



AGENDA

To: Stratham 300TH Anniversary Parade Committee

DATE: June 7, 2016 at 7 PM Wiggin Memorial Library Community Room

Committee Members:

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Daniel
(Construction) | <input type="checkbox"/> Crow | <input type="checkbox"/> Carol Hazekamp (Floats) | <input type="checkbox"/> Stan Walker (Floats) |
| <input type="checkbox"/> Lucy Cushman | <input type="checkbox"/> Tracey McGrail | <input type="checkbox"/> Flossie Wiggin (Marshall) | |
| <input type="checkbox"/> Dave Emanuel, <i>Marshall</i> | <input type="checkbox"/> Bob Mitchell (Autos) | <input type="checkbox"/> Peter Wiggin (Logistics) | |
| <input type="checkbox"/> Jeff Gallagher, <i>Chair</i> | <input type="checkbox"/> Beth Dupell (Logistics) | <input type="checkbox"/> Dave Barr (Communications) | |
| <input type="checkbox"/> Colin Laverty (Logistics) | <input type="checkbox"/> David Black (Logistics) | <input type="checkbox"/> Marty Wool (Autos) | |
| <input type="checkbox"/> Randy Claar (livestock) | <input type="checkbox"/> Tim Slager (Fire Apparatus) | | |

Also Present:

1. Call to Order
2. Introduce any new Committee Members – discuss assignments.
3. Approve Minutes From previous meeting
4. Review status of Assigned Actions – See Parade Action Item List
5. Timeline/Event Planning
 - a. Date: September 25, 2016 2 PM to 4 PM (subject to NHDOT approval)
 - b. Route: Starting on Portsmouth Ave at Crestview Ave, ending at Stratham Traffic Circle.
 - c. Parade Marshall – Dave Emanuel
 - d. Participants/Floats Brainstorming – all. Identify potential participants and floats.
 - e. Bands – Jeff Gallagher
 - 1.) NH Pipes and Drums – confirmed. \$2000
 - 2.) NH Police Pipes and Drums – confirmed. No charge.
 - 3.) Portsmouth HS Marching Band – pending. \$2500 requested. Jeff offered \$1500. Portsmouth HS has not responded to the offer.
 - 4.) Cooperative Middle School – confirmed. \$500 estimated
 - 5.) Exeter HS Marching Band – confirmed. \$1000 estimated.
 - 6.) Dover HS Marching Band – contacted. Waiting response.
 - 7.) William Dimond Fife and Drum – confirmed. \$1200.
 - 8.) 60s Invasion - \$700. Need flatbed or trailer.
 - f. Traffic Control and Logistics – Colin Laverty/John Scippa
 - 1.) NHDOT Permit – additional detail provided to NHDOT by Colin and John. Discuss modification to accommodate Reviewing Stand at Historical Society. Jeff met with Dan Crow and suggests the floats exit Portsmouth Ave at the Fire Station driveway west of the Historical Society. A bus would provide transportation for float participants back to Stratham Hill Park. Floats would exit onto Winnicutt Rd and travel toward High St.
 - 2.) Floats – assemble at Stratham Hill Park, disband at Fire Station rear parking lot.

- 3.) Bands – assemble at Stratham Hill Park. Arrive and depart by bus (required) Disband at Wingate/Stratham Post Office lots, return by bus to Stratham Hill Park.
 - 4.) Local Businesses along parade route need to be notified. Edie Barker of Barker’s Farm, Formacelli’s, Collector’s Eye and Piper’s Landing. Peter Wiggin has volunteered to help with notifications.
 - 5.) Communication –Seacoast Ham Radio operators have offered to provide communication assistance. Portable radios will have to be rented. Jeff will contact Francisco Marin for information on radio rental. Recommend at least 10 radios available.
 - 6.) Secure bus transportation (First Student) – Joyce Rowe. Two buses, one at Fire Station, one at Post Office. More?
- g. Float Committee – Stan Walker, Carol Hazekamp
- 1.) Community Church – Goodrich 250th float. Status of condition.
 - 2.) Technical and Safety Requirements – Primex and Exeter Holiday Parade Safety Requirements reviewed by Paul Deschaine. Issue to interested organizations following approval.
 - 3.) Prizes – Randy Claar will help procure trophies and ribbons. No cash prizes.
- h. Communications – Dave Barr. Develop plan and schedule to get the word out. Seacoast Media Group, Stratham Magazine articles. Develop Facebook page and web link to town website. Work with John Dold and Lin Wickett (photographer).
- i. Antique Autos – Bob Mitchell and Marty Wool.
- j. Animals – Randy Claar has agreed to coordinate livestock participants. Joe Drake may assist Randy.
- k. Fire Apparatus – Tim Slager agreed to coordinate participation from local Seacoast Fire Departments
- l. Construction – Dan Crow
- 1.) Reviewing Stand – need to finalize site. Several proposed locations were identified
 - a. the old church cemetery lot on Portsmouth Ave
 - b. in front of The Elms apartments
 - c. Barker Farm
 - d. Colleen Lake’s property adjacent to the Fire Station.
 - e. Sibco property
 - f. Front lawn at Historical Society
 - 2.) MC for the Reviewing Stand - preferably someone local, familiar with many of the participants and able to fill in with local stories. Mark Erickson of WOKQ was mentioned as a possibility. Groups should submit biographical info to help the MC with relevant and correct information.
- m. Commercial Participants – Tracey McGrail
6. Finance – the budget proposed to the Selectmen is \$20K.
 7. Next meeting – August 8, 2016 at 7pm