue bags on Bunker Hill Ave. and Stratham Heights Road. He stated if the roll off is still at the Park, to use it or dispose of it.

Police Department: Police Chief John Scippa was present to discuss his Department's activities. He stated one of the 2009 cruisers (has 73,137 miles on it) needs to have some work done. A blend door motor connected to the air conditioning is not working. The initial estimate from McFarland Ford was \$1,030 for parts and labor. McFarland stated they could take 20-25% off of that quote, but will not have a firm number until tomorrow. Mr. Canada moved to authorize Chief Scippa to spend up to \$1,030 for the repairs needed for the cruiser. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Scippa stated that Seacoast Harley Davidson would like to provide the Police Department with a demonstration 2011 Harley Davidson police motorcycle. This would be for two years at no cost to the Town for the use of the vehicle. They do ask that the Town enter into a lease agreement, which lays out their factory scheduled maintenance program. This would include a 500-mile maintenance service at \$325.00, 2,500-mile maintenance at \$144.00, and 5,000-mile maintenance. The Town would be responsible for the cost of insurance and gasoline. The

officers would receive free training and the only outfitting required is a helmet. Mr. Scippa stated the benefits of this would be that the police could use this vehicle to conduct speed and motor vehicle enforcement in a more discreet fashion, particularly on roads where there is no place to park a cruiser to run radar. He stated it would also help with morale in the Department as this allows the officers an opportunity to specialize in something and be certified to ride the motorcycle. Mr. Scippa also sees it as a way to possibly conserve on fuel costs. Mr. Copeland moved to enter into the lease agreement with the New England Police Vehicle Leasing Corp. through Seacoast Harley Davidson for the 2011 police model motorcycle and comply with the lease agreement. Mr. Federico seconded the motion. Mr. Deschaine stated that without seeing the lease, since it is property that is being given or lent to the Town for a specific term, it is still a receipt of property and the Town would have to have a public hearing on that because it is over \$5,000. Mr. Scippa agreed and stated that while it is never accepted as property, the Town retains it over a period of time and derives benefit from the value of that property. The Board agreed to table the motion until next week to give Mr. Deschaine a chance to look through the contract and think through the ramifications. Mr. Scippa stated that the Police Department is in possession of it right now because the person that put this together was going on a trip and did not want to hold anyone up. The key to the motorcycle is locked up and no one is operating the motorcycle.

At 8:40 pm, Mr. Canada moved to go into non-public session to discuss a personnel issue. Mr. Copeland seconded the motion, which passed unanimously.

At 8:52 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

#### **PARK PERMITS/MUNICIPAL CENTER RENTALS:**

The following Park permits and Municipal Center rentals were discussed and acted upon:

Jodi MacBride from the Swazey Central School requested the use of the Park on June 15, 2011 for a Field Day. Mr. Canada moved to approve the use and to waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Barbara Cutting from the Lincoln Akerman School requested the use of the Park on June 8, 2011 for a school picnic. Mr. Canada moved to approve the use and to waive the fee. Mr. Copeland seconded the motion, which passed unanimously.

Ed Vasseur requested the use of the Park for a Class of '86 Reunion on August 14, 2011. The request was approved.

Kranthi Kantipudi requested the use of the Municipal Center on May 21, 2011 for a summer gathering. The request was approved.

Kranthi Kantipudi requested the use of the Municipal Center on May 8, May 15, May 22, and May 29 for cultural events. The requests were approved.

Amanda Smola from AmeriPrice Financial requested the use of the Park on May 21, 2011 for a recycling awareness event. The request was approved.

Gretchen Cook requested the use of the Park on May 22, 2011 for a birthday party. The request was approved.

Roger Thompson of the Port City Amateur Radio Club requested the use of the top of the hill at the Park for their annual event. The request was approved following the same terms as last year.

**MEETINGS:** The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

**ADMINISTRATION:** Mr. Deschaine received an application for a parade permit for the New England Relay foot race. He did give this to Chief Scippa to review. It is a fairly small road race and the Chief had no objections. Mr. Copeland moved to approve the application. Mr. Federico seconded the motion, which passed unanimously.

The group discussed the updated appointment list based on the Board's actions from two weeks ago. There was one that was omitted at the previous meeting. Mr. Canada moved to appoint Jamie Paine to the Planning Board as an alternate for a three-year term. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine stated the Planning Board reviewed the existing list of members on the Gateway Review Committee. They voted to recommend reappointment of the existing committee members and Town Planner Lincoln Daley would contact the individuals to see if they were willing to continue to serve. There is still currently a vacancy. Of the individuals that Mr. Daley contacted, only Robert Baskerville asked not to be reappointed due to his commitment as a regular member of the Planning Board.

At 9:10 pm, Mr. Canada moved to go into non-public session to discuss a personnel issue. Mr. Copeland seconded the motion, which passed unanimously.

At 9:24 pm, Mr. Canada moved to come out of non-public session and to seal the minutes due to the matters discussed. Mr. Copeland seconded the motion, which passed unanimously.

The group then discussed appointments to the Gateway Review Committee. They are as follows:

- o Lincoln Daley is a member due to his position as Town Planner.
- o Mr. Copeland moved to appoint Jeff Hyland to the Gateway Review Committee (GRC). Mr. Federico seconded the motion, which passed unanimously.
- o Mr. Federico moved to appoint Lucy Cushman to the GRC. There was no second; Ms. Cushman is not appointed.
- o Mr. Copeland moved to appoint Tom House to the GRC. Mr. Federico seconded the motion, which passed unanimously.
- o Mr. Federico moved to appoint Joe Johnson to the previously vacant spot on the GRC. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Federico moved to appoint Lucy Cushman to the Board of Directors of the Cooperative Alliance for Seacoast Transportation (COAST) position conditioned on her acceptance of the appointment. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine stated he received recommendations for participants in the Health Insurance Evaluation Committee. He stated that last Friday the Town was served with a petition from members of the Police Department who would like to form a collective bargaining unit and have filed with the Public Employees Labor Relations Board. As a consequence, the Town is not allowed to change anything related to their benefits, including their health insurance. Mr. Canada moved to appoint Joyce Charbonneau, Valerie Kemp, Russell Stevens, Tricia Ryan, and Paul Deschaine (as an ad hoc member by position) to a committee to study the Town's health insurance plan. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine has scheduled the public hearing for the donation of weapons from the Police Association for May 9, 2011.

Mr. Canada stated that regarding the installation of a gas heater at the Park Ranger residence, they received a price of \$1,165 from Hartmann and a price of \$1,180 (\$1,000 with an optional blower for \$180) from Proulx. Mr. Canada moved to allocate up to \$1,180 to have a heater installed as proposed by Hartmann and/or Proulx at the Park Ranger residence to be paid from the Park Revolving Fund. Mr. Copeland seconded the motion, which passed unanimously. Mr. Canada moved to accept the proposal for \$646.00 from Window World to replace a set of two windows at the Park Ranger residence to be paid from the Park Revolving Fund. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine informed the Board that the Town received official notice under the new Worker Adjustment Re-Training and Notification Act (WARN) that Vitronics has an intention to lay off up to 45 individuals at their plant in the industrial park.

Mr. Deschaine informed the Board that Marty Wool's term on the Rockingham Planning Commission is expiring in May. Since Mr. Wool is the Planning Board representative, this will go to the Planning Board as to whether they would nominate him again.

At 9:47 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully Submitted,

Reviewed By,

Stacey J. Grella  
Executive Assistant

Paul R. Deschaine  
Town Administrator