

RECREATION COMMISSION MEETING MINUTES

MEETING MINUTES: March 21, 2013

MEMBERS PRESENT: Tim Allaire, John Sangermano, Eric Bachtell, Patty Bolton (arrived at 7:45pm) and Mike Busch

Meeting minutes taken by: Laura Greenough

Public: Ellen Oliver (SI), Craig Schomp, 7 Zander Way in Stow

Meeting started at 7:15PM

Minutes

Reviewed past minutes

John Sangermano made motion to approve meeting minutes for January 24th, Tim Allaire seconded, and board voted 4-0 in favor of the motion.

Maintenance Proposal

- The board reviewed each of the bids that were submitted for Facility Mowing.
- The Commission agreed to do all trimming and weed whacking in-house and out source the mowing to one of the landscape companies that submitted a bid.
- Eric Bachtell made a motion to hire the lowest qualified bidder to do the mowing and lawn cutting, which is Fitch Hill Landscaping at \$15540. Tim Allaire seconded the motion and the board voted 4-0 in favor of the motion.
- The board review each of the bids that were submitted for Facility Lawn care
- Patty would like to request that 48 hours notice be given before an application is apply. Also on the invoice the time and date of application should be noted as well as what was put down and in what quantity.
- Patty and Laura will call in Old Village Landscaping and A&B Landscaping for interviews. After the interviews Laura and Patty will give their recommendation to the Commission on which Lawn care company we should move forward with for 2013.

Personal Boat Storage at Pine Bluff Beach

- Craig Schomp approached the board about allowing resident of Stow to store their Kayaks or Canoes at Pine Bluff for the summer months. Craig has a large canoe that his wife cannot load onto the car herself and bring down to the beach. So allowing the canoe to be stored at the beach would give her easy access and the ability to use without assistant from Craig.
- A second boat rack would need to be built in order to have a safe place to store the kayaks and canoes. Craig has volunteered to help build the rack.
- Anyone renting space would need to sign a waiver releasing the Town of Stow of any responsibility for damages or stolen property.
- John Sangermano made a motion to move forward on the concept for a public boat rack for Kayaks and Canoes at Pine Bluff beach. Laura will come up with rules and bounds and take advantage of Craig Schomp willingness to help with the planning and building of the Rack at Pine Bluff. Eric Bachtell seconded the motion and the board voted 5-0 in favor of the motion.

Trash Removal at SCP

- Morgan Trash provided Laura with a quote for trash removal. Option 1 would be to place a 2-yard container at SCP. The cost would be \$30 each time the container need to be emptied and a \$5 month rental fee for the container. Option two would be doing a weekly pick up using a smaller container that would need to be put out for pick up on Tuesday mornings. The cost for this option would be \$40 per month and no fee for the use of the container to store the trash in.

- The Commission agreed that the weekly pick up option would be the best at this point. Laura will make arrangement with Morgan trash to start trash pick up in two weeks time.

Financial Report

- Laura passed out budget reports to the Commission for review.
- Tim Allaire suggests a monthly spreadsheet that would show all income and expense for the Recreation Department.
- Laura is requesting help from Tim to create this spreadsheet. Tim has agreed to draft a spreadsheet and send to Laura for review.

Camp Stow

- Board reviewed projected income and expenses for Camp Stow
- Laura handed out a schedule of what a typical day of camp would look like.
- Laura will get prices for a good size tent for Camp. The purpose of the tent would be for shade and a place to go in case of bad weather.
- Laura handed out a Camp Stow calendar, which has all of the field trips and special events.

Other Business

- Laura gave an update on the bands that will be performing in our summer concert series.
- Eric would like Laura to ask Linda Hathaway if we could use her hay wagon for a stage.
- We will need to coordinate event staff, parking and sponsor for these events.

MEETING ADJOURNED – Patty Bolton made a motion to adjourn at 9:43pm, Eric Bachtell seconded the motion and board voted 5-0 in favor of adjourning.