

TOWN OF STOW  
PEDESTRIAN WALKWAY COMMITTEE  
MEETING MINUTES

DATE: 2 December 2009

TIME: The meeting was called to order at 7:15 pm

LOCATION: Town Building

ATTENDEES: Lori Clark, Martha Monroe, Tory Fletcher, Bruce Fletcher.

The meeting was conducted as follows:

**Review Minutes and Correspondence:**

Minutes from last week – motion to approve minutes by Lori was 2<sup>nd</sup> by Tory. Vote was unanimous.

**Pedestrian Walkway Planning Sub-Committee Associate Members:**

No discussion tonight.

**Communication Planning:**

No discussion tonight.

**Data Gathering and Assessment:**

Lori contacted Bruce Fletcher to come to our meeting to discuss the areas we identified for sidewalks and their feasibility and specifications. Some of the information Bruce passed on to us was:

- Standards for Walkways only apply to sub-divisions, not to town walkways
- Harvard to Hudson Rd: The stretch of grass along 117 to the west Gate's Lane is owned by the town. Bruce recalled that there is enough town-owned property on the south side for a walkway.
- Per the "Public Use Statute" home owners are not liable if they grant right of way use on their property
- The Byway Tercentenary committee came up with some easements along Great Rd. Bruce is looking for this information in a Byway book/folder he once had.
- A possible option to having the Highway Department do the work for us is to have them open temporary positions for the job we want and then we just fund that work
- If we do not have the Highway Department do the work, we would need an engineer to draw up specs and a location-specific walkway design for us.
- Another suggestion is to have students do the engineering specs, but they most likely wouldn't be able to do this until the end of 2010.

**Funding:**

Lori found the spreadsheet on Walkway funding that shows what developers still own money or walkways, and how much money the town has actually collected for walkways. We currently have \$229,984.10 to spend on walkways. The spreadsheet shows who still owes sidewalks and/or where sidewalks are already paid for, but not yet built.

**Walkway Prioritization:**

No new discussions this week.

**Action Items:**

All outstanding follow-up action items are still being worked.

**Member Update and Future Meeting Planning:**

We will go back to Wednesday nights Dec 9, 16<sup>th</sup>.

**Adjournment:**

Motion: Lori made a motion to adjourn the meeting at 9:00; Martha 2<sup>nd</sup>, vote was unanimous.