



MEETING AGENDA

To: Stratham 300TH Anniversary Committee

DATE: Monday, April 4, 2016 at 6:30 PM at the Stratham Municipal Center – Library Meeting Room



Committee Members:

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Susan Canada, <i>Secretary</i> | <input type="checkbox"/> Carol Hazekamp | <input type="checkbox"/> Pat Sapienza | <input type="checkbox"/> Jeff Gallagher |
| <input type="checkbox"/> Lizabeth Chisholm | <input type="checkbox"/> Cathy Kenny, <i>Treasurer</i> | <input type="checkbox"/> Flossie Wiggin | |
| <input type="checkbox"/> John Dold, <i>Chair</i> | <input type="checkbox"/> Joyce Rowe | <input type="checkbox"/> Peter Wiggin | |

1. Call to Order at 6:30 PM

2. Introduce Leslie Wiseman, Event Planner

3. Review Minutes From Previous Meeting (Meeting of March 17, 2016)

4. Timeline/Event Planning

- Dinner Dance – Discuss the electrical and water needs for June 25th. There will be a large tent with central and side curtain lighting. There will also be an electrical requirement for the band – inquire as to what the band will need. Also, electrical and water needs for the portable trailer toilets – confirm this with Marshall who is providing these trailers. Electrical for cook tent. Cook tent will have the following appliances: Convection oven, gas grill, warming oven. Lights for parking at Jack Rabbit Lane.
- Play – Rehearsals have started. Hired two more managers – one for stage and costumes and one for sound and lighting. Summarize the visit to CMS. Also, can we select the winning raffle ticket at the Sunday 3:00 PM matinee. Music????
- Parade News – Jeff. Status
- Advertising – for play, last two weeks in April, radio PSA via Pete Wiggin contact at **I heart radio** and send post cards with events to all residents. Approve costs so we can get started with advertising. Can use our \$5000 budget for advertising expenses. Do we need any sign boards made. Sign above front door installed.
- Play emails via Library, Rec Dept., Selectmen email lists. Do we still have a list of the Navy Orchestra attendees?
- Double check with SMS Parent Teacher Org. Need an email contact at CMS to send out email to parents. What about River Woods, the 55 year and older community on Guinea Road, Exeter HS theater department and Stratham parents.

5. Sponsorship Sub-Committee – Susan Canada, Liz Chisholm, Peter Wiggin

Discuss the plan to contact businesses. Can we get a sponsor for the wine glass “keep sake” favors. Need \$2800

6. Revenue and Products Sub-Committee - Flossie Wiggin, Pat Sapienza

- Products update and ordering.

7. Finance

- Treasurer's Update - *Cathy Kenny* Donation from Lindt - \$2500 and Unitil received and deposited in the Heritage Acct.
- Town Meeting has approved the \$5000 budget and \$11,773 Article.

8. Next meeting April 18, 2016.