

RECREATION COMMISSION MEETING MINUTES

MEETING MINUTES: June 6, 2013
MEMBERS PRESENT: John Sangermano, Eric Bachtell, Patty Bolton and Mike Busch
MEMBERS ABSENT: Tim Allaire
Meeting minutes taken by: Laura Greenough
Public: Ellen Oliver (SI) Meeting started at 7:20PM

Minutes

- Reviewed April meeting minutes
- John Sangermano made motion to approve meeting minutes from April 18, Patty Bolton seconded, and board voted 4-0 in favor of the motion.

Camp Stow Tent

- Laura presented tent options to purchase for Camp Stow.
- Patty Bolton made a motion to allow Laura to purchase or rent a tent for \$1800 or less, John Sangermano seconded the motion and board voted 3-0 in favor of the motion, Eric Bachtell abstained from the vote.

Facility Maintenance

- Laura provided a quote for the fence repair at Pine Bluff.
- Board agreed to have Arrow fence fix the fence and remove a section of fence near pump house to allow access to lake for canoes and kayaks.
- The board would like Laura to create a maintenance checklist for each property. A maintenance log should be kept as well to report any issues that may come up.
- Patty Bolton will do soil testing on the fields and send them out for analysis.
- Laura will ask the Highway Department if they will remove some bushes at the corner of the field at Pine Bluff to help with visibility.
- Laura will supply a set of keys to the each of the Rec. Commission for the Barn, beach house, dumpster and gates at next Rec meeting.
- Laura will have the locks changed on the door going upstairs in the barn at SCP and the door to the control room.
- Laura put a new recycle bin at SCP. Morgan trash will remove the recycling free of charge.
- Eric Bachtell will help install DVR and cameras at Pine Bluff.

Canoe & Kayak Rack

- Laura went over a set of rules and regulations for renting a spot on the new rack at Pine Bluff.
- The board agreed to charge \$30 for the season to rent a rack space. A beach pass will be needed as well to rent a space.

Beach Checkers

- John suggest adding a second beach checker on the weekend to help patrol the area for trash and people using the back beach area.
- The board agreed to schedule a second checker for the first few weekends to start the summer off right. We will have a second checker on the weekends until after the forth of July.

Maintenance Person for next year

- Laura recommends we hire a permanent part-time maintenance person for 20 or less hours from March –November.
- The board agreed we should post for the position in February in order to get someone hired for April 1st. We should also post for a maintenance person in August of this year two take over for Mike Lengieza when he leaves for school in September. This person would work from September – December 1st.

Other Business

- Laura will order supplies for SCP Drop in program and advertise in the Stow Independents.
- Laura showed the Rec. Commission the release form she will be using for the drop in program.

- Laura gave update on concert series and plans for marketing.
- Eric suggested an additional portapottie for the events and signs for where to park.
- Laura will check with safety officer to see if we need to do anything additional concerning traffic.
- Laura spoke with Bose and they will allow parking in their lot for both concerts. Laura will provide them with an insurance binder from the Town's insurance company.

MEETING ADJOURNED – Eric Bachtell made a motion to adjourn at 9:50pm, Patty Bolton seconded the motion and board voted 4-0 in favor of adjourning.