

RECREATION COMMISSION MEETING MINUTES

MEETING MINUTES: April 18, 2013
MEMBERS PRESENT: John Sangermano, Eric Bachtell, Patty Bolton and Mike Busch
Meeting minutes taken by: Laura Greenough
Public: Ellen Oliver (SI) Meeting started at 7:19PM

Minutes

- Reviewed past minutes
- Eric Bachtell made motion to approve meeting minutes for March 21, Patty Bolton seconded, and board voted 3-0 in favor of the motion.
- Board would like Laura to make an action item registry to review each meeting.
- Board would like Laura to use bigger font when typing the meeting minutes.

Lawn care Bids

- Patty Bolton suggests that we need to follow through with action items set forth in the meeting minutes. She also suggest when sending e-mails we stick to the topic in the subject line. This will make it easier to go back and search for past e-mails. We reviewed the process in which the Lawn care company was chosen.
- Patty suggests reviewing the Bid proposal for next year and making a few changes. She also would like a copy of last year's soil testing for each park. Laura will draft a letter to Old Village laying out the Commissions expectation for the next four applications.
- Laura will send to Patty for review before sending to Old Village.
- Patty would like Old Village to check out all of the fields and give recommendations on any work that maybe needed.

Facility Maintenance

- Annual inventory should be done of all Recreation assets.
- Laura will try to come up with rules & Bounds for a public canoe rack at PB.
- John Sangermano would like \$300 to purchase flowers for SCP and PB. He should come back to the board and request additional funding if more flowers are needed.

Fence Project

- Tim Allaire could not attend the meeting so he will give an update at the next Rec. meeting.

Maintenance Person

- Laura presented the board with three candidates for the Maintenance position. The board reviews all three applicants.
- Eric is concerned that Nick Hatstat will have enough time to get things done because of his other full time job Nick currently has.
- Laura has concerns about hiring Mike Lengieza or Matt Oliver due to lack of experience and availability.
- The board agrees to support whichever candidate Laura thinks would best fit into the position.
- Laura would like the board to consider hiring a permanent part-time maintenance person that would work March-November.
- The board agreed to discuss at a future meeting.

Other Business

- Laura will get the dugout and backstop fences fixed at SCP
- Laura will have the broken camera at SCP fix and the system on-line as soon as possible.
- Laura will purchase new American flag for SCP.
- Laura will purchase a Recycle bin for SCP.
- Laura will check with Lion's club to see if they would like to offer food during our summer concerts.
- Discuss options for Camp Stow tent next meeting.

MEETING ADJOURNED – Patty Bolton made a motion to adjourn at 9:55pm, Eric Bachtell seconded the motion and board voted 4-0 in favor of adjourning.