

WARRANT FOR
ANNUAL TOWN MEETING
MAY 1, 2017
7:00 P.M.
Hale Middle School Auditorium
55 Hartley Road

With

ANNUAL TOWN ELECTION
MAY 9, 2017

7:00 A.M. TO 8:00 P.M.
Center School
403 Great Road



Annual Town Report of Officers and Committees available at Town Building, Police Station,
and Randall Library

PLEASE BRING TO TOWN MEETING
THIS IS YOUR ONLY COPY

Anyone with a disability requiring special arrangements for Town Meeting should contact Town Clerk
Linda Hathaway at (978) 897-5034 by 4 p.m. on Monday, April 24, 2017.

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2017 DATES TO REMEMBER

MAY 1 & 2	ANNUAL TOWN MEETING — HALE MIDDLE SCHOOL, 55 HARTLEY ROAD
MAY 9	ANNUAL TOWN ELECTION—THE CENTER SCHOOL, 403 GREAT ROAD
MAY 12-14	SPRINGFEST WEEKEND

Finance Committee Report
Annual Town Meeting
May 1, 2017

Introduction to the Finance Committee

Every town in Massachusetts with a property valuation of over \$1 million is required by state law, MGL Ch. 19, Sect 16, to have a Finance Committee that shall “consider any or all municipal questions for the purpose of making reports or recommendations to the town.” The Finance Committee’s primary responsibility is advisory and, in some towns, is referred to as the Advisory Committee. It examines the budget and all other warrant articles and makes recommendations to the voters on each article. It also administers the reserve fund to provide for urgent and unforeseen expenditures that might arise between town meetings. Further, the Finance Committee Annual Report should give the people of the town a clear picture of the town’s financial condition.

In Stow, the Moderator appoints five voting and up to five associate members to the Finance Committee. Any voter registered in Stow is eligible to join. As of February 01, 2017 there were five voting members and two associate members on the committee.

Overview of the Town Finances and the Fiscal Year 2016 Budget

The Town balanced the budget for the fiscal year 2016 covering the period July 1, 2015 through June 30, 2016 (“FY16”) without an override. Though no overrides have been required in the past ten budgets, the Center School construction project (“Center School Project”) and the Pompositticut Fire Station/Community Center (“Pompo Renovation Project”) have increased the Real Estate Tax rate by 3.1%. The conversion of the Pompo School Building to the Fire Station and Community Center was completed in October 2016.

The Finance Committee remains concerned about some long-term trends and needs, as well as more recent cyclical conditions. New construction, which increases our tax base, has been flat, after a precipitous decline during the recession. Local receipt growth has been a bright spot over the last few years and again has increased by approximately 2.2%. After showing a significant decline during the recession, state aid, tied very closely to variable and cyclical state tax revenue, actually saw a very slight increase of 2.1% in FY16. Still, state aid (both municipal and educational aid) may take several years (if ever) to recover back to fiscal year 2009 levels. The long-term constraints on our finances remain unchanged from prior years. Stow has an undiversified tax base, forcing the Town to rely heavily on residential taxation. Beyond that, Stow has large amounts of land exempted or abated from taxes and one of the lowest amounts of state aid per capita in Massachusetts.

The more immediate concern is the backlog of capital projects and the ability of the taxpayer to absorb the corresponding debt service. The backlog had no doubt built up behind the Center School Project and the Pompo Fire Station and Community Center. Though the interest rate environment is currently favorable for financing capital projects, Stow will not see a significant reduction from the debt service for another four to five years. Many Stow residents may see the need for these capital projects, but at the same time may not be able to absorb the possible increases to their property taxes.

Stow's savings decreased slightly by \$24,319 or 1.5% used for Capital Articles, reducing the overall savings to 6.1% of the overall budget.

Stow continues to benefit from a 2009 bond rating upgrade which has contributed to the low interest rates obtained for the ongoing Center School Project. Bond ratings, which function as the Town's credit rating and are the fundamental basis of our borrowing costs, are determined based on a number of factors, including the overall economy of the town and its residents, the ability of the Town to balance budgets and control spending, the debt structure of the Town, the balance of the Town's reserve funds and the overall strength and performance of Town management, among others. The factors that most likely played a predominant role in the 2009 upgrade were no doubt the Town's ability to balance the budget over the previous years without an override, as well as the solid management of the Town by the Town Administrator and various departments. It cannot be emphasized enough how important the bond rating is to a town, as an upgrade has the potential to save the town millions of dollars in future debt service costs, especially during periods of economic uncertainty when there is a greater value placed on higher quality bonds. Fortunately, despite the additional debt burden of some of the Center School Project as well as the Pompo Fire Station and Community Center Project, Stow was able to maintain that credit rating at the most recent review. Though the rating may certainly be tested if we add the debt service associated with the potential large capital projects or dip into our Town savings, it was indicated recently by at least one of the rating agencies that the Town remains well within a safe borrowing range.

Though Stow is in good fiscal shape, the Finance Committee remains concerned about capital needs within the town and the schools, and the taxpayer's ability to fund these needs. Despite the fact that the Town is well within the current levy limits, the current capital needs may hamper the taxpayer's ability to absorb any significant operational cost increases.

Town Meetings

Stow held three Town Meetings in 2016: a Special Town Meeting on February 1, 2016 addressing Amendments to the Regional School District Agreement of the Minuteman Vocational School District; the Annual Town Meeting on May 10, 2016, and another Special Town Meeting held on August 16, 2016 addressing the Minuteman Regional Building Project. The Annual Town Meeting approved the annual budget (largely level services) and various Capital items totaling \$490,500, which included \$220,000 for a Six-Wheel Truck Dump/Spreader Truck for the Highway Department.

Town Revenues

Town Revenues increased by 2.2% in FY16 vs. an increase in FY15 of 6.0%. Table 1 shows a comparison of revenue sources for FY15 and FY16. The largest source of Town revenue was Property Taxes, which increased by 1.9% in FY16 over FY 15 and is the bulk of the total increase. State Aid just slightly increased in FY16 over FY15 with Local receipts increasing by 7.0% as well in FY16 over FY15.

Table 1: Revenue Sources							
		FY15	FY15 % of Total	FY16	FY16 % of Total	\$ Change FY15 FY16	% Change FY15 - FY16
Property Tax		\$ 23,115,073	87.8%	\$23,555,321	87.6%	\$ 440,248	1.9%
Local Receipts		\$ 1,570,000	6.0%	\$ 1,680,000	6.2%	\$ 110,000	7.0%
State Aid		\$ 941,428	3.6%	\$ 960,915	3.6%	\$ 19,487	2.1%
Savings and Other Funds		\$ 691,503	2.6%	\$ 691,057	2.6%	\$ (445)	-0.1%
Override		\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
Other (CPF)		\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
	Total	\$ 26,318,003	100.0%	\$26,887,293	100.0%	\$ 569,290	2.2%

Source: Town Administrator, Budget Report, Annual Town Meeting

Town Expenditures

Total Stow Expenditures increased 2.2% in FY16 after a 5.6% increase in FY15. These expenditures can be divided into three large categories: Education, which increased 4.7%; Municipal Government, which increased 5.4%; and Other, which decreased by 10.2% and was mainly due to reduction in Capital Spending by 40.4%. Table 2 shows a comparison of total expenditures for FY15 and FY16.

The more expensive capital items in 2016 were: Highway Truck \$355,000, Library HVAC \$75,000, Highway Road Improvement \$70,000, Police Cruiser \$27,000, Cemetery Tractor \$25,749, Hale School Improvements \$24,000, Highway Building Office Improvements \$20,000, and Planning Board Sidewalk Project \$10,000.

The Municipal Government Portion of the Budget showed an Increase of 5.4% over FY15 or a total of \$314,818 increase.

Town Expenditures: Education

Nashoba Regional School District ("NRSD") is Stow's largest Expense totaling \$15,774,863 for FY16, an increase of \$780,729 or 5.2% over FY15. Minuteman Regional, however, decreased again for FY16 by 5.9% or \$38,524 from FY15, mainly due to decreased enrollment.

The Minuteman Regional School District's Regional Agreement was revised by a vote during the Special Town Meeting on February 1, 2016. Voters of all 16 member towns approved the revised Regional Agreement, which now includes a process for any member town to leave the District. Also revised were the formulas by which tuition and capital costs are assessed.

Minuteman Regional's new Building Project has been approved by the Massachusetts School Building Authority for some reimbursement. At the present time, the total cost estimate is \$144.9 million. Of the total, the MSBA estimates a 44.75% reimbursement rate for eligible costs. A large percentage of the costs are considered ineligible, and the MSBA has indicated a maximum of \$44,139,113 will be reimbursed. This leaves the member towns responsible for approximately 70% of the total bonding. The Project, however, is not slated to impact the budget until 2020 barring any negative developments.

Table 2: Town Expenditures							
		FY15	FY15 % of Total	FY16	FY16 % of Total	\$ Change FY15 FY16	% Change FY15 - FY16
Municipal Govt.							
General		\$ 1,163,675	4.4%	\$ 1,247,653	4.6%	\$ 83,978	7.2%
Public Safety		\$ 2,188,678	8.3%	\$ 2,257,517	8.4%	\$ 68,839	3.1%
Public Works		\$ 1,047,079	4.0%	\$ 1,089,489	4.1%	\$ 42,410	4.1%
Human Services		\$ 279,267	1.1%	\$ 345,694	1.3%	\$ 66,427	23.8%
Culture/Rec.		\$ 299,739	1.1%	\$ 324,804	1.2%	\$ 25,065	8.4%
Town Wide Expenses		\$ 898,650	3.4%	\$ 926,749	3.4%	\$ 28,099	3.1%
Total Municipal Gvt		\$ 5,877,088	22.3%	\$ 6,191,906	23.0%	\$ 314,818	5.4%
Education							
Nashoba		\$ 14,994,134	57.0%	\$15,774,863	58.7%	\$ 780,729	5.2%
Minuteman		\$ 657,204	2.5%	\$ 618,680	2.3%	\$ (38,524)	-5.9%
Total Education		\$ 15,651,338	59.5%	\$16,393,543	61.0%	\$ 742,205	4.7%
Other							
Debt Service		\$ 2,176,732	8.3%	\$ 2,125,880	7.9%	\$ (50,852)	-2.3%
Special Articles		\$ 613,007	2.3%	\$ 536,608	2.0%	\$ (76,399)	-12.5%
Capital Spending		\$ 1,018,773	3.9%	\$ 606,749	2.3%	\$ (412,024)	-40.4%
Recap Items		\$ 981,066	3.7%	\$ 1,032,607	3.8%	\$ 51,541	5.3%
Total Other		\$ 4,789,578	18.2%	\$ 4,301,844	16.0%	\$ (487,734)	-10.2%
GRAND TOTAL		\$ 26,318,004	100.0%	\$26,887,293	100.0%	\$ 569,289	2.2%

Source: Town Administrator, Budget Report, Annual Town Meeting. Departmental operating budgets include wages and expenses.

The School budgets have a much heavier reliance on State Aid than the Municipal Government budget and Stow's assessments are net of the State Aid provided to the district.

Table 3: Stow's School Assessment Budgets:							
	FY12	FY13	FY14	FY15	FY16	\$ Change FY15-FY16	% Change
Nashoba	\$14,046,203	\$14,754,744	\$14,195,324	\$14,994,134	\$ 15,774,863	\$ 780,729	5.2%
Minuteman	\$ 746,981	\$ 622,982	\$ 766,081	\$ 657,204	\$ 618,680	\$ (38,524)	-5.9%
Total	\$14,793,184	\$15,377,726	\$14,961,405	\$15,651,338	\$ 16,393,543	\$ 742,205	4.7%

Town Savings

The overall Savings percentage of the Budget in FY16 decreased to -1.5%, mainly due to spending \$606,749 for Capital Articles. Town savings are "rainy day" accounts that are built up during good times and drawn down in bad times. As indicated previously, Town savings is a key determinant of the Town credit rating and the credit rating will affect the interest rate the Town would pay should it decide to borrow money for some future use. There are two major accounts that reflect the Town's savings, or stored assets: Free Cash and Stabilization Fund. Table 4 below shows the status of our stored assets.

Free Cash contains unrestricted funds from operations of the previous Fiscal Years. It is certified by the state before the calendar year end. These funds are a necessity, not a luxury. Although the fund is available for appropriation, its primary purpose is to provide for unforeseen expenditures. Still, at various times in the past five years, including FY16, the Town has used Free Cash to fund certain capital articles.

The Stabilization Fund is designed to accumulate amounts for capital and other future spending purposes. A two-thirds vote of town meeting is required to appropriate funds to deposit into the stabilization fund. The level of the stabilization fund is examined closely by the bond rating agencies when determining the Town's bond rating, as it is not as easily spent as free cash. The Finance Committee would recommend that savings remain in the range of 5% to 10%. To reach 7.5%, we would need an additional amount of \$375,000 in total savings.

With other possible capital projects on the horizon, this additional savings is very timely, first and foremost to help ensure that funding for these projects gets bonded at a low rate. It also helps ensure we have adequate reserves for any unanticipated significant expenses or revenue decreases in the future.

Table 4: Town Savings							
	FY 12	FY 13	FY 14	FY 15	FY 16	\$ Change FY15-FY16	% Change FY15-FY16
Free Cash	\$ 1,283,016	\$ 1,395,874	\$ 1,395,874	\$ 895,874	\$ 699,874	\$ (196,000)	-21.9%
Stabilization Fund	\$ 700,367	\$ 773,200	\$ 773,200	\$ 773,200	\$ 944,881	\$ 171,681	22.2%
Total	\$ 1,983,383	\$ 2,169,074	\$ 2,169,074	\$ 1,669,074	\$ 1,644,755	\$ (24,319)	-1.5%
% of Budget	5.3%	6.3%	8.7%	8.7%	6.1%		

Source: Town Administrator (approximately at start of Year)

Effect on Property Taxes

Based on a calculation of the typical residential property (Massachusetts Class 101 properties) the average valuation of a single-family house in Stow is about \$424,000. The effect of changes to the budget on your tax bill is shown in Table 5.

Table 5: Effect on Property Taxes (based on MA Class 101 properties)							
	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	% Change FY15-FY16
Tax rate (per \$1000)	\$ 17.05	\$ 17.90	\$ 18.37	\$ 19.17	\$ 19.98	\$ 20.59	3.1%
Avg Single Family Valuation	\$ 445,062	\$ 428,744	\$ 424,668	\$ 428,160	\$ 420,236	\$ 424,000	0.9%
Avg Single Family Tax Bill	\$ 7,588	\$ 7,675	\$ 7,801	\$ 8,208	\$ 8,396	\$ 8,730	4.0%

Source: Calculation based on 2016 Board of Assessors assessed values and tax rate using Massachusetts Class 101 properties.

Conclusion

A number of factors indicate that the Town remains in great fiscal shape. There has been no override in recent years, and even though our reserves have decreased to 6.1% of the overall Budget, the Town's property taxes remain well within the levy capacity, and our debt rating remains strong.

However, there are capital projects, both within the town and the school districts, which may be needed in the future. At the same time, the Town will not see a significant decrease in existing debt service until fiscal 2020. Though the cost of borrowing is currently at a low rate, there have been anecdotal indications that construction inflation is beginning to creep higher.

Stow's strong fiscal condition has resulted from years of prudent management by Town officials, and discipline by the Taxpayers. It is essential to our fiscal health that these trends continue. It is our opinion that this is a fair and accurate picture of the Town's financial state. Whether you are pleased or displeased, we remind taxpayers that Town Meeting directly controls the rate of growth of Town expenses. We encourage your participation.

Respectfully submitted,

Peter McManus, Chair

Richard Eckel, Paul Mclaughlin, Werner Fritz, Julianne North, Atli Thorarensen, Arthur Jurczyk
Members



WARRANT FOR 2017 ANNUAL TOWN MEETING

To either of the Constables of the Town of Stow, in the County of Middlesex, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Stow, qualified to vote in Elections and Town Affairs, to assemble in

HUGH MILL AUDITORIUM AT THE HALE SCHOOL

In said Town on
MONDAY, THE FIRST DAY OF MAY 2017
AT 7:00 P.M.

Then and there to act on the following Articles, namely:

ARTICLE 1. Reports of Selectmen and Other Officers and Committees

To hear the reports of the Selectmen and other Officers and Committees of the Town for Calendar Year 2016; or take any other action relative thereto.

(Board of Selectmen)

ARTICLE 2. Reports of Special Committees

To hear the reports of special committees for Calendar Year 2016; or take any other action relative thereto.

(Board of Selectmen)

ARTICLE 3. Wage and Salary Schedules for Fiscal Year 2018

To see if the Town will vote to amend Article 11 of the General Bylaws of the Town, Personnel Administration, by deleting from Section 20.h. the existing salary Schedules A, B, C, D, and E, and inserting in place thereof the following new Schedules; or take any other action thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

SCHEDULE A **ANNUAL RATE POSITIONS**

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Assistant Assessor	44,255	46,883	49,640	52,395	55,153
Assistant Facility Manager	49,725	52,654	55,926	59,065	62,088
Assistant Treasurer-Collector	44,255	46,883	49,640	52,395	55,153
Building Commissioner	58,901	62,580	66,261	69,943	73,627
Board of Health Office Administrator	44,255	46,883	49,640	52,395	55,153
Cemetery Superintendent	52,395	55,508	58,772	62,034	65,297
Conservation Commission Coordinator	55,775	59,119	62,667	65,953	69,103
Council on Aging Executive Director	55,994	59,322	62,816	66,300	69,913
Librarian	44,255	46,883	49,640	52,395	55,153
Library Director	56,049	59,553	63,054	66,565	70,063
Assistant Planner	50,369	53,361	56,501	59,635	62,777
Town Planner	67,405	71,082	74,760	78,438	82,117
Police Lieutenant	77,115	82,934	87,300	91,665	94,574
Principal Assessor	58,645	62,349	66,012	69,687	73,326
Recreation Director	44,255	46,883	49,640	52,395	55,153
Selectmen's/Town Administrator's Assistant	44,255	46,883	49,640	52,395	55,153
Supt. of Streets	76,256	81,023	85,790	90,554	95,324
Town Clerk	61,083	64,246	67,408	70,573	74,269
Treas. Collector	60,169	63,931	67,691	71,451	75,212

SCHEDULE B
HOURLY RATE POSITIONS

GROUP A

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Cemetery Worker	13.27	14.33	15.60	16.76	17.90
Council on Aging Driver	13.15	13.88	15.07	16.19	17.29
Custodian	13.83	14.90	16.09	17.21	18.31
Library Page	13.15	13.88	15.07	16.19	17.29
Parks & Commons Worker	13.15	13.88	15.07	16.19	17.29

GROUP B

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Assistant Town Clerk	18.87	20.33	21.84	23.67	25.42
Building Department Secretary	15.71	16.89	18.18	19.67	21.15
Council on Aging Driver/Dispatcher	14.54	15.61	16.79	18.22	19.56
Financial Clerk	14.54	15.61	16.79	18.22	19.56
Fire Department Secretary	14.54	15.61	16.79	18.22	19.56
Library Aide	14.54	15.61	16.79	18.22	19.56
Recreation Commission Secretary	14.54	15.61	16.79	18.22	19.56
Town Clerk Clerical Assistant	14.54	15.61	16.79	18.22	19.56

GROUP C

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Accountant's Clerk	15.61	17.05	18.37	19.79	21.15
Assessor's Clerk	15.61	17.05	18.37	19.79	21.15
Asst. Cemetery Superintendent	15.61	17.05	18.37	19.79	21.15
Assistant Librarian	15.61	17.05	18.37	19.79	21.15
Bd. of Appeals Secretary	19.85	21.64	23.33	25.12	26.84
Board of Health Office Assistant	15.61	17.05	18.37	19.79	21.15
Community Preservation Committee Secretary	15.61	17.05	18.37	19.79	21.15
Conservation Commission Secretary	15.61	17.05	18.37	19.79	21.15
Council on Aging Outreach Coordinator	18.81	20.48	22.10	24.32	25.43
Council on Aging Outreach Worker	17.43	18.97	20.47	22.05	23.55
Finance Committee Secretary	15.61	17.05	18.37	19.79	21.15
Financial Clerk II	15.61	17.05	18.37	19.79	21.15
Highway Department Secretary	18.75	20.43	22.05	23.74	25.36
Highway/Tree/ Grounds Worker	15.61	17.05	18.37	19.79	21.15
ITAC Committee Secretary	15.61	17.05	18.37	19.79	21.15
Office Assistant	15.61	17.05	18.37	19.79	21.15

Payroll Coordinator	22.60	23.95	25.36	26.76	28.17
Planning Board Secretary	15.61	17.05	18.37	19.79	21.15
Recreation Assistant	15.61	17.05	18.37	19.79	21.15
Selectmen/Town Admin. Secretary	18.87	20.33	21.84	23.67	25.42
Town Secretary	15.61	17.05	18.37	19.79	21.15

GROUP D

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Building Dept Administrative Assistant	19.37	20.59	21.80	22.97	24.16
Community Preservation Assistant	19.37	20.59	21.80	22.97	24.16
Conservation Assistant	19.37	20.59	21.80	22.97	24.16
Council on Aging Front Desk Coordinator	19.37	20.59	21.80	22.97	24.16
Financial Assistant	19.37	20.59	21.80	22.97	24.16
Fire Dept Administrative Assistant	19.37	20.59	21.80	22.97	24.16
Highway/Tree Grounds Driver-Laborer	19.37	20.59	21.80	22.97	24.16
Planning Dept Administrative Assistant	19.37	20.59	21.80	22.97	24.16
Police Chief Secretary	19.37	20.59	21.80	22.97	24.16

GROUP E

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Highway Dept. Equipment Operator	21.14	22.44	23.77	25.10	26.40
Maintenance Person	21.14	22.44	23.77	25.10	26.40
Tree Worker (Moth)	21.14	22.44	23.77	25.10	26.40

GROUP F

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Crew Chief	23.31	24.65	26.24	27.66	29.12
Highway Dept. Mechanic	24.43	25.85	27.26	28.89	30.62

GROUP G

<u>Position Title</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Maximum</u>
Assistant Super of Streets	27.40	29.11	30.80	32.50	34.21
Children's Librarian	23.70	25.20	26.65	28.11	29.61
Highway Dept. Foreman	24.88	26.45	27.98	29.56	31.07
IT Director	23.70	25.20	26.65	28.11	29.61
Social Worker	29.58	31.11	32.64	34.17	35.70

SCHEDULE C
SINGLE RATE POSITIONS PAID ANNUALLY

<u>Position Title</u>	<u>Salary</u>
Animal Inspector	1,530
Assistant Registrar of Voters	302
Registrar of Voters	151
Tree Warden	6,232
Veterans' Service Officer	2,088

SCHEDULE D
SINGLE RATE POSITIONS PAID HOURLY

<u>Position Title</u>	<u>Rate</u>
Apprentice Firefighter (call)	15.48
Assistant Counselor	11.00
Assistant Swim Instructor	11.00
Auxiliary Police Officer	16.14
Beach Checker	11.00
Camp Stow Director	18.36
COA Substitute Van Driver	15.05
COA Substitute Van Driver CDL	17.29
Dispatcher, part-time	20.57
Election Clerical Assistance	11.00
Election Clerk	15.00
Election Teller	11.00
Election Warden	15.00
Emergency Medical Technician (call)	17.70
EMT - w/Defib & Epi Pen (call)	19.32
Firefighter (call)	17.70
Firefighter/EMT - w/Defib & Epi Pen (call)	20.12
Firefighter/EMT (call)	18.50
Head Counselor	12.24
Junior Lifeguard	11.00
Senior Lifeguard	12.24
Officers - Fire or Medical (call)	21.76
Per Diem Firefighter (call)	15.98
Police Matron	21.83
Police Officer, part-time	24.76
Recreation Maintenance Person	15.30
Stow Community Park Drop-in Counselor	12.24
Street Lister	11.00
Street Listing Clerk	11.00
Street Numberer	11.00
Town Engineer	34.21
Waterfront Director	15.30
WSI Swim Instructor/Lifeguard	14.48

SCHEDULE E
FIRE DEPARTMENT ANNUAL SINGLE RATES

<u>Position Title</u>	<u>Salary</u>
Deputy Fire Chief (call)	1,091
EMS Assistant Coordinator	365
EMS Quartermaster	293
EMS Records Coordinator	436
EMS Schedule Coordinator	219
Fire Captain (call)	726
Fire Engineer	946
Fire Lieutenant (call)	582
Fire Medical Officer	436

ARTICLE 4. General Budget for Fiscal Year 2018

To see what sums of money the Town will vote to raise and appropriate, or appropriate and transfer from available funds, to defray the necessary expenses of the several departments of the Town, as set forth in the following line items, or any other sums; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

LINE NO.	DEPARTMENT	FY 2017 ACTUAL BUDGET	FY 2018 BUDGET REQUEST	FY 2018 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2018 BUDGET FINANCE COMMITTEE RECOMMEND
	<u>MUNICIPAL BUDGET</u>	LINES 1 - 77			
	<u>GENERAL GOVERNMENT</u>	LINES 1 - 33			
Line No.					
	MODERATOR				
1	MODERATOR SALARY	43.00	44.00	44.00	44.00
2	MODERATOR EXPENSES	45.00	46.00	46.00	46.00

LINE NO.	DEPARTMENT	FY 2017 ACTUAL BUDGET	FY 2018 BUDGET REQUEST	FY 2018 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2018 BUDGET FINANCE COMMITTEE RECOMMEND
	TOTAL MODERATOR	88.00	90.00	90.00	90.00
	SELECTMEN				
3	SELECTMEN'S OFFICE WAGES	70,057.00	87,930.00	79,058.00	79,058.00
4	SELECTMEN'S OFFICE EXPENSES	9,857.00	9,689.00	9,689.00	9,689.00
5	TOWN ADMINISTRATOR SALARY	130,598.00	134,516.00	134,516.00	134,516.00
6	TOWN ADMINISTRATOR EXPENSES	500.00	500.00	500.00	500.00
	TOTAL SELECTMEN	211,012.00	232,635.00	223,763.00	223,763.00
	FINANCE COMMITTEE				
7	FINANCE COMMITTEE WAGES	4,314.00	4,416.00	4,416.00	4,416.00
8	FINANCE COMMITTEE EXPENSES	550.00	700.00	700.00	700.00
	TOTAL FINANCE COMMITTEE	4,864.00	5,116.00	5,116.00	5,116.00
	TOWN ACCOUNTANT				
9	ACCOUNTANT SALARY	53,157.00	54,220.00	54,220.00	54,220.00
10	ACCOUNTANT CLERK SALARY	1,764.00	1,845.00	1,845.00	1,845.00
11	ACCOUNTANT EXPENSES	1,625.00	5,275.00	5,275.00	5,275.00

LINE NO.	DEPARTMENT	FY 2017 ACTUAL BUDGET	FY 2018 BUDGET REQUEST	FY 2018 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2018 BUDGET FINANCE COMMITTEE RECOMMEND
	TOTAL TOWN ACCOUNTANT	56,546.00	61,340.00	61,340.00	61,340.00
	ASSESSORS				
12	PRINCIPAL ASSESSORS WAGES	64,718.00	67,651.00	67,651.00	67,651.00
13	ASSESSORS CLERICAL WAGES	72,703.00	74,992.00	74,992.00	74,992.00
14	ASSESSORS EXPENSES	9,900.00	9,800.00	9,800.00	9,800.00
	TOTAL ASSESSORS	147,321.00	152,443.00	152,443.00	152,443.00
	TREASURER-COLLECTOR				
15	TREASURER-COLLECTOR SALARY	73,737.00	75,212.00	75,212.00	75,212.00
16	TREASURER-COLLECTOR CLERICAL WAGES	76,370.00	77,917.00	77,917.00	77,917.00
17	TREASURER-COLLECTOR EXPENSES	38,900.00	40,000.00	40,000.00	40,000.00
	TOTAL TREASURER-COLLECTOR	189,007.00	193,129.00	193,129.00	193,129.00
	INFO TECH				
18	IT CLERICAL WAGES	37,885.00	39,624.00	38,643.00	38,643.00
19	IT EXPENSES	130,080.00	200,096.00	166,217.00	166,217.00
	TOTAL INFO TECH	175,965.00	239,720.00	204,860.00	204,860.00

LINE NO.	DEPARTMENT	FY 2017 ACTUAL BUDGET	FY 2018 BUDGET REQUEST	FY 2018 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2018 BUDGET FINANCE COMMITTEE RECOMMEND
	TOWN CLERK				
20	TOWN CLERK SALARY	69,189.00	70,573.00	70,573.00	70,573.00
21	TOWN CLERK OTHER WAGES	52,489.00	65,010.00	53,720.00	53,720.00
22	TOWN CLERK EXPENSES	16,731.00	13,531.00	13,531.00	13,531.00
	TOTAL TOWN CLERK	138,409.00	149,114.00	137,824.00	137,824.00
	CONSERVATION COMMISSION				
23	CONSERVATION COORDINATOR	67,382.00	69,103.00	69,103.00	69,103.00
24	CONSERVATION COMMISSION CLERICAL WAGES	28,195.00	37,764.00	30,262.00	30,262.00
25	CONSERVATION COMMISSION EXPENSES	4,950.00	4,950.00	4,950.00	4,950.00
	TOTAL CONSERVATION COMMISSION	100,527.00	111,817.00	104,315.00	104,315.00
	PLANNING BOARD				
26	TOWN PLANNER	73,294.00	74,760.00	74,760.00	74,760.00
27	PLANNING BOARD CLERICAL WAGES	68,124.00	72,626.00	72,626.00	72,626.00
28	PLANNING BOARD EXPENSES	6,530.00	6,300.00	6,300.00	6,300.00
	TOTAL PLANNING BOARD	147,948.00	153,686.00	153,686.00	153,686.00

LINE NO.	DEPARTMENT	FY 2017 ACTUAL BUDGET	FY 2018 BUDGET REQUEST	FY 2018 BUDGET TOWN ADMIN/ SELECTMEN RECOMMEND	FY 2018 BUDGET FINANCE COMMITTEE RECOMMEND
	BOARD OF APPEALS				
29	BOARD OF APPEALS CLERICAL WAGES	7,867.00	8,015.00	8,015.00	8,015.00
30	BOARD OF APPEALS EXPENSES	2,890.00	2,890.00	2,890.00	2,890.00
	TOTAL BOARD OF APPEALS	10,757.00	10,905.00	10,905.00	10,905.00
	MUNICIPAL BUILDING				
31	MUNI BUILDING & PROPERTY WAGES	92,925.00	125,573.00	125,573.00	125,573.00
32	MUNI BUILDING & PROPERTY EXPENSES	129,014.00	153,000.00	153,000.00	153,000.00
	TOTAL MUNICIPAL BUILDING	221,939.00	278,573.00	278,573.00	278,573.00
	OTHER GENERAL GOVERNMENT				
33	TOWN REPORTS EXPENSES	8,000.00	8,750.00	8,750.00	8,750.00
	TOTAL OTHER GENERAL GOVERNMENT	8,000.00	8,750.00	8,750.00	8,750.00
	TOTAL GENERAL GOVERNMENT	1,412,383.00	1,597,318.00	1,534,794.00	1,534,794.00

-	<u>PUBLIC SAFETY</u>	LINES 34 - 39			
	POLICE DEPT				
34	POLICE CHIEF SALARY	116,477.00	122,301.00	120,554.00	120,554.00
35	POLICE & DISPATCH WAGES	1,255,398.00	1,294,846.00	1,294,819.00	1,294,819.00
36	POLICE & DISPATCH EXPENSES	101,550.00	108,524.00	105,524.00	105,524.00
	TOTAL POLICE DEPT	1,473,425.00	1,525,671.00	1,520,897.00	1,520,897.00
	FIRE AND EMS				
37	FIRE CHIEF SALARY	91,608.00	104,676.00	103,158.00	103,158.00
38	FIRE AND EMS WAGES	560,937.00	571,091.00	571,091.00	571,091.00
39	FIRE AND EMS EXPENSES	81,900.00	79,900.00	79,900.00	79,900.00
	TOTAL FIRE AND EMS	734,445.00	755,667.00	754,149.00	754,149.00
	BUILDING COMMISSIONER				
40	BUILDING COMMISSIONER WAGES	72,183.00	73,627.00	73,627.00	73,627.00
41	BUILDING DEPT CLERICAL WAGES	40,062.00	47,450.00	47,450.00	47,450.00
42	BUILDING DEPT EXPENSES	5,575.00	7,075.00	7,075.00	7,075.00
	TOTAL BUILDING COMMISSIONER	117,820.00	128,152.00	128,152.00	128,152.00
	TOTAL PUBLIC SAFETY	2,325,690.00	2,409,490.00	2,403,198.00	2,403,198.00

	<u>PUBLIC WORKS AND FACILITIES</u>	LINES 43 - 51			
	HIGHWAY AND GROUNDS				
43	SUPT OF STREETS SALARY	93,455.00	95,325.00	95,325.00	95,325.00
44	HIGHWAY & GROUNDS WAGES	535,462.00	532,745.00	528,267.00	528,267.00
45	HIGHWAY & GROUNDS EXPENSES	127,750.00	127,750.00	127,750.00	127,750.00
46	SNOW AND ICE REMOVAL EXPENSE	165,000.00	165,000.00	165,000.00	165,000.00
	TOTAL HIGHWAY & GROUNDS	921,667.00	920,820.00	916,342.00	916,342.00
	OTHER PUBLIC WORKS				
47	MUNICIPAL LIGHTING	9,000.00	10,000.00	10,000.00	10,000.00
48	GASOLINE & DIESEL FUEL EXPENSE	95,000.00	65,000.00	65,000.00	65,000.00
	TOTAL OTHER PUBLIC WORKS	104,000.00	75,000.00	75,000.00	75,000.00

	CEMETERY DEPT				
49	CEMETERY SUPERINTENDENT	60,818.00	62,034.00	62,034.00	62,034.00
50	CEMETERY SALARY AND WAGES	32,120.00	57,567.00	39,091.00	39,091.00
51	CEMETERY EXPENSES	9,000.00	11,900.00	9,500.00	9,500.00
	TOTAL CEMETERY DEPT	104,938.00	131,501.00	110,625.00	110,625.00
	TOTAL PUBLIC WORK & FACILITIES	1,130,605.00	1,127,321.00	1,101,967.00	1,101,967.00
	<u>HUMAN SERVICES</u>	LINES 52 - 59			
	HEALTH DEPT				
52	HEALTH ADMINISTRATIVE ASSISTANT	54,072.00	62,182.00	55,153.00	55,153.00
53	HEALTH DEPARTMENT WAGES	51,407.00	55,091.00	58,033.00	58,033.00
54	HEALTH DEPARTMENT EXPENSES	7,805.00	6,480.00	6,480.00	6,480.00
	TOTAL HEALTH DEPT	113,284.00	123,753.00	119,666.00	119,666.00
	COUNCIL ON AGING				
55	EXECUTIVE DIRECTOR SALARY	68,542.00	69,913.00	69,913.00	69,913.00
56	COUNCIL ON AGING WAGES	144,779.00	162,596.00	146,399.00	146,399.00
57	COUNCIL ON AGING EXPENSES	13,525.00	12,948.00	12,948.00	12,948.00

	TOTAL COUNCIL ON AGING	226,846.00	245,457.00	229,260.00	229,260.00
	VETERANS' DEPT				
58	VETERANS' SERVICE OFFICER SALARY	2,047.00	2,088.00	2,088.00	2,088.00
59	VETERANS' SERVICE OFFICER EXPENSES	300.00	300.00	300.00	300.00
	TOTAL VETERANS' DEPT	2,347.00	2,388.00	2,388.00	2,388.00
	TOTAL HUMAN SERVICES	342,477.00	371,598.00	351,314.00	351,314.00
	<u>CULTURE AND RECREATION</u>	LINES 60 -70			
	LIBRARY DEPT				
60	LIBRARY DIRECTOR SALARY	63,190.00	70,063.00	70,063.00	70,063.00
61	LIBRARY WAGES	114,022.00	113,702.00	113,702.00	113,702.00
62	LIBRARY EXPENSES	66,350.00	72,426.00	72,426.00	72,426.00
	TOTAL LIBRARY DEPT	243,562.00	256,191.00	256,191.00	256,191.00
	RECREATION COMMISSION				
63	RECREATION DIRECTOR	54,072.00	55,153.00	55,153.00	55,153.00
64	RECREATION WAGES	9,910.00	9,960.00	9,960.00	9,960.00
65	RECREATION EXPENSES	23,550.00	23,550.00	23,550.00	23,550.00
	TOTAL RECREATION COMMISSION	87,532.00	88,663.00	88,663.00	88,663.00

	LAKE BOON COMMISSION				
66	LAKE BOON COMMISSION WAGES	3,000.00	5,000.00	5,000.00	5,000.00
67	LAKE BOON COMMISSION EXPENSES	4,390.00	1,500.00	1,500.00	1,500.00
	TOTAL LAKE BOON COMMISSION	7,390.00	6,500.00	6,500.00	6,500.00
	OTHER CULTURE & RECREATION				
68	HISTORICAL COMMISSION EXPENSES	1,200.00	1,200.00	1,200.00	1,200.00
69	MEMORIAL DAY EXPENSES	900.00	900.00	900.00	900.00
70	LIGHTING OF CLOCK EXPENSES	100.00	100.00	100.00	100.00
	TOTAL OTHER CULTURE & RECREATION	2,200.00	2,200.00	2,200.00	2,200.00
	TOTAL CULTURE & RECREATION EXPENSES	340,684.00	353,554.00	353,554.00	353,554.00
	<u>TOWN WIDE EXPENSES</u>	LINES 71 -73			
71	GROUP INSURANCE	762,800.00	845,300.00	845,300.00	845,300.00
72	INSURANCE AND BONDS	172,917.00	179,834.00	179,834.00	179,834.00
73	TELEPHONE	32,000.00	32,000.00	32,000.00	32,000.00
	TOTAL TOWN WIDE EXPENSES	967,717.00	1,057,134.00	1,057,134.00	1,057,134.00

	MUNICIPAL BUDGET TOTAL	6,519,556.00	6,917,615.00	6,803,161.00	6,803,161.00
	<u>EDUCATION</u>	LINES 74 - 75			
	SCHOOL DISTRICTS				
74	NASHOBA REG SCHOOL DIST ASSESSMENT	16,491,359.00	17,188,374.00	17,188,374.00	17,188,374.00
75	MINUTEMAN VOC TECH ASSESSMENT	577,577.00	630,999.00	630,999.00	630,999.00
	TOTAL DISTRICT ASSESSMENTS	17,068,936.00	17,819,373.00	17,819,373.00	17,819,373.00
	<u>DEBT SERVICE</u>	LINES 76 -78			
	PRINCIPAL				
76	MATURING PRIN LONG-TERM DEBT	1,495,000.00	1,571,000.00	1,571,000.00	1,571,000.00
	TOTAL MATURING PRINCIPAL	1,495,000.00	1,571,000.00	1,571,000.00	1,571,000.00
	INTEREST				
77	INT ON LONG-TERM DEBT - BONDS	812,180.00	780,478.00	780,478.00	780,478.00
78	INT ON TEMPORARY LOANS - REVENUE	600.00	1,000.00	1,000.00	1,000.00
	TOTAL INTEREST ON MATURING DEBT	812,780.00	781,478.00	781,478.00	781,478.00
	TOTAL DEBT SERVICE	2,307,780.00	2,352,478.00	2,352,478.00	2,352,478.00
	TOTAL	25,896,272.00	27,088,266.00	26,973,812.00	26,973,812.00

BEGINNING OF CONSENT CALENDAR

ARTICLE 5. Reserve Fund

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seventy Thousand Dollars (\$70,000), or any other sum, for a Reserve Fund for the fiscal year beginning July 1, 2017 (FY 2018); or take any other action relative thereto.

(Finance Committee)

The Finance Committee recommends approval of this article.

ARTICLE 6. Revolving Fund for Inspection Fees

(CONSENT CALENDAR)

To see if the Town will vote to authorize, upon the recommendation of the Selectmen, a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2018, to which shall be credited all permitting fees received for wire, gas, plumbing, and fire alarm permits and for weights and measures sealing, to a limit of Forty Thousand Dollars (\$40,000) for FY 2018, to be expended by the Selectmen without further appropriation, for the purpose of payment of fees to the inspectors administering such permits and reimbursement of expenses incurred on behalf of the Town; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

ARTICLE 7. Revolving Fund for Advanced Life Support Services

(CONSENT CALENDAR)

To see if the Town will vote to authorize, upon the recommendation of the Selectmen, the establishment of a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2018, to which shall be credited all fees received for advanced life support services provided by the Town of Stow, to a limit of One Hundred Thousand Dollars (\$100,000) for FY 2018, to be expended by the Fire Department without further appropriation, for the purpose of payment of all costs associated with providing advanced life support ambulance services; or take any other action relative thereto.

(Fire Department)

The Finance Committee recommends approval of this article.

ARTICLE 8. SwiftReach 911 Notification System

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Six Hundred Dollars (\$3,600), or any other sum, to be expended under the direction of the Chief of Police, for the purpose of paying for a town-wide

telephonic emergency notification system known as SwiftReach Networks, or take any other action relative thereto.

(Police Department)

The Finance Committee recommends approval of this article.

ARTICLE 9. Weights and Measures Testing

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Dollars (\$1,000), or any other sum, to be added to any balance remaining from a previous appropriation, for the purpose of funding the Town's Weights and Measures testing; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

ARTICLE 10. Transfer to Conservation Fund

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer from the Conservation Land Maintenance Account to the Conservation Fund the sum of Two Thousand Seven Hundred Eighty-Four Dollars (\$2,784) or any other sum; or take any action relative thereto.

(Conservation Commission)

The Finance Committee recommends approval of this article.

ARTICLE 11. Transfer from Wetlands Protection Fund

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer from the Wetlands Protection Fund the sum of Four Thousand Three Hundred Ten Dollars (\$4,310) or any other sum, as an additional appropriation to the Conservation Commission, to be expended by the Conservation Commission in performing its duties under the Wetlands Protection Act; or take any action relative thereto.

(Conservation Commission)

The Finance Committee recommends approval of this article.

ARTICLE 12. Addition to Conservation Fund

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000), or any other sum, to be added to the balance remaining in the Conservation Fund; or take any action relative thereto.

(Conservation Commission)

The Finance Committee recommends approval of this article.

ARTICLE 13. Update of Property Valuations

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Twenty-Three Thousand Nine Hundred Eighty-Five Dollars (\$23,985), or any other sum, to be added to the balance remaining from the amount previously appropriated for the purpose of updating property valuations in the Town to full and fair cash value, to be expended by the Assessors; or take any other action relative thereto.

(Board of Assessors)

The Finance Committee recommends approval of this article.

ARTICLE 14. Senior Tax Relief

(CONSENT CALENDAR)

To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, and further to act under the aforesaid statutes to increase by 100 percent the amount of property tax exemption granted to persons who qualify for said exemption under clauses 17, 17C, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, and 41C of Section 5 of Chapter 59 of the Massachusetts General Laws and Acts and amendments thereof or additions thereto, for Fiscal Year 2018; or take any other action relative thereto.

(Board of Assessors)

The Finance Committee recommends approval of this article.

ARTICLE 15. Town Records Binding and Repair

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Two Hundred Dollars (\$200), or any other sum, to be added to any balance previously appropriated for the purpose of binding and repairing Town records in accordance with Chapter 66, Section 9, to be expended by the Town Clerk; or take any other action relative thereto.

(Town Clerk)

The Finance Committee recommends approval of this article.

ARTICLE 16. Highway Road Machinery and Private Ways

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sums of money for Highway Department purposes as set forth in the schedule below, or any other sums; or take any other action relative thereto.

1. For the Road Machinery Account \$53,072
2. For Repairs on Private Ways \$15,000

(Highway Department)

The Finance Committee recommends approval of this article.

ARTICLE 17. Highway Road Construction

(CONSENT CALENDAR)

To see if the Town will appropriate and borrow the sums of Two Hundred Eighty-Three Thousand Five Hundred Ninety-Two Dollars (\$283,592) from the FY16 Apportionment, Two Hundred Eighty-Four Thousand Eight Hundred Thirty-Five Dollars (\$284,835) from the FY17 Apportionment and Two Hundred Eighty-Four Thousand Eighty-Four Dollars (\$284,084) from the FY18 Apportionment or any other sums, for construction, reconstruction and/or improvements to Town roads, as requested by the Board of Selectmen, to be reimbursed by the Commonwealth; or take any other action relative thereto.

(Highway Department)

The Finance Committee recommends approval of this article.

ARTICLE 18. Household Hazardous Waste Collection

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Dollars (\$7,000), or any other sum, to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing for recycling of hazardous material and household hazardous waste collection by membership of the Devens Regional Household Hazardous Products Collection Center or take any action relative thereto.

(Board of Health)

The Finance Committee recommends approval of this article.

ARTICLE 19. Stow Cultural Council

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Five Hundred Dollars (\$3,500), or any other sum, to be added to any balance remaining from previous appropriations, to produce cultural activities and programming in Stow, including Two Thousand Dollars (\$2,000) of these funds to be used to support SpringFest activities; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

ARTICLE 20. Holiday Decorations and Lighting Fund

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Four Thousand Dollars (\$4,000), or any other sum, to be expended by the Highway Department, for the purpose of purchasing and installing holiday decorations and lights on municipal properties; or take any other action relative thereto.

(Highway Department)

The Finance Committee recommends approval of this article.

ARTICLE 21. Employee Educational Incentive Program

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of One Hundred Thirty Thousand Dollars (\$130,000), or any other sum, to be added to any balance remaining from any previous appropriation, to be expended by the Town Administrator for funding the Town's employee educational incentive program; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article.

ARTICLE 22. Audit of Financial Records

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Eleven Thousand Nine Hundred Dollars (\$11,900), or any other sum, for a Town financial audit; or take any action relative thereto.

(Treasurer-Collector)

The Finance Committee recommends approval of this article..

ARTICLE 23. Transfer to OPEB Trust Fund Services

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Fifty Thousand Dollars (\$50,000), or any other sum, to be added to the OPEB (Other Post-Employment Benefits) Trust Fund; or take any action relative thereto.

(Treasurer-Collector)

The Finance Committee recommends approval of this article.

ARTICLE 24. Transfer from MWPAT (Harvard Acres Wells) Loan Receipts

(CONSENT CALENDAR)

To see if the Town will vote to appropriate and transfer from MWPAT (Harvard Acre Wells) Receipts, the sum of Fifty-Five Thousand Seven Hundred Ninety-One Dollars (\$55,791), or any other sum, as additional appropriation to the Debt Service line item, to be expended by the Treasurer-Collector for repayment of the MWPAT loan; or take any action relative thereto.

(Treasurer-Collector)

The Finance Committee recommends approval of this article.

ARTICLE 25. Water System Expenses

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Fifteen Thousand Dollars (\$15,000), or any other sum, to be added to any balance remaining from previous appropriations, to be expended by the Facility Manager, for the purpose of paying expenses related to the operation of the Town's public water supply systems, or take any action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article.

ARTICLE 26. Lake Boon Water Quality Remediation

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Fifteen Thousand Dollars (\$15,000), or any other sum, to be expended under the direction of the Lake Boon Commission, for the purpose of weed control; or take any other action relative thereto.

(Lake Boon Commission)

The Finance Committee recommends approval of this article.

ARTICLE 27. Construction and Maintenance of Water Holes for Firefighting Operations

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Five Thousand Dollars (\$5,000), to be added to any balance remaining and previously appropriated for construction and maintenance of water holes and cisterns, or any other sum, to be expended under the direction of the Fire Chief, for the purpose of constructing and maintaining water holes, cisterns and hydrants to support firefighting operations; or take any other action relative thereto.

(Fire Department)

The Finance Committee recommends approval of this article.

ARTICLE 28. Planning Board Engineering/Consulting and Master Plan Expenses

(CONSENT CALENDAR)

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Ten Thousand Dollars (\$10,000), or any other sum, to be added to any balance remaining and previously appropriated for this purpose, to be expended by the Planning Board for Planning Board engineering/consulting services and master plan expenses; or take any other action relative thereto.

(Planning Board)

The Finance Committee recommends approval of this article.

ARTICLE 29. Community Preservation Expenses

(CONSENT CALENDAR)

To see if the Town will vote to appropriate from Fiscal Year 2018 Community Preservation Fund Annual Reserves the sum of Thirty-four Thousand Dollars (\$34,000) to be expended for wages and expenses associated with the creation, implementation and maintenance of Community Preservation programs, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, including but not limited to office supplies, clerical assistance, property surveys, appraisals, attorney's fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year

2018, in accordance with a budget prepared for the Town Administrator; or take any other action relative thereto.

(Community Preservation Committee)

The Finance Committee recommends approval of this article.

ARTICLE 30. Community Preservation Reserves

(CONSENT CALENDAR)

To see if the Town will vote to reserve for later appropriation monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from Fiscal Year 2018 Community Preservation Fund Annual Revenues, for 10% allocation to reserve accounts in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects; or take any other action relative thereto.

- | | |
|---------------------------------------|----------|
| 1. Preservation of Historic Resources | \$70,000 |
| 2. Preservation of Open Space | \$70,000 |
| 3. Affordable Housing | \$70,000 |

(Community Preservation Committee)

The Finance Committee recommends approval of this article.

CONCLUSION OF CONSENT CALENDAR

ARTICLE 31. Capital Requests

To see if the Town will vote to appropriate and transfer from available funds, or borrow the sums of money as set forth below, or any other sums, for the purposes indicated in the recommended Capital Outlay Program; or take any other action relative thereto.

(Capital Planning Committee)

	Department	Item	Amount
1.	Fire	Purchase new ambulance	\$285,000
	<i>The Finance Committee recommends approval of this Article. Current 2010 ambulance is older than its projected 5-6 year lifespan and needs replacement. Ambulances generate sufficient revenue to pay for themselves within two years.</i>		
2.	Police	Purchase new cruiser (SUV)	\$48,359
	<i>The Finance Committee recommends approval of the purchase of a new Cruiser (SUV).</i>		
3.	Highway	Purchase two(2) one-ton dump trucks	\$100,000
	<i>Finance Committee recommends approval of this article. The two dump trucks to be replaced have reached or exceeded their life expectancy of 8-12 years.</i>		
4.	Highway	Forest Road Reconstruction	\$35,000
	<i>The Finance Committee recommends approval of this article.</i>		
5.	Highway	Hillcrest Avenue Reconstruction	\$25,000
	<i>The Finance Committee recommends approval of this article.</i>		
6.	Planning	Complete Streets Engineering	\$50,000
	<i>The Finance Committee recommends approval of this article. This will be fully refunded through the complete street program administrated by Mass DOT.</i>		
7.	Building	Town Building Improvements - Sprinkler Repair	\$16,000
	<i>Finance Committee recommends approval of this article. The Town Building sprinklers have leaked and the sprinkler heads have exceeded the 20 year NFPA deadline for replacement.</i>		

	Department	Item	Amount
8.	Building	Town Building Improvements - Lower Level Build Out	\$15,000
	<i>The Finance Committee recommends approval of this article. This will create office and meeting areas in the space left open by the Council on Aging's move to Pompo.</i>		
9.	Town Clerk	Vote tabulators and Ballot Boxes	\$15,000
	<i>The Finance Committee recommends approval of this article. The additional equipment is needed due to Stow's expansion to two voting districts.</i>		
10.	Center School Repairs	Flooring Repairs	\$12,000
	<i>The Finance Committee recommends approval of this article. This will repair an unsafe condition in the Center School's floor.</i>		
11.	Hale School Repairs	Boiler Repair	\$20,000
	<i>The Finance Committee recommends approval of this article. The Hale boiler has developed a crack and must be repaired. Insurance reimbursement is being pursued.</i>		
12.	StowTV/LACAC	Video Mixer	\$12,000
	<i>The Finance Committee recommends approval of the purchase of a Video Mixer.</i>		
13.	StowTV/LACAC	Robotic Cameras (Pompo Bldg.)	\$19,500
	<i>The Finance Committee recommends approval of the purchase of Robotic Cameras at Stow Community Center.</i>		

ARTICLE 32. Assabet Regional Technical School Assessment for Fiscal Year 2018

To see if the Town will vote to raise and appropriate, or appropriate and transfer the sum of Sixteen Thousand Four Hundred Sixty-Four Dollars (\$16,464), or any other sum, for the purpose of paying the FY 2018 Assabet Regional Technical School assessment for the attendance of one Stow student; or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article. Assabet is a convenient, modest cost voc/tech alternative for these students.

ARTICLE 33. Transfer Funds to Replace Police Station HVAC System

To see if the Town will vote to appropriate and transfer from the following Annual Town Meetings

May 5, 2014-Capital Request Article 34-1 Painting Old Highway Barn the sum of \$39,723,
May 7, 2012-Capital Request Article 32-2 Town Hall Exterior Painting & Repairs the sum of \$10,613,
May 4, 2009-Capital Request 34-3 Expansion of Town Building Parking Lot the sum of \$12,578,
May 3, 2010-Capital Request 38-7 Randall Library Slate Roof Repairs the sum of \$10,000,
for a total of \$72,914, to be added to the balance of [Annual Town Meeting May 5, 2014-](#)
Capital Request Article 34-9 Replace Police , Station HVAC and Green Community Funds,
for the purpose of construction of the Replacement Police HVAC System; or take any action
relative thereto.

(Building Department)

The Finance Committee recommends approval of this article. This article is revenue neutral. It simply transfers funds allocated in previous articles, in addition to the existing funds, to fix the failing Police Station HVAC system.

ARTICLE 34. Public Health Nurse

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seven Thousand Dollars (\$7,000), or any other sum, to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing public health nursing services, and communicable disease follow-up to Stow residents through the Nashoba Nursing Services or take any action relative thereto.

(Board of Health)

Finance Committee recommends approval of this article.

ARTICLE 35. Economic Development and Industrial Commission (EDIC)

To see if the Town will vote raise and appropriate, or appropriate and transfer from available funds, the sum of One Thousand Dollars (\$1,000), or any other sum to be added to any remaining balance, for the purpose of creating an expense account for use by Stow's recently reactivated Economic Development and Industrial Commission; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article. This article funds an EDIC whose mission is to increase business in town (and potentially increase business tax revenue).

ARTICLE 36. Shared Housing Services

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Twelve Thousand Dollars (\$12,000), or any other sum, to be expended by the Stow Municipal Affordable Housing Trust or the Board of Selectmen for the purposes of contracting with the Town of Hudson or with other nearby communities for the purposes of procuring affordable housing-related services regionally, including but not limited to monitoring services, for the benefit of Stow residents, or take any other action relative thereto.

(Stow Municipal Affordable Housing Trust)

The Finance Committee recommends approval of this article.

ARTICLE 37. Veteran Benefits for FY-17

To see if the Town will vote to appropriate and transfer from the Overlay Surplus Account the sum of \$15,000 to the Veterans Service Officer's account for the purpose of providing living expenses for qualified veterans throughout the remainder of FY-17; or take any other action relative thereto.

(Town Administrator)

The Finance Committee will make a recommendation on this article at Town Meeting.

ARTICLE 38. Veterans' Benefits

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Fifty-Three Thousand Four Hundred Dollars (\$53,400), or any other sum to be added to any remaining balance, to be expended by the Veterans' Service Officer, to provide services to Stow veterans, or take any other action relative thereto.

(Board of Selectmen)

The Finance Committee recommends approval of this article.

ARTICLE 39. Purchase of Two Traffic Analyzers

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Eight-Thousand Five Hundred Dollars (\$8,500), for the purpose of purchasing two traffic analyzers; or take any other action relative thereto.

(Highway Department)

The Finance Committee recommends approval of this article. This will increase safety on town roads along with significantly decreasing the time required to acquire essential traffic data for future implementation of traffic safety measures.

ARTICLE 40. Improvements to Parking Area Behind Former Crescent Street Fire Station

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Three Thousand Dollars (\$3,000) or any other sum, to be used by the Stow Highway Department for the improvement of a parking area behind the Crescent Street former fire station; or take any action relative thereto.

(Town Building Space Use Feasibility Committee)

The Finance Committee recommends approval of this article for improvement of a parking area behind the former Crescent Street Fire Station.

ARTICLE 41. Affordability Safeguard Program Extension

To see if the Town will vote to appropriate and transfer from the Community Preservation Unreserved Fund for Affordable Housing purposes the sum of up to Two Hundred Thousand Dollars (\$200,000), or any lesser sum, to be added to those funds previously appropriated and expended by Stow Municipal Affordable Housing Trust under the direction of the Community Preservation Committee, for the purposes of repairing, buying, selling or renting housing units on the subsidized housing inventory facing foreclosure proceedings consistent with the guidelines set forth in the Stow Community Preservation Plan and as defined in the Massachusetts Community Preservation Act, Massachusetts General Law Chapter 44B, including any and all fees and costs incidental thereto, to ensure continued affordability to eligible low and/or moderate income households as the definition of “low and moderate income households” is defined by the Massachusetts Department of Housing and Community Development; or take any other action relative thereto.

(Community Preservation Committee, Stow Municipal Affordable Housing Trust)

The Finance Committee recommends approval of this article. These funds will be used by the Town to prevent already existing Affordable Deed Restrictions from being lost through a foreclosure process. This amount, along with a previous appropriation, will allow the Town to address multiple events simultaneously.

ARTICLE 42. Support For Development of Affordable Homes

To see if the Town will vote to appropriate and transfer the sum of One Hundred Fifty Thousand Dollars (\$150,000), or any lesser sum, from the Community Preservation Fund Reserved for Affordable Housing, in accordance with the provisions of Mass. General Laws Ch. 44B, the Community Preservation Act, to be expended by Habitat for Humanity under the direction of the Community Preservation Committee, for activities in support of construction of affordable housing, including but not limited to septic system and well installation, at a parcel of land on Sudbury Road in the Town, shown on the Town of Stow's Assessors' Map U-19 as Parcel 41, or take any other action relative thereto.

(Community Preservation Committee, Stow Municipal Affordable Housing Trust)

The Finance Committee will make a recommendation at Town Meeting.

ARTICLE 43. Historic Document Preservation Project, Phase II

To see if the Town will vote to appropriate and transfer the sum of Eighty-Five Thousand Dollars (\$85,000), or any lesser sum, from the Community Preservation Fund Reserved for Historic Preservation purposes to be expended by the Town Clerk under the direction of the Community Preservation Committee, for the preservation of historic documents in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects.

(Community Preservation Committee & Town Clerk)

The Finance Committee recommends approval of this article. The funds will preserve important Historical Town documents as well as make many of them accessible online.

ARTICLE 44. Restoration of the Second Floor Historic Areas of the Randall Library Building

To see if the Town will vote to appropriate and transfer the sum of Three Hundred and Eighty Thousand Dollars (\$380,000), or any lesser sum, from the Community Preservation Fund Reserved for Historic Preservation purposes to be expended by the Library Restoration Committee under the direction of the Community Preservation Committee for the purposes of the repair and restoration of the Historic Randall Library Second floor interior. Restoration repair work will include rehabilitation of the exterior chimney, as it affects the interior conditions of the building and restoration.

(Community Preservation Committee, Historical Commission)

The Finance Committee recommends approval of this article. This revenue neutral project is an appropriate use of CPA Historic Preservation funds. The upper floor of the Library will be restored and additional usable space created.

ARTICLE 45. Purchase of Conservation Restriction on Carver Hill Orchard

To see if the Town will vote to act by and through its Conservation Commission, in accordance with Chapter 40, Section 8C, to appropriate or borrow the sum of Two Million Dollars (\$2,000,000), or any lesser sum, to acquire a Conservation Restriction for agricultural, conservation, and passive recreational purposes on land owned by Jean F. Lord Trust, said land being known as Carver Hill Orchard, 66-69 Brookside Avenue, in the Town of Stow, consisting of 77 acres, more or less, and being shown as Assessors' Map R-22, Parcel 2B, such restriction to be co-held with the Stow Conservation Trust, and recorded at the Middlesex South Registry of Deeds; and for this purpose to appropriate and transfer One Million and Four Hundred Thousand Dollars (\$1,400,000) from the Community Preservation Fund Unreserved Fund Balance, in accordance with the provisions of Mass. General Laws Ch. 44B, the Community Preservation Act, which monies may include necessary and incidental expenses for appraisals, surveys,

engineering, consulting and legal services; and authorize the Conservation Commission to negotiate, execute, prepare and file all documents or applications, receive gifts and grants, and undertake all actions necessary or appropriate for such purpose, and authorize the Conservation Commission to apply for, obtain and accept any funding available from the state in connection with the so-called Self-Help Act and LAND grant program (MGL Chapter 132A, Section 11), and all rules and regulations, policies or guidelines thereunder; provided that the acquisition herein authorized shall not be made unless and until the Town of Stow has been notified that the purchase has been approved for reimbursement by the appropriate agencies of the state, and/or additional funds received from Stow Conservation Trust, totaling at least Six Hundred Thousand Dollars (\$600,000) of the total purchase price approved by this article; or take any action relative thereto.

(Community Preservation Committee, Conservation Commission, and Open Space Committee)

The Finance Committee recommends approval of this article. Although we are concerned with the large cost, and its effect on future CPA goals, we support this transaction. This appropriation will prevent development on a property which has been identified by the Town as a high priority for conservation. The use of CPA funds, along with The Stow Conservation Trust and the Conservation Commission's commitment to significant fundraising, make this revenue neutral.

ARTICLE 46. Purchase of Conservation Restriction on small farm

To see if the Town will vote to act by and through its Conservation Commission, in accordance with Chapter 40, Section 8C, to appropriate or borrow the sum of Three Hundred Thousand Dollars (\$300,000), to acquire a Conservation Restriction for agricultural, conservation, and passive recreational purposes on land owned by Dwight P. Sipler, said land being known as small farm at 184 Gleasondale Road in the Town of Stow, consisting of 24 acres, more or less, and being shown as Assessors' Map R-15, Parcel 75, such restriction to be co-held with the Stow Conservation Trust, and recorded at the Middlesex South Registry of Deeds; and for this purpose to appropriate and transfer Two Hundred and Seventy-Five Thousand Dollars (\$275,000) from the Community Preservation Fund Unreserved Fund Balance, in accordance with the provisions of Mass. General Laws Ch. 44B, the Community Preservation Act, which monies may include necessary and incidental expenses for appraisals, surveys, engineering, consulting and legal services; and authorize the Conservation Commission to negotiate, execute, prepare and file all documents or applications, receive gifts and grants, and undertake all actions necessary or appropriate for such purpose, and to authorize the Conservation Commission to apply for, obtain and accept any funding available from the state in connection with the so-called Self-Help Act and LAND grant program (MGL Chapter 132A, Section 11), and all rules and regulations, policies or guidelines there under; provided that the acquisition herein authorized shall not be made unless and until the Town of Stow has been notified that the purchase has been approved for reimbursement by the appropriate agencies of the state, and/or additional funds received from Stow Conservation Trust, totaling at least Twenty-Five Thousand Dollars (\$25,000) of the total purchase price approved by this article; or take any action relative thereto.

(Community Preservation Committee, Conservation Commission, and Open Space Committee)

The Finance Committee recommends this article for approval. This Article is budget neutral. It will transfer funds from the CPA explicitly to purchase conservation while keep a working farm working

ARTICLE 47. Creation of Community Park at 323 Great Road

To see if the Town will vote to appropriate and transfer the sum of Two Hundred Seventy- Five Thousand Dollars (\$275,000), or any lesser sum, from the Community Preservation Fund Reserved for Open Space, in accordance with the provisions of Mass. General Laws Ch. 44B, the Community Preservation Act, to be expended by the Recreation Commission, under the direction of the Community Preservation Committee, for the development and creation of a park facility on a portion of the property known as 323 Great Road, shown on Assessors' Map U-10, Parcel 26, owned by the Town of Stow and under the custody and control of the Board of Selectmen, including construction, materials, legal, engineering, permitting, and other costs or fees incidental thereto, and apply for and accept such gifts and grants as may be available for reimbursement to the Town for these purposes; or take any other action relative thereto.

(Community Preservation Committee, Stow Recreation Commission, Conservation Commission and Open Space Committee)

Finance Committee recommends approval of this Article. A Town center park will provide a safe, natural setting for both young and less mobile elderly citizens.

ARTICLE 48. Establish and Transfer to PEG Access and Cable Related Fund

To see if the Town will accept General Laws Chapter 44, Section 53F¾, which establishes a special revenue fund known as the PEG Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for Fiscal Year 2018, which begins on July 1, 2017 and to authorize the Town Accountant to transfer any cable franchise fees and other cable-related revenues existing at the beginning of the fiscal year into the PEG Access and Cable Related Fund, or take any other action relative thereto.

(Local Access Channel Advisory Committee)

The Finance Committee recommends approval of this article. Establishment of this account is required by new state regulations, and is revenue neutral.

ARTICLE 49. Stow TV Expenses

To see if the Town will vote to appropriate and transfer from the PEG Access and Cable Related Fund, the sum of One Hundred Eighty-Five Thousand Five Hundred Ten Dollars (\$185,510), or any other sum, to be expended under the direction of Local Access Channel Advisory Committee (LACAC) for the purpose of providing for equipment and operating expenses for Stow TV; or take any other action relative thereto.

(Local Access Channel Advisory Committee)

The Finance Committee recommends approval for this article.

ARTICLE 50. Legal Services

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds, the sum of Seventy Thousand Dollars, (\$70,000), or any other sum, to be added to any balance remaining from any previous appropriation, for the purpose of funding the Town's general Legal account; or take any other action relative thereto.

(Town Administrator)

The Finance Committee recommends approval of this article.

ARTICLE 51. Lower Village Traffic Safety Improvements

To see if the Town will vote to raise and appropriate, or appropriate and transfer from available funds or borrow the sum of Four Hundred Ninety-Two thousand Dollars (\$492,000), or any other sum, to pay the costs of fully funding the construction work to make roadway safety improvements to a portion of Route 117 in the Lower Village as identified and defined in the plans and specifications developed by the Planning Board, including the payment of administrative expenses and any other incidental costs related thereto and; to appropriate Four Hundred Thousand Dollars (\$400,000) or any other sum, from Chapter 90 MassDOT Highway Grant funds; and Eight Hundred Fifty Thousand Dollars (\$850,000) or any other sum, of MassDOT MassWorks Infrastructure Grant funds for a total estimated construction cost of One Million Seven Hundred Forty-Two Thousand Dollars (\$1,742,000); however, it is acknowledged that this cost estimate is non-binding and that the actual construction cost shall be determined through the state required public bid process; and that an affirmative vote on this article shall be null and void and of no force and effect unless the Town approves by an affirmative vote a ballot question to be placed on the 2017 Annual Town Election, to exempt the amount required to pay the bonds to be issued hereunder from the provisions of proposition two and one-half; or take any other action related thereto.

(Planning Board)

Planning Board Summary

The capital request for the Lower Village Traffic Safety Improvements will leverage an \$850,000 MassWorks Infrastructure Program funding award and \$400,000 in Chapter 90 funds pledged from the Town's Highway Department, to construct pedestrian, bike and traffic safety improvements in Lower Village. The upgrades are the product of years of traffic analysis and planning in Lower Village. Features include continuous sidewalks, dedicated bicycle lanes, permanent pedestrian refuge islands, and replacement of the deteriorating drainage system. Together the planned improvements will increase safety for pedestrians and cyclists, expand accessibility to local businesses at peak times and create a more inviting, convenient and attractive district for residents to do business in.

The Finance Committee will make a recommendation at Town meeting.

ARTICLE 52. Acceptance of Great Road Pedestrian Improvement Easement from Presti Family Limited Partnership

To see if the Town will vote to authorize the Board of Selectmen to raise and appropriate or appropriate and transfer the sum of Three Thousand Dollars (\$3,000) or any other sum, or accept without charge or cost from Presti Family Limited Partnership, a Massachusetts limited partnership with a principal place of business at 585 Massachusetts Avenue, Acton, MA 01720 or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located **at 92 Great Road, Stow, Massachusetts, and shown more particularly as an encroachment of pedestrian walkway improvements along Great Road on the north and easterly property boundary, shown as easements on sheet 5 and 6 of a Plan entitled “Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 92 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 53. Acceptance of Great Road Pedestrian Improvement Easement from 108 Great Properties, LLC

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from 108 Great Properties, LLC, a Massachusetts limited liability company with a principal place of business at 1560 Monument Street, Concord, MA 01742, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located **at 108 Great Road, Stow, Massachusetts, and shown more particularly as an encroachment of pedestrian walkway improvements along Great Road on the northern property boundary, shown as easements on sheet 4 of a Plan entitled “Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 108 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 54. Acceptance of Great Road Pedestrian Improvement Easement from 118 Great Properties, LLC

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from 118 Great Properties, LLC, a Massachusetts limited liability company with a principal place of business at 69 Great Road, P.O. Box 2350, Acton, MA 01720 or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located ***at 118 Great Road, Stow, Massachusetts***, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the northern property boundary, shown as easements on sheet 4 of*** a Plan entitled ***“Stow 2017 town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 118 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 55. Acceptance of Great Road Pedestrian Improvement Easement from Lower Village, LLC

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Lower Village, LLC, a Massachusetts limited liability company with a principal place of business at 171 Great Road, Acton, MA 01720, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located ***at 124 Great Road, Stow, Massachusetts***, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the northern property boundary, shown as easements on sheet 3 and 4 of*** a Plan entitled ***“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 124 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 56. Acceptance of Great Road Pedestrian Improvement Easement from Linear Retail Stow #1, LLC

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Linear Retail Stow #1, LLC, a Massachusetts limited liability company with a principal place of business at 5 Burlington Woods Drive C/O Linear Retail Properties, LLC, Burlington, MA 01803, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located **at 117 Great Road, Stow, Massachusetts**, and shown more particularly **as an encroachment of pedestrian walkway improvements along Great Road on the southerly property boundary, shown as easements on sheets 3 and 4 of** a Plan entitled **“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).
(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 117 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 57. Acceptance of Great Road Pedestrian Improvement Easement from Madelyn Properties, LLC

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Madelyn Properties, LLC, a Massachusetts limited liability company with a principal place of business at 31 Estabrook Lane C/O Northboro Septic, Berlin, MA 01503, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located **at 128 Great Road, Stow, Massachusetts**, and shown more particularly **as an encroachment of pedestrian walkway improvements along Great Road on the northern property boundary, shown as easements on sheet 3 of** a Plan entitled **“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).
(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 128 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 58. Acceptance of Great Road Pedestrian Improvement Easement from Stow Robert and Michele C. Maslow, Rose K Maslow Revocable Trust

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Robert and Michele C. Maslow, Rose K Maslow Revocable Trust with a principal place of business at 11756 Banyan Rim Drive, Whittier, CA 90601, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located ***at 179 Great Road, Stow, Massachusetts***, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the southerly property boundary shown as easements on sheet 3 of*** a Plan entitled ***“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement 179 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 59. Acceptance of Great Road Pedestrian Improvement Easement from Meeting House at Stow Condominium Trust

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Meeting House at Stow Condominium Trust, with a principal place of business at 4 Preston Court Suite 101 C/O The Dartmouth Group, Bedford, MA 01730, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located at ***34 Meeting House Lane, along Great Road and Elm Ridge Road, Stow, Massachusetts***, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the southwestern property boundary, shown as easements on sheets 2 and 3 of*** a Plan entitled ***“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 34 Meeting House Lane is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 60. Acceptance of Great Road Pedestrian Improvement Easement from Theodore R. Tower

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Theodore R. Tower, with a principal residence at 205 Great Road, Stow, MA 01775, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located ***on the northern side of Route 117 ,Great Road, Stow, Massachusetts***, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the southerly property boundary, shown as easements on sheet 2 of*** a Plan entitled ***“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 205 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 61. Acceptance of Great Road Pedestrian Improvement Easement from Wayne E. and Kathleen M. Brown

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Wayne E. and Kathleen M. Brown, with a principal residence at 12 Elm Ridge Road, Stow, MA 01775, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located ***on the northern side of Route 117 ,Great Road, Stow, Massachusetts***, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the southerly property boundary, shown as easements on sheet 2 of*** a Plan entitled ***“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 12 Elm Ridge Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 62. Acceptance of Great Road Pedestrian Improvement Easement from Leigh A. Hilderbrandt

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Leigh A. Hilderbrandt, with a principal residence at 196 Great Road, Stow, MA 01775, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located ***on the southern side of Route 117 ,Great Road, Stow, Massachusetts***, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the northerly property boundary, shown as easements on sheet 2 of*** a Plan entitled “***Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017***” for pedestrian walkway purposes (“Pedestrian Improvement Easement”).
(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 196 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 63. Acceptance of Great Road Pedestrian Improvement Easement from Richard Dubois and Beatrice Chrystall

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Richard Dubois and Beatrice Chrystall, with a principal residence at 208 Great Road, Stow, MA 01775, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located ***on the southern side of Route 117 ,Great Road, Stow, Massachusetts***, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the northern property boundary, shown as easements on sheet 2 of*** a Plan entitled “***Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017***” for pedestrian walkway purposes (“Pedestrian Improvement Easement”).
(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 208 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 64. Acceptance of Great Road and White Pond Road Pedestrian Improvement Easement from Jennifer L. Surwilo and Laura A. Corbin

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Jennifer L. Surwilo and Laura A. Corbin, with a principal residence at 10 White Pond Road, Stow, MA 01775, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located ***on the southern side of Route 117 ,Great Road, Stow, Massachusetts***, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the north and northwestern property boundary, shown as easements on sheet 6 of*** a Plan entitled ***“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 10 White Pond Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 65. Acceptance of White Pond Road Pedestrian Improvement Easement from Mark Forgues

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Mark Forgues, of 9 White Pond Road, Stow, MA 01775, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from north to south on the east side of White Pond Road, and over said land located at 9 White Pond Road ***Stow, Massachusetts***, and shown more particularly ***as an encroachment of pedestrian walkway improvements along White Pond Road on the easterly property boundary, shown as easements on sheet 6 of*** a Plan entitled ***“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 9 White Pond Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 66. Acceptance of Great Road Pedestrian Improvement Easement from Kostas and Efthia Asprogiannis Trust Kede RT

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Kostas and Efthia Asprogiannis Trust Kede RT, with a principal place of business at 18 Field Street Maynard, MA 01754, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located at 148 – 156 Great Road, Stow, Massachusetts, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the northern property boundary, shown as easements on sheets 2 and 3 of*** a Plan entitled ***“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 148-156 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 67. Acceptance of Great Road and White Pond Road Pedestrian Improvement Easement from Kathleen A. Fisher

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Kathleen A. Fisher, with a principal residence at 1 White Pond Road, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west and southeast to northwest over said land located at 1 White Pond Road, Stow, Massachusetts, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road and White Pond Road on the northern and eastern property boundaries, shown as easements on sheets 6 of*** a Plan entitled ***“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).

(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 1 White Pond Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 68. Acceptance of Great Road Pedestrian Improvement Easement from 132 Great Road Stow, LLC

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from 132 Great Road Stow, LLC, with a principal place of business at 69 Great Road P.O. Box 2350, Acton, MA 01720, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located at 132 Great Road, Stow, Massachusetts, and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the northern property boundary, shown as easements on sheets 3 of*** a Plan entitled ***“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).
(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement at 132 Great Road is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 69. Acceptance of Great Road Pedestrian Improvement Easement from Habitech, Inc.

To see if the Town will vote to authorize the Board of Selectmen to accept without charge or cost from Habitech, Inc. with a principal place of business at 148 Park Street, Suite 3, North Reading, MA 01864, or its successors or assigns, a non-exclusive easement for the benefit of the Town of Stow and members of the public, with quitclaim covenants, running from east to west over said land located off Great Road, Stow, Massachusetts, shown as Lot 100A on Stow Assessors’ Map R-29 and shown more particularly ***as an encroachment of pedestrian walkway improvements along Great Road on the northern property boundary, shown as easements on sheets 3 of*** a Plan entitled ***“Stow 2017 Town Layout Alteration, prepared by Howard/Stein-Hudson Associates, Inc. dated April 7, 2017”*** for pedestrian walkway purposes (“Pedestrian Improvement Easement”).
(Planning Board)

Planning Board Summary

This Pedestrian Improvement Easement off Great Road as shown on Assessors’ Map R-29 as Lot 100A is necessary for the construction of pedestrian improvements included in the Lower Village Traffic Safety plans.

The Finance Committee recommends approval of this article.

ARTICLE 70. Amend Zoning Bylaw: Definitions

To see if the Town will vote to amend the Zoning Bylaw by amending Section 1.3 (Definitions) to read in its entirety as stated below in Section (A) of this article; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or to take any other action relative thereto.

(Planning Board)

(A) Amend Section 1.3 (Definitions) to read in its entirety as stated below:

PLANNED CONSERVATION DEVELOPMENT DESIGN PROCESS – A process for designing the PCD site plan undertaken by appropriate professionals in fields including, but not limited to, landscape architecture, urban design, engineering and environmental science, which documents the chronological process for designing a PCD as described in Section 8.5.5 (Design Process) of the Zoning Bylaw, through the identification of conservation areas, locating the dwelling sites, determining the layout of streets and trails and drawing in the lot lines, in the order so described.

PLANNING BOARD SUMMARY

This proposed update to the Definitions of the Zoning Bylaw is meant to resolve a scrivener's error in the passage of the May 2, 2016 update to the Definitions relating to the Planned Conservation Development Bylaw.

Annotated Version

*Additions are **underlined***

*Deletions are **~~strike through~~***

PLANNED CONSERVATION DEVELOPMENT DESIGN PROCESS – A process for designing the PCD site plan undertaken by appropriate professionals in fields including, but not limited to, landscape architecture, urban design, engineering and environmental science, which documents the chronological process for designing a PCD as described in Section 8.5.5 (Design Process) of the Zoning Bylaw, through the identification of conservation areas, locating the dwelling sites, determining the layout of streets and trails and drawing in the lot lines, in the order so described.

The Finance Committee recommends approval of this article.

ARTICLE 71. Amend Zoning Bylaw: Phasing of Growth

To see if the Town will vote to amend the Zoning Bylaw by amending Section 8.6; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or to take any other action relative thereto.

(Planning Board)

(A) Amend Section 8.6 (Phasing of Growth) to read in its entirety as stated below:

8.6 Phasing of Growth

The purpose of this Section is to ensure that future growth occurs in an orderly and planned manner that allows the Town time for preparation to maintain high quality municipal services for an expanded residential population while allowing a reasonable amount of additional residential growth during those preparations. The citizens of Stow insist on, take pride in, and enjoy a reputation for such high quality and reliable municipal services. Several key municipal services, including human services and schools, are currently or may soon be under considerable strain. This Section will relate the timing of residential development to the Town's ability to provide services.

In addition, this Section also proposes to encourage certain types of residential growth which reflect the values of the Town as previously expressed in its policies and appropriations.

The requirements of this Section shall remain in effect for a period of three years, ending May 1, 2020, to allow the Town of Stow sufficient time to undertake an update to its 2010 Master Plan, ensuring that preparation for future growth management has been adequately addressed.

PLANNING BOARD SUMMARY

This article is meant to amend Section 8.6 (Phasing of Growth) of the Zoning Bylaw to comply with Massachusetts Supreme Judicial Court case law guidance, which finds that zoning bylaws regulating the rate of growth should be temporary in nature and correlate to a time period in which the Town can engage in comprehensive planning exercises. The Phasing of Growth Section of the Bylaw was initially adopted by vote of the December 1988 Special Town Meeting.

Annotated Version

*Additions are **underlined***

*Deletions are **~~strike-through~~***

8.6 Phasing of Growth

~~Over the past decade, the Town of Stow has been subject to extensive growth that has strained its ability to govern. With this point in mind,~~ The purpose of this Section is to ensure that future growth occurs in an orderly and planned manner that allows the Town time for preparation to maintain high quality municipal services for an expanded residential population while allowing a reasonable amount of additional residential growth during those preparations. The citizens of Stow insist on, take pride in, and enjoy a reputation for such high quality and reliable municipal services. Several key municipal services, including human services and schools, are currently or

may soon be under considerable strain. This Section will relate the timing of residential development to the Town's ability to provide services.

In addition, this Section also proposes to encourage certain types of residential growth which reflect the values of the Town as previously expressed in its policies and appropriations.

The requirements of this Section shall remain in effect for a period of three years, ending May 1, 2020, to allow the Town of Stow sufficient time to undertake an update to its 2010 Master Plan, ensuring that preparation for future growth management has been adequately addressed.

The Finance Committee recommends approval of this article.

ARTICLE 72. Amend Zoning Bylaw: Active Adult Neighborhood

To see if the Town will vote to amend the Zoning Bylaw by amending Section 5.4.8 (Occupancy of an Active Adult Neighborhood) to read in its entirety as stated below in section (A) of this article; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or to take any other action relative thereto.

(Planning Board)

(A) Amend Section 5.4.8 (Occupancy of an Active Adult Neighborhood) to read in its entirety as stated below:

Occupancy - Each DWELLING UNIT in an AAN shall be occupied by at least one person age fifty-five (55) or older. Notwithstanding the death of a qualifying owner/occupant or other unforeseen circumstance in which a DWELLING UNIT becomes non-compliant with this Section, at no time shall the development be in violation of U.S. Code Title 42 §3607, which as of May 1, 2017, requires that at least 80 percent of the occupied units are occupied by at least one person who is 55 years of age or older.

PLANNING BOARD SUMMARY

This proposed update to the Active Adult Neighborhood Overlay District of the Zoning Bylaw is meant to provide housing security to owners of Active Adult Neighborhood dwelling units suffering from unforeseen circumstances, and to allow for the Master Deed of the condominium association to determine the process for ensuring compliance with Federal law.

Annotated Version

Additions are **underlined**

Deletions are ~~**strike through**~~

5.4.8

Occupancy - Each DWELLING UNIT in an AAN shall be occupied by at least one person age fifty-five (55) or older. Notwithstanding the death of a qualifying owner/occupant or other unforeseen circumstance in which a DWELLING UNIT becomes non-compliant with this section, at no time shall the development be in violation of U.S. Code Title 42 §3607, which as of May 1, 2017, requires that at least 80 percent of the occupied units are occupied by at least one person who is 55 years of age or older.

The Finance Committee recommends approval of this article.

ARTICLE 73. Temporary Moratorium on Recreational Marijuana Establishments

To see if the town will vote to amend the Zoning Bylaw by adding a new Section 10 (Temporary Moratorium on RECREATIONAL MARIJUANA ESTABLISHMENTS) to read in its entirety as stated below in Section (A) of this article; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or take any other action relative thereto.

(Planning Board)

(A) Add Section 10; 10.1; 10.2; 10.3; 10.4 (Temporary Moratorium on RECREATIONAL MARIJUANA ESTABLISHMENTS) to read in its entirety as stated below:

Section 10

Temporary Moratorium on RECREATIONAL MARIJUANA ESTABLISHMENTS

10.1 Purpose

By vote at the State election of November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for recreational purposes. The law, Chapter 334 of the Acts of 2016, An Act The Regulation and Taxation of Marijuana Act, and as amended by Chapter 351 of the Acts of 2016, became effective December 15, 2016, and requires the Governor to appoint a Cannabis Advisory Board by August 1, 2017 which shall adopt final regulations governing RECREATIONAL MARIJUANA ESTABLISHMENTS by April 1, 2018.

Currently under the Zoning Bylaw, a RECREATIONAL MARIJUANA ESTABLISHMENT is not a permitted use in the Town and any regulations promulgated by the Cannabis Advisory Board and Cannabis Control Commission are expected to provide guidance to the Town in regulating RECREATIONAL MARIJUANA ESTABLISHMENTS.

The regulation of RECREATIONAL MARIJUANA ESTABLISHMENTS raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of RECREATIONAL MARIJUANA ESTABLISHMENTS and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of RECREATIONAL MARIJUANA ESTABLISHMENTS and other uses

related to the regulation of recreational marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for RECREATIONAL MARIJUANA ESTABLISHMENTS so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to adopt provisions of the Zoning Bylaw in a manner consistent with sound land use planning goals and objectives.

10.2 Definition

RECREATIONAL MARIJUANA ESTABLISHMENT - A marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed recreational marijuana-related business.

10.3 Temporary Moratorium

There is hereby established a temporary moratorium on the use of land or structures for a RECREATIONAL MARIJUANA ESTABLISHMENT. The moratorium shall be in effect through November 1, 2018. During the moratorium period, the use of land or structures for a RECREATIONAL MARIJUANA ESTABLISHMENT shall be prohibited.

Nothing contained in this Article shall be construed to permit, or authorize to be permitted, the use of land or structures for any activity involving marijuana, other than as a RECREATIONAL MARIJUANA ESTABLISHMENT.

10.4 Planning Process

During the temporary moratorium established in section 10.3, the Town shall undertake a planning process to address the potential effects of RECREATIONAL MARIJUANA ESTABLISHMENTS and other land uses and structures related to the use of marijuana for recreational purposes, shall consider regulations promulgated by the State of Massachusetts, and shall make recommendations regarding the adoption of new Zoning Bylaw provisions governing the location, operation and effects of RECREATIONAL MARIJUANA ESTABLISHMENTS and other land uses and structures related to the use of marijuana for recreational purposes.

Planning Board Summary

By vote at the state election on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivating, distribution, possession and use of marijuana for recreational purposes. By April 1, 2018 the state Cannabis Advisory Board shall adopt final regulations governing RECREATIONAL MARIJUANA ESTABLISHMENTS. Due to the range of operations and activities allowed under the new law, the Planning Board recommends a temporary moratorium to allow the Town to undertake a planning process to address the potential impacts, which may include consideration of the Cannabis Advisory Board Regulations, as well as potential updates to the Zoning and General Bylaws and Board of Health Regulations.

Annotated Version

Additions are underlined

Deletions are ~~strike through~~

Section 10

Temporary Moratorium on RECREATIONAL MARIJUANA ESTABLISHMENTS

10.1 Purpose

By vote at the State election of November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for recreational purposes. The law, Chapter 334 of the Acts of 2016, An Act The Regulation and Taxation of Marijuana Act, and as amended by Chapter 351 of the Acts of 2016, became effective December 15, 2016, and requires the Governor to appoint a Cannabis Advisory Board by August 1, 2017 which shall adopt final regulations governing RECREATIONAL MARIJUANA ESTABLISHMENTS by April 1, 2018.

Currently under the Zoning Bylaw, a RECREATIONAL MARIJUANA ESTABLISHMENT is not a permitted use in the Town and any regulations promulgated by the Cannabis Advisory Board and Cannabis Control Commission are expected to provide guidance to the Town in regulating RECREATIONAL MARIJUANA ESTABLISHMENTS.

The regulation of RECREATIONAL MARIJUANA ESTABLISHMENTS raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of RECREATIONAL MARIJUANA ESTABLISHMENTS and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of RECREATIONAL MARIJUANA ESTABLISHMENTS and other uses related to the regulation of recreational marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for RECREATIONAL MARIJUANA ESTABLISHMENTS so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to adopt provisions of the Zoning Bylaw in a manner consistent with sound land use planning goals and objectives.

10.2 Definition

RECREATIONAL MARIJUANA ESTABLISHMENT - A marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed Recreational marijuana-related business.

10.3 Temporary Moratorium

There is hereby established a temporary moratorium on the use of land or structures for a RECREATIONAL MARIJUANA ESTABLISHMENT. The moratorium shall be in effect through November 1, 2018. During the moratorium period, the use of land or structures for a RECREATIONAL MARIJUANA ESTABLISHMENT shall be prohibited.

Nothing contained in this Article shall be construed to permit, or authorize to be permitted, the use of land or structures for any activity involving marijuana, other than as a RECREATIONAL MARIJUANA ESTABLISHMENT.

10.4 Planning Process

During the temporary moratorium established in section 10.3, the Town shall undertake a planning process to address the potential effects of RECREATIONAL MARIJUANA ESTABLISHMENTS and other land uses and structures related to the use of marijuana for recreational purposes, shall consider regulations promulgated by the State of Massachusetts, and shall make recommendations regarding the adoption of new Zoning Bylaw provisions governing the location, operation and effects of RECREATIONAL MARIJUANA ESTABLISHMENTS and other land uses and structures related to the use of marijuana for recreational purposes.

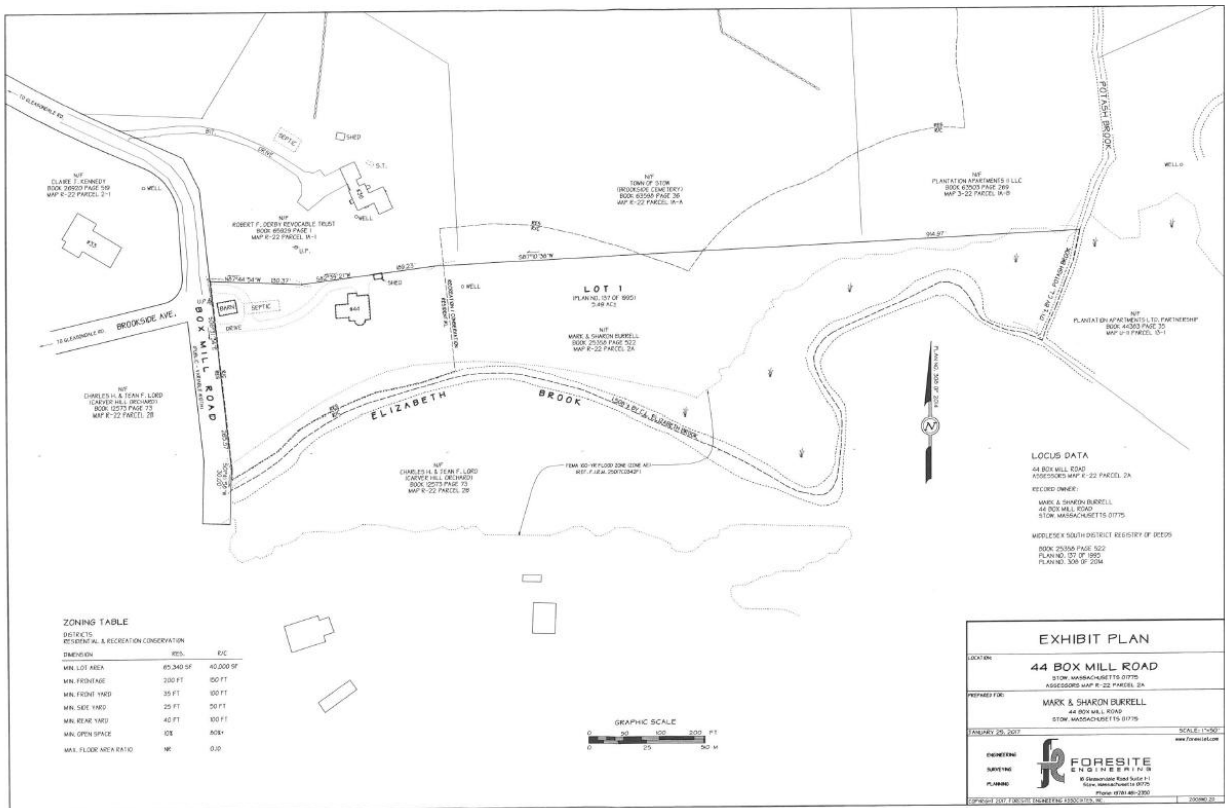
The Finance Committee recommends this article for approval. The Commonwealth of Massachusetts is working out the regulatory structure for Recreational Marijuana businesses. The Town should wait for more clarity.

ARTICLE 74. Petition for Modification of Zoning of Portion of Map R-22, Parcel 2-A totaling 173,805 s.f. ±

We, Mark & Sharon Burrell of 44 Box Mill Road, Stow, MA, hereby petition the Town of Stow to place an article on the Town of Stow, Massachusetts Annual Town Meeting Warrant, to re-zone a portion of the above referenced land from an R/C - Recreation Conservation District to RES-Residential District. The portion to be re-zoned shall be approximately 3.99 acres (173,805 s.f.), which is that portion of Lot 1 currently zoned R/C as shown on the attached plan, allowing for one Single Family House to be constructed on the above referenced parcel in accordance with the Town of Stow, Massachusetts Zoning By-Law. The portion re-zoned shall support one and only one single family house.

(Citizen's Petition submitted by Mark & Sharon Burrell of 44 Box Mill Road)

The Finance Committee will make a recommendation at Town meeting.



ARTICLE 75. Town Election

To vote by ballot on May 9, 2017 at the Center School, 403 Great Road, in said Town of Stow the following officers and ballot question. The polls are open from 7:00 a.m. – 8 p.m.

One member of the Board of Selectmen for three years;
One member of the Board of Assessors for three years;
One member of the Planning Board for five years;
One member of the Board of Health for three years;
Two Trustees, Randall Library for three years;
One member of the Nashoba Regional School District Committee for three years;

Question 1

Shall the Town of Stow be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay the costs of the Town's share of funding the construction work to make roadway safety improvements to a portion of Route 117 in the Lower Village as identified and defined in the plans and specifications developed by the Planning Board, including the payment of administrative expenses and any other incidental costs related thereto?

And you are directed to serve this warrant by posting copies attested by you calling same at the Town Building and at each of at least seven (7) other public places at least seven (7) days before the time of holding said meeting.

Hereof, fail not and make due return of the warrant with your doings thereon to the Town Clerk or Selectmen on or before the time of said meeting.

Given under our hands this 11th day of April in the year 2017.

BOARD OF SELECTMEN

James H. Salvie, Chair
Brian P. Burke
Donald P. Hawkes
Thomas E. Ryan III

CONSENT CALENDAR PROCEDURES

As part of an effort to make our Town Meeting time more productive and save time for discussion of key issues, the Board of Selectmen and Moderator have implemented a procedure called the “Consent Calendar.”

Each year there are a number of warrant articles, for which past experience suggests that the **action will be routine, non-controversial and predictable**. Again at this annual meeting, these articles have been selected for inclusion in the Consent Calendar. The use of the Consent Calendar speeds the passage of warrant articles which the Selectmen and Moderator, in consultation with Town Counsel and the Finance Committee, believe should generate no controversy and can be properly voted without debate.

The consent calendar will be taken up as one of the first orders of business at the Annual Town Meeting.

There will be a motion to take all of the Consent Calendar articles identified in the warrant and **act upon these as a group by a single brief affirmative main motion**, referred to as the Consent Calendar, which will also contain separate and specific motions for each such article included in the Consent Calendar. The language and the amount of money specified in the Consent Calendar articles as printed in the warrant are subject to change. The motion made at Town Meeting will include any changes.

At the motion of the Consent Calendar, the Moderator will call out the number of each of the articles, one by one. If any voter has doubt about passing any motion or wishes an explanation of any article included in the Consent Calendar, the voter should say the word “**Hold**” in a loud voice when the article number is called by the Moderator.

The Moderator will then inquire as to whether the request to hold is for a question or for debate. If the purpose of the request is merely to ask a question, an attempt to obtain a satisfactory answer will be made, and if this occurs the article will remain on the Consent Calendar. If the purpose of the request is to hold the article for debate, the article will be dropped from the Consent Calendar and restored to its original place in the warrant, to be brought up, debated, and voted on in the usual way. It is hoped that voters will remove articles from the Consent Calendar only in cases of genuine concern.

After calling the individual articles on the Consent Calendar, the Moderator will ask that all articles remaining be **passed as a unit** by a unanimous vote after a brief affirmative main motion is made inclusive of all articles remaining on the Consent Calendar.

Before Town Meeting, please review the Consent Calendar articles and proposed motions:

- The articles begin on Page 31 and are marked “(CONSENT CALENDAR)” in the upper right-hand corner of the article.
- The proposed motions for the Consent Calendar articles begin below.

Please do your homework before coming to Town Meeting. If you have any questions about the articles included in the Consent Calendar, motions or procedures, please feel free to call the Town Administrator (978-897-2927) **before Town Meeting.**

CONSENT CALENDAR MOTIONS

Move that the Annual Town Meeting take action on Articles 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29 and 30, as said motions are printed in the warrant, a copy of which has been provided to the voters at this meeting, without debate on any such articles, and provided that upon the request of any voter at this meeting made before the vote is taken on this motion, an article shall be dropped from the Consent Calendar and shall be acted upon in the ordinary course and order of business at this Town Meeting.

ARTICLE 5. Reserve Fund

Move to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000) for a Reserve Fund for the fiscal year beginning July 1, 2017 (FY 2018).

ARTICLE 6. Revolving Fund for Inspection Fees

Move to authorize, upon the recommendation of the Selectmen, a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2016, to which shall be credited all permitting fees received for wire, gas, plumbing, and fire alarm permits and for weights and measures sealing, to a limit of Forty Thousand Dollars (\$40,000) for FY 2018, to be expended by the Selectmen without further appropriation, for the purpose of payment of fees to the inspectors administering such permits and reimbursement of expenses incurred on behalf of the Town.

ARTICLE 7. Revolving Fund for Advanced Life Support Services

Move to authorize, upon the recommendation of the Selectmen, the establishment of a revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E-1/2 for FY 2018, to which shall be credited all fees received for advanced life support services provided by the Town of Stow, to a limit of One Hundred Thousand Dollars (\$100,000) for FY 2018, to be expended by the Fire Department without further appropriation, for the purpose of payment of all costs associated with providing advanced life support ambulance services.

ARTICLE 8. SwiftReach 911 Notification System

Move to raise and appropriate the sum of Three Thousand Six Hundred Dollars (\$3,600) to be expended under the direction of the Chief of Police, for the purpose of paying for a town-wide telephonic emergency notification system known as SwiftReach Networks.

ARTICLE 9. Weights and Measures Testing

Move to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to any balance remaining from a previous appropriation, for the purpose of funding the Town's Weights and Measures testing.

ARTICLE 10. Transfer to Conservation Fund

Move to appropriate and transfer from the Conservation Land Maintenance Account to the Conservation Fund the sum of Two Thousand Seven Hundred Eighty-Four Dollars (\$2,784).

ARTICLE 11. Transfer from Wetlands Protection Fund

Move to appropriate and transfer from the Wetlands Protection Fund the sum of Four Thousand Three Hundred Ten Dollars (\$4,310) as an additional appropriation to the Conservation Commission, to be expended by the Conservation Commission in performing its duties under the Wetlands Protection Act.

ARTICLE 12. Addition to Conservation Fund

Move to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the balance remaining in the Conservation Fund.

ARTICLE 13. Update of Property Valuations

Move to raise and appropriate the sum of Twenty-Three Thousand Nine Hundred Eighty-Five Dollars (\$23,985) to be added to the balance remaining from the amount previously appropriated for the purpose of updating property valuations in the Town to full and fair cash value, to be expended by the Assessors.

ARTICLE 14. Senior Tax Relief

Move to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, and further to act under the aforesaid statutes to increase by 100 percent the amount of property tax exemption granted to persons who qualify for said exemption under clauses 17, 17C, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, and 41C of Section 5 of Chapter 59 of the Massachusetts General Laws and Acts and amendments thereof or additions thereto, for Fiscal Year 2018.

ARTICLE 15. Town Records Binding and Repair

Move to raise and appropriate the sum of Two Hundred Dollars (\$200) to be added to any balance previously appropriated for the purpose of binding and repairing Town records in accordance with Chapter 66, Section 9, to be expended by the Town Clerk.

ARTICLE 16. Highway Road Machinery and Private Ways

Move to raise and appropriate the sums of money for Highway Department purposes as set forth in the schedule below, or any other sums to be expended by the Highway Department in performing its duties.

- | | |
|-----------------------------------|----------|
| 3. For the Road Machinery Account | \$53,072 |
| 4. For Repairs on Private Ways | \$15,000 |

ARTICLE 17. Highway Road Construction

Move to appropriate and borrow the sums of Two Hundred Eighty-Three Thousand Five Hundred Ninety-Two Dollars (\$283,592) from the FY16 Apportionment, Two Hundred Eighty-Four Thousand Eight Hundred Thirty-Five Dollars (\$284,835) from the FY17 Apportionment and Two Hundred Eighty-Four Thousand Eighty-Four Dollars (\$284,084) from the FY18 Apportionment or any other sums, for construction, reconstruction and/or improvements to Town roads, as requested by the Board of Selectmen, to be reimbursed by the Commonwealth.

ARTICLE 18. Household Hazardous Waste Collection

Move to raise and appropriate the sum of Seven Thousand Dollars (\$7,000) to be added to any balance remaining from the previous appropriation, to be expended under the direction of the Board of Health for the purpose of providing for recycling of hazardous material and household hazardous waste collection by membership of the Devens Regional Household Hazardous Products Collection Center.

ARTICLE 19. Stow Cultural Council

Move to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to be added to any balance remaining from previous appropriations, to produce cultural activities and programming in Stow, including Two Thousand Dollars (\$2,000) of these funds to be used to support SpringFest activities.

ARTICLE 20. Holiday Decorations and Lighting Fund

Move to raise and appropriate the sum of Four Thousand Dollars (\$4,000) to be expended by the Highway Department, for the purpose of purchasing and installing holiday decorations and lights on municipal properties.

ARTICLE 21. Employee Educational Incentive Program

Move to raise and appropriate the sum of One Hundred Thirty Thousand Dollars (\$130,000) to be added to any balance remaining from any previous appropriation, to be

expended by the Town Administrator for funding the Town's employee educational incentive program.

ARTICLE 22. Audit of Financial Records

Move to raise and appropriate the sum of Eleven Thousand Nine Hundred Dollars (\$11,900) for a Town financial audit.

ARTICLE 23. Transfer to OPEB Trust Fund Services

Move to appropriate and transfer from Overlay Surplus, the sum of Fifty Thousand Dollars (\$50,000) to be added to the OPEB (Other Post-Employment Benefits) Trust Fund.

ARTICLE 24. Transfer from MWPAT (Harvard Acres Wells) Loan Receipts

Move to appropriate and transfer from MWPAT (Harvard Acre Wells) Receipts, the sum of Fifty-Five Thousand Seven Hundred Ninety-One Dollars (\$55,791) as additional appropriation to the Debt Service line item, to be expended by the Treasurer-Collector for repayment of the MWPAT loan.

ARTICLE 25. Water System Expenses

Move to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to any balance remaining from previous appropriations, to be expended by the Facility Manager, for the purpose of paying expenses related to the operation of the Town's public water supply systems.

ARTICLE 26. Lake Boon Water Quality Remediation

Move to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be expended under the direction of the Lake Boon Commission, for the purpose of weed control.

ARTICLE 27. Construction and Maintenance of Water Holes for Firefighting Operations

Move to raise and appropriate the sum of Five Thousand Dollars (\$5,000), to be added to any balance remaining and previously appropriated for construction and maintenance of water holes and cisterns, or any other sum, to be expended under the direction of the Fire Chief, for the purpose of constructing and maintaining water holes, cisterns and hydrants to support firefighting operations.

ARTICLE 28. Planning Board Engineering/Consulting and Master Plan Expenses

Move to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to any balance remaining and previously appropriated for this purpose, to be expended by the Planning Board for Planning Board engineering/consulting services and master plan expenses.

ARTICLE 29. Community Preservation Expenses

Move to appropriate from Fiscal Year 2018 Community Preservation Fund Annual Reserves the sum of Thirty-four Thousand Dollars (\$34,000) to be expended for wages and expenses associated with the creation, implementation and maintenance of Community Preservation programs, in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, including but not limited to office supplies, clerical assistance, property surveys, appraisals, attorney's fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2018, in accordance with a budget to be prepared for the Town Administrator.

ARTICLE 30. Community Preservation Reserves

Move to reserve for later appropriation monies from the Community Preservation Fund Balance collected from both the Community Preservation Act Surcharge and the State Trust Fund Distribution and collected from Fiscal Year 2018 Community Preservation Fund Annual Revenues, for 10% allocation to reserve accounts in accordance with the provision of Massachusetts General Laws Chapter 44B, the Community Preservation Act, for the undertaking of Community Preservation projects.

1. Preservation of Historic Resources	\$70,000
2. Preservation of Open Space	\$70,000
3. Affordable Housing	\$70,000

VOLUNTEERS NEEDED!

MEMBERS & ASSOCIATE MEMBERS NEEDED FOR THE FOLLOWING BOARDS:

FINANCE COMMITTEE, CAPITAL PLANNING COMMITTEE,
CULTURAL COUNCIL, ZONING BOARD OF APPEALS,
CABLE LICENSE ADVISORY COMMITTEE, CEMETERY
COMMITTEE, COUNCIL ON AGING, ...MORE INFO ONLINE.

Ever wonder **how Town decisions are made?**
Ever sit at Town Meeting feeling totally **out of the loop?**
Ever wish to have a clearer understanding of how Town Business gets
accomplished?
Have some extra time & a desire to **get involved** with Stow government?

Most of the Town Business is accomplished by
dedicated Stow residents.
Our Town could not function without the dedication of
our municipal volunteers ~ all of whom are your neighbors!

Check out the opportunities page on the Town website for a
complete list of vacancies.

http://www.stow-ma.gov/pages/stowma_webdocs/jobs

GET INVOLVED!
MANY OPPORTUNITIES TO
MAKE A DIFFERENCE!
PLEASE CONSIDER VOLUNTEERING!

INSERT SPRINGFEST FLIER HERE