

MINUTES OF THE AUGUST 2, 2010 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine

At 7:30 pm, the Chair opened the general meeting of the Board of Selectmen.

TREASURER'S REPORT: Kevin Peck reported that he had \$5,131,590.14 in the general checking account.

DEPARTMENT REPORTS:

Highway: Al Williams was present to give the monthly Highway Department report. He stated that the "Strictly Enforced" signs were installed today on Union Road.

Mr. Williams reported that they still have two main roads left to conduct the roadside mowing. They will go back later in the season to do the side roads. Tim Slager has been helping out this year on this project.

He also stated that all the painting of the stop bars has been completed. There are still some arrows to do at the schools and a little more painting on Butterfield Lane and River Road. The Board agreed to have the lines and arrows in the parking lot at the Municipal Center repainted as well since they did not get done last year.

Mr. Williams stated the Town is running very low on screened loam. Some loam was most recently used at the Park to assist with the ballpark maintenance. Mr. Williams said they have rented screening machines in the past and he will look into renting a screener for this year.

Mr. Williams reported vandalism at Stevens Park. Someone drove onto a ball field and spun their tires.

Mr. Williams also reported that the Highway Department would be assisting the Library tomorrow in moving furnishing back into the newly refurbished facilities.

A discussion took place in reference to the brush situation at the Transfer Station. Mr. Williams reported that the quantity of brush received is getting to the point where in an average week, two employees are spending half a day there chipping brush. He also reported that he has found some rocks, stumps, and other unacceptable materials in with the brush that should not go through the chipper. This type of unacceptable material has to be put into the roll off for disposal at considerable cost. Mr. Williams stated it is difficult for the one man that is there to check each load of brush coming in to make sure it is just brush. Mr. Federico recommended hiring a person on a part-time basis for 5 hours for added manpower. Mr. Canada suggested instituting a brush charge for each load of brush brought in to the Transfer Station. The Board agreed that they will spend some time on a Saturday at the Transfer Station to get a better idea of

the amount of brush coming in. Meanwhile, Mr. Williams will have the Transfer Station attendant keep a tally of how many loads of brush are delivered each weekend.

Mr. Deschaine stated he received an email from Mr. Joshua Jerger, the Eagle Scout doing the picnic tables by the boat landing on River Road. Mr. Jerger needed input by the Highway Department on where the tables would most appropriately be located so they are not in the way of snow removal. Mr. Jerger will be contacting the Highway Department directly.

Mr. Canada asked Mr. Williams about pulling stumps in the back of the Municipal Center. Mr. Canada stated the plan was for late in the summer or early fall, the Highway Department would start working on pulling the stumps out of the ground with a backhoe. To dispose of the stumps, Mr. Williams stated that the Highway Department would stockpile them and then have Matt Harvey haul them away to be ground.

Mr. Williams stated he was still in the process of looking into the pricing to replace the finger guards on the mowers. He stated it would cost approximately \$500 to convert the finger guards from the single finger guards to the double finger guards on a seven foot sickle bar all at once.

NEW BUSINESS:

Town Planner Lincoln Daley was present to report on the results of the RFP for the Town Center Traffic Study. The Planning Board and the Town Center Committee sent out an RFP seeking a traffic consultant to assist the Town in analyzing traffic in the Town Center, along with providing alternatives, which would hopefully lessen speed and improve safety. The Town appropriated \$20,000 this past March for the purpose of facilitating this analysis, along with assisting the Committee in the completion of the area Master Plan. The Committee allocated approximately \$15,000 towards the study and \$5,000 towards the completion of the area Master Plan.

Of the six businesses sent RFPs, two responded. The Town Center Committee recommended that Greenman Peterson, Inc. (over CLD) be the candidate to work with the Town to complete the Town Center Traffic Study. This decision was based on the cost of the proposal, scope of work, experience with similar projects and also the experience of the team that will actually be working with the Town. Mr. Federico moved to authorize Greenman Peterson, Inc. to conduct the Town Center Traffic Study as presented for an amount not to exceed \$14,890. Mr. Canada seconded the motion, which passed unanimously.

Jon Tymann and Dan & Carol Sullivan were present to report on the Stevens Park Ballfield Project fundraising efforts.

Mr. Tymann stated they put together a summary of the Stevens Park Project, which was estimated to be between \$70,000-\$115,000 as of this past March 2010. The goal that has been set was to complete the work for no more than \$100,000 through estimated revenues currently available. These revenues include \$5,000 from several fundraisers that were done in the past, and goals of \$20,000 to be raised through team fundraisers, \$25,000 from in-kind donations and discounts, and \$50,000 from future naming opportunities.

Mr. Tymann reported on the estimated costs to complete the work. The snack shack/announcing booth/storage shed is estimated at \$40,000 based on information from a volunteer who does building and concrete work. They are waiting on plans on the snack shack, much of which would be donated. This item is still unclear and is considered a secondary item. The two dugouts are estimated at \$9,875, the two batting cages are estimated at \$2,000, and the scoreboard is estimated at \$5,100. This would be a total estimate of \$56,975 (\$16,975 without the snack shack). Mr. Tymann then reported on the estimated revenues already raised which are the \$5,000 from past fundraisers, \$5,300 from a Red Sox Ticket Raffle, \$7,200 from in-kind donations from KG Blood (\$4,200), Exeter Lumber (\$1,000), and the Timberland Servapalooza volunteering labor on September 16th (\$2,000) for a total of \$17,500. Mr. Copeland wanted to acknowledge the Timberland Company for the effort of sending volunteers to help out.

Mr. Sullivan reported that some of the options they can do themselves are to get at least 76 fencing rails from the old Community College, which can be used for the bottom rails on the fence. At that point, they would only need to buy the hardware. Mr. Canada requested that before dismantling the fencing rails, to confirm if the Community College field will be available next year for their use. If not, then we could salvage from it.

Mr. Federico recommended that the group put a plan together to present to the Board of Selectmen so they can get an idea of what the snack shack is going to look like.

There was a discussion on the bleachers and how they would meet ADA requirements.

Mr. Sullivan ran down the list of items for the Timberland volunteers to do. This list included many things such as building two picnic tables, two practice mounds, two batting cage frames, spreading wood chips and building benches for spectators along with the dugouts. Mr. Sullivan requested to install a small drainage ditch behind the backstop; however, he needs to look into the equipment and manpower for this further.

Mr. Copeland commended Mr. Sullivan for all of his hard work and many hours spent on this project. He also thanked Mrs. Sullivan for coordinating the Timberland volunteer effort. The Board agreed to take the information under advisement. No further action was taken on this issue at this time.

Secretary's Report: The Board reviewed the meeting minutes of April 12th, April 19th, April 26th, May 3rd, May 10th, May 13th, May 17th, May 24th, June 7th, June 14th, June 21st and June 28th of 2010. Mr. Canada moved to approve the minutes as previously amended. Mr. Federico seconded the motion, which passed unanimously.

The Chair then reviewed the meetings scheduled for the coming week and reviewed the meetings held this past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

Mr. Deschaine mentioned that he met with Library Director Lesley Kimball in reference to several glitches with the "Event Keeper" online reservation system. "Event Keeper" has made a commitment to fix it so that it will be working properly in the future.

The following park permits and municipal center rentals were discussed and acted upon:

Christine Gregg from Brentwood requested the use of the Park for a birthday party. This is a retroactive request. The Board approved the use and requested a bill be sent to Ms. Gray for the \$50.00 fee.

The Vyn-All Company requested the use of the Park for a company barbecue on August 20th. The request was approved.

Jeff Gallagher from the Seabrook Training Group requested the use of the Park for a picnic on August 26th. The request was approved.

Administration:

Mr. Deschaine reported on a major computer server crash that occurred last Friday. The IT Department worked throughout the weekend to get the system back up and running. All data sets are in place so there was no loss or compromising of data; however, accessing the server will take a little bit of time. Mr. Deschaine commended Don Andolina, DJ Grieb and Paul Wolf on their commitment over the weekend.

OLD BUSINESS:

Mr. Canada mentioned a request to revisit their decision last week concerning Exeter Youth Soccer Association's use of Stevens Park. Additional information has been put forward to consider. The Board leaned towards staying with the Recreation Commission's recommendation. Mr. Canada suggested letting the Recreation Commission meet to discuss this further. Mr. Copeland will be attending that meeting and will report back their findings next week.

Mr. Canada stated he has heard no concerns with anyone he has spoke with in reference to the Roman Catholic Church Current Use application. Mr. Canada moved to accept the Current Use application for the 2011 tax year and to deny the request to have the application effective for the 2010 tax year. Mr. Copeland seconded the motion, which passed unanimously.

Mr. Deschaine presented the Board with four bills in reference to the Land Use Change Tax on the Sewall properties for their signature. The original warrant signed last week needed to be re-signed after the Town Assessor had to adjust the numbers slightly from the original warrant to remove all the acreage from Current Use. This only became apparent when Andrea Lewy consulted with the Tax Collector to create the bills. All Board members signed the bills and the warrant.

Mr. Canada stated that Joyce Charbonneau has resigned from the 300th Celebration Committee so a replacement will need to be selected.

At 9:41 pm, Mr. Canada moved to go into non-public session to discuss a personnel matter. Mr. Copeland seconded the motion, which passed unanimously.

At 10:02 pm, Mr. Federico moved to come out of non-public session and to seal the minutes due to the personnel matters discussed. Mr. Canada seconded the motion, which passed unanimously.

At 10:03 pm, Mr. Federico moved to adjourn. Mr. Copeland seconded the motion, which passed unanimously.

Respectfully Submitted,

Reviewed By,

Stacey J. Grella
Executive Assistant

Paul Deschaine
Town Administrator