

TOWN OF STOW
PEDESTRIAN WALKWAY COMMITTEE
MEETING MINUTES

DATE: 28 October, 2009

TIME: The meeting was called to order at 7:00 pm

LOCATION: Town Building

ATTENDEES: Victoria (Tory) Fletcher, Lori Clark, Martha Monroe, Kris Wile

The meeting was conducted as follows:

Review Minutes and Correspondence:

Minutes from last week – motion to approve minutes by Tory was 2nd by Lori. Vote was unanimous.

Pedestrian Walkway Planning Sub-Committee Associate Members:

Associate Members: Lori talked to Brian Martinson who said he would prefer not to at this time. Lori said if we needed to go back to him later we could. Tory attempted to contact Kate Lane and Mary Hunt and neither called back. We might try to call them back later and see if we get a live person instead of the answering machine.

Communication Planning:

Lori sent emails to local leaders asking for comments on the sidewalk committee. She got some good feedback and will consolidate those into one document for us to review at a future meeting.

Planning for Group Visits: At one of the next meetings, we will document consistent answers to common questions, so that we can meet with different town groups (COA, Highway Dept, Police, CCS, Board of Health, Dept. of Recreation, and School Committee, Open Space and Conservation Commission, CPC) to tell them about the plan for walkways, but ensure we are all sending the same message out.

Data Gathering and Assessment:

Tory will contact town representatives for information on walkway engineering specifications.

Funding:

Kris is taking a look at other opportunities for funding. We will attempt to apply for funding through Transportation Enhancement Program (TEP).

Safe Routes to School is another group we can look into, as well as Walk Boston.

We might also be able to request funds through CPC. We will meet with them first and then see what we need to do to put together a request.

Walkway Prioritization:

Members collected information on their assigned streets and we consolidated the information onto a spreadsheet, then discussed the data. Kris will bring in Google Maps next meeting and we will lay out the data on it so we can get a visual on the data we collected to help us further narrow down our selections for where sidewalks will go.

Action Items:

- Lori to talk to Town Govt regarding brochure
- Martha will update inventory spreadsheet with suggested format changes
- Tory will contact town representative on walkway specifications

Member Update:

We will move the meeting the week of 8 Nov to Thursday night the 12th due to Veteran's day that week.

November 18th at 7:00 is the Open Meeting Training so we need to attend that.

Dec 2nd we will have a meeting, and more to follow later.

Adjournment:

Motion: Lori made a motion to adjourn the meeting at 9:30; Martha 2nd, vote was unanimous.