

COUNCIL ON AGING BOARD MEETING

Minutes of the Council on Aging Board Meeting held on Thursday, December 9, 2010

Members Present: Kristen Donovan, Newton Wesley, Ruth Delmonico, Elizabeth Tobey, Alice Olsen

Associate Members Present: William Byron, Brian Burke (left at 11:08)

Absent: Paul Chaisson, Nancy Chaisson, Kate Hogan, Gus Stathis, Ellie Beaudette, Jo Langley

The Director of the COA, Alyson Toole

A quorum being present, the meeting was called to order at 10:10 A.M. with Chairman, Kristen Donovan presiding.

Secretary's Report: The board unanimously approved the minutes of the November 18, 2010 meeting as submitted.

Liaison Reports:

- The Pompositicut Usage Committee will hold a public meeting on December 15.
- A request has gone out to all interested parties to submit their space needs. The architect will look at these and set out a space plan for the building.

Chair's Report:

- The intergenerational "cookie swap" was a huge success. Forty-eight seniors and 50 children participated.
- Reminder to members, anything confidential discussed must remain confidential.
- Beginning in January, meetings will be held in the third floor conference room.

Director's Report:

- The budget was presented to the Board.
- The Board accepted the budget with one correction on the pay rate for the Outreach Coordinator.
- The Tax Work-Off Program will begin again in the beginning of the New Year. It has been difficult to coordinate with the schools.
- There's a new policy included in the job description for the van driver. He/she must also be the escort and be able to handle situations arising with the passengers or venues.

Outreach Coordinators Report

Sharon Funkhouser:

- 25 holiday gift baskets are or have been delivered for Thanksgiving and Christmas.
- A holiday decoration sale has yielded over \$600.
- The intergenerational cookie exchange was successful.
- A holiday social and free breakfast are being planned.

- Unfortunately, several seniors have been hospitalized; one woman who lives alone has had a serious fall.
- Next month, there will be a conflict resolution class. Also we'll be going to Showa Boston, a residential, academic institution established after World War 1 by Showa Women's University in Tokyo to promote peace and educate women. The trip will include a conversation class, a tour of the Japanese garden, and lunch at the school.

Suzanne Howley's Report was presented by Sharon Funkhouser:

- Continuing to do home visits and the crafts class until the end of the year.
- The crafts group made holiday cards for the inmates of the Concord prisons.
- Fuel assistance applications have been given out. The Citizens Energy Fund is presently not accepting applications. It is not known whether this will change in 2011.
- The office was organized with the help of Ann Deluty of Stow Away Organizing. Brochures were reviewed and organized in racks by category.
- The activities we're working on for January and February are those that do not require advance ticket purchase since weather is unpredictable during these months.

No other Business

Sunshine Fund: A holiday dish garden was presented to Alice Olsen for her generous contributions of homemade goodies for each Board Meeting.

Adjourn: Upon motion duly made, seconded and approved, the meeting was adjourned at 11:20 A. M.

Next Meeting: January 13 at 10:00 A. M. in the third floor conference room in the Town Building.

Respectfully submitted,
Ruth Delmonico