

MINUTES
Capital Planning Committee
January 19, 2017 at Town Building

Present: Steve Jelinek, Chair, Ross Perry, Dave Arsenault, Jim Salvie

Mr. Jelinek called the meeting to order at 7:35 p.m.

Mr. Perry noted that because of his selection as Town Administrator in Sterling he has resigned from the Capital Planning Committee effective at the end of tonight's meeting. It was noted that Mr. Perry is the Finance Committee's designee and will be replaced by that committee. The members of the Committee thanked Mr. Perry for his years of work and wished him all the best in his new venture.

1. Reorganization. Mr. Arsenault nominated Mr. Jelinek as Chair, and Mr. Perry seconded. There were no other nominations. The vote was unanimously in favor.

Mr. Arsenault nominated Mr. Salvie as Clerk, and Mr. Perry seconded. There were no other nominations. The vote was unanimously in favor.

2. Year Ahead. Mr. Jelinek reviewed with the Committee the outlook for the year ahead. It promises to be a very big year with approximately \$2 million in proposed projects. Presently, there are no requests from the Nashoba Regional School District. Among the more significant projects are the proposed Cemetery building, the Planning Board's Lower Village project, and the request for a new ambulance. Mr. Jelinek met with the Town Administrator and clearly not all the projects can be funded with stored assets.

After a general discussion, the following tentative schedule was agreed to:

Planning Board, Cemetery and Stow TV on 2/9.

Library, CPC, and Building Dept on 2/16

Police, Fire, and Highway on 2/23

School Dept (if there are requests), Town Clerk and perhaps the Planning Board again on 3/2.

There being no further business, Mr. Perry moved to adjourn at 8:36 p.m, Mr. Arsenault seconded, and all voted in favor.

James Salvie, Clerk