

**TOWN OF STOW
PEDESTRIAN WALKWAY COMMITTEE
MEETING MINUTES**

DATE: 3 Nov 2010

TIME: The meeting started at 7:00 pm

LOCATION: Town Building

ATTENDEES: Martha Monroe, Kris Wile, Jim Salvie, Phyllis Fitzsimmons, Joelle Spear

The meeting was conducted as follows:

Review Minutes and Correspondence:

- We reviewed the minutes from 20 Oct 10. Jim made a motion to approve the minutes. Martha seconded; vote was unanimous

Pedestrian Walkway Planning Sub-Committee Associate Members:

- n/a

Walkway Inventory:

- Phase II planning:

Communication Planning:

- Stow Villages Update and Next Steps:
- Abutter face-to-face planning: We will have an abutter's meeting on the evening of 8 Dec. Before this, we will walk along their property to document their proper characteristics and see if these people are home for a face-to-face.

Data Gathering and Assessment:

- Feedback from Selectmen meeting: Meeting went well and we were advised to continue on with our plan. One person raised concerns about two parking spots and maintenance, but those were discussed and were not show-stoppers.
- Input from Conservation Commission: We were advised that it would be difficult to put any walkways on
- Public forum planning: We will focus on phase II. We will break the members into small groups who will prioritize criteria for walkways and do an exercise for prioritization. We will take that input for use in Phase II.

Funding:

- Transportation Enhancement Program: N/A
- Safe Routes to School: N/A

Walkway Prioritization:

- Now that Sue has completed the survey, we need to do the rest of the walk-through with her. Martha will call her to set that up.

List of Documents Used:

- n/a

Decisions Made/Votes:

- n/a.

Action Items:

- Lori will bring the Subdivision Rules and Regs specs to next meeting so we can look through it and determine to what extent we should follow it
- Martha will set up a meeting with Sue to walk through the rest of the survey results
- Phyllis and Joelle will determine a plan for inventory of walkways for Phase II
- Jim will ask Rich if he is clear about where we want walkways at Habitech

Member Update and Future Meeting Planning:

- Our next meeting will be 10 Nov 10
- We will have a Public Forum on 17 Nov 10
- We will do a walk-about along the abutter's land on 13-14 Nov
- We will have an abutter's meeting on 8 Dec 10

Adjournment:

Motion: Martha made a motion to adjourn the meeting at 9:00; Kris 2nd, vote was unanimous.