

MINUTES OF THE MARCH 29, 2010 BOARD OF SELECTMEN'S MEETING

MEMBERS PRESENT: Chairman David Canada, Selectmen Bruno Federico and Tim Copeland, and Town Administrator Paul Deschaine.

At 7:34 pm, the Chair opened the general meeting of the Board of Selectmen.

Stephen McAuley was present as a recently hired officer with the Stratham Police Department. Mr. Copeland introduced him to the Board and administered the Oath of Office before family and friends.

TREASURER'S REPORT: It was reported that the balance in the General Fund, after tonight's meeting, would be \$1,493,466.65.

The Chair then reviewed meetings scheduled for the coming two weeks due to there not being a meeting next week. He then reviewed the meetings held during the past week.

PARK PERMITS/MUNICIPAL CENTER RENTALS:

The following Park permits and Municipal Center rentals were reviewed and acted upon:

Town employee Jim Joseph requested the use of the Municipal Center for a birthday party on April 3, 2010. Mr. Copeland moved to allow the use and to waive the fee. Mr. Canada seconded the motion which passed unanimously.

JoAnne Schottler of the Pease Greeters requested the use of the Park on September 19, 2010. Mr. Copeland moved to allow the use and to waive the fee. Mr. Canada seconded the motion which passed unanimously.

Bruno Federico requested the use of the Morgera Room at the Fire Department on May 16, 2010 for a graduation reception. Mr. Copeland moved to approve the use and to waive the alcohol prohibition and the fee. Mr. Canada seconded the motion which passed with two (2) votes for and one (1) abstention.

Eleanor Crow requested the use of the Park for a reunion of the nurses from New England Baptist Hospital on September 17, 2010. Mr. Canada moved to approve the use and to waive the reservation fee because of the long and continued contributions to the improvement of the Park by the Crow family. Mr. Copeland seconded the motion which passed unanimously.

Caitlin Gallo requested the use of the Park on June 11, 2010 for a wedding. Mr. Copeland moved to approve the use. Mr. Canada seconded the motion which passed unanimously.

The PEO Sisterhood requested use of the Park on September 11, 2010. Mr. Copeland moved to approve the use. Mr. Canada seconded the motion which passed unanimously.

Douglas Lovely II and Lisa Inzodda requested the use of the Park on June 19, 2010 for a wedding reception. Mr. Copeland moved to approve the use. Mr. Federico seconded the motion which passed unanimously.

One Sky Community Services requested the use of the Park on August 5, 2010 for a staff gathering. Mr. Federico moved to approve the use. Mr. Copeland seconded the motion which passed unanimously.

At 7:50 pm, Mr. Canada moved to go into non-public session to discuss a possible hiring decision. Mr. Copeland seconded the motion which passed unanimously.

At 8:20 pm, Mr. Copeland moved to come out of non-public session and to seal the minutes due to the hiring discussions that occurred. Mr. Federico seconded the motion which passed unanimously.

OLD BUSINESS:

Sandra Bisset was present to review her findings in reviewing the Town's energy use (please see attached). Various questions and answers occurred. Mr. Copeland asked if the Economic Development Committee could play a role in this analysis. Ms. Bisset said they could. She offered to share information in order to develop an Energy Conservation Chapter to the Master Plan. Ms. Bisset noted that the largest single user of energy for the Town was the Fire House. It would take further analysis to determine what is causing such a high use; however, the highest user of energy on a square foot basis was the Highway Garage, or at least the highest site intensity of energy usage. Mr. Federico noted that the square footage provided for the Highway Garage appears to be incorrect at 2,427 square feet. He noted it's more like ten times that size. Ms. Bisset will correct that error when new square foot figures for that building are submitted. Overall, her findings will be part of a sustained development energy system to be developed for the Town. She next strongly suggested instituting an Energy Committee for the Town. She also suggested a vehicle fleet audit. Exeter performed one and had very positive results. She also encouraged the use of LED's for the Town's street lighting. Mr. Deschaine mentioned that the Town does not own any street lights; all of them are leased from Unitil. Ms. Bisset thanked the Board for their time. She will contact Mr. Daley about correcting the square footage number for the Highway Department.

DEPARTMENT REPORTS:

Administration: Mr. Deschaine distributed the newest draft of the Home Occupation Ordinance that Mr. Daley had re-drafted. The first public meeting of the ordinance was scheduled for April 19th. The Board then took the draft under advisement.

Discussion then turned to the Six Inch Aerial Photography Project proposed by the NH Department of Transportation. Mr. Canada distributed photographs downloaded from the internet at no charge which appeared to be as good a resolution as the DOT samples. It was also noted that the six inch proposal was an optional step up. Twelve inch photos will be available from the state at no charge. Mr. Deschaine said he had notations on changing the line item within the Planning Budget to reduce that amount based on the Budget Advisory Committee's recommendation. Mr. Canada said that he clearly recalls the Budget Advisory Committee members removing it from the budget. Mr. Deschaine did note that the deadline to respond had been extended for those communities that were involved in the Coastal Grant Program, so no action was taken at this time.

Mr. Deschaine presented the proposal by Peter Wiggin to repair the granite steps at the old Wiggin Memorial Library building. The Historical Society recommended accepting the proposal at

\$3,200.00. Mr. Canada objected to the requirement to pre-pay two thirds of the amount up front. He stated the Town always pays promptly and should not be subject to such a requirement. Mr. Copeland moved to accept the proposal as presented. There was no second. Mr. Canada moved to accept the proposal with a change of not providing any up front money. There was also no second. Mr. Federico moved to accept the proposal, but amended it to no more than 50% of the money up front. Mr. Copeland seconded the motion which passed unanimously.

Mr. Deschaine informed the Board that the IRS standard rate for medical and moving expenses was established at 16.5¢ per mile as of January 1, 2010, which is down from 24¢ per mile during 2009. The Board confirmed that that was the rate of reimbursement adopted.

Mr. Deschaine updated the Board on his efforts to allow the Town access to the former site of the Great Bay Community College to inspect the surplus equipment prior to the State's public sale. He is still trying to make arrangements for department heads to view the materials.

Mr. Deschaine then brought forward a proposal from Bernard, Johnson & Company, our current auditors, to conduct audits for the next three years. The proposal is basically structured in keeping our current audit costs at the same rate, but with only a \$250.00 annual increase. Mr. Canada moved to accept the proposal as presented, subject to a fiscal funding clause. Mr. Copeland seconded the motion which passed unanimously.

Mr. Deschaine presented for authorization the abatement ordered by the Board of Tax and Land Appeals concerning The Golf Club of New England. The Board approved and signed the abatement as ordered.

The Project Management contract for the Library renovation with Crow Construction was amended. Certain parts of the original scope of work were removed because they will be provided for with a Department of Energy grant recently awarded the Town. The new contract amount is \$222,911.

NEW BUSINESS:

Mr. Deschaine read a letter from the Library Trustees recommending that alternates be named to the Board of Trustees. Mr. Canada moved to appoint the alternates as recommended. Mr. Copeland seconded the motion which passed unanimously. Those alternates would be Lee Beauregard, Julie Defelice and Vicky Marbacher.

Mr. Canada asked if it was okay for Chris Avery to set up and practice at the Municipal Center for a future event. The Board noted no objections.

At 9:49 pm, Mr. Canada moved to adjourn. Mr. Copeland seconded the motion which passed unanimously.

Respectfully Submitted,

Reviewed By,

Stacey J. Grella
Executive Assistant

Paul Deschaine
Town Administrator