

March 8, 2010

The Waterfront Commission held a regular meeting on this date at the Town Dock meeting room. Members present were Sandy Grimes, Chairman; Ethan Grimes, Secretary/Treasurer; Randy Minor and Stephanie Hayes Houlihan.

Arthur Medeiros, Bill Robinson and Mike Grimshaw were absent.

Chairman Grimes called the meeting to order at 7:07 p.m.

**Previous minutes**

Mr. E. Grimes made a motion to approve the minutes of the February meeting as presented. Mrs. Hayes-Houlihan seconded the motion and voting was unanimous.

**Treasurer's Report**

Mrs. Hayes-Houlihan made a motion to accept the Treasurer's report as read. The balance in the WFC account is \$646.22. Mr. E. Grimes seconded and voting was unanimous.

**Old Business**

Dog Park – Mr. Minor reported that he had visited the site multiple times the past month. He stated that he saw very little waste and the people and dogs appeared to be well behaved. He added that some trees with low branches seem to keep the people more to the right of the park, which is nearer the homes. Both Messrs. Grimes stated that they had also visited park and all seemed to work properly. Mr. Minor made a motion to keep the dog park as is, no changes. Mr. E. Grimes seconded the motion and voting was unanimous.

Donahue Park – Larry Sullivan, Town Engineer and Elena Pascarella, from Landscape Elements were present to show finalized plans developed for Commissions approval. Mr. Sullivan stated that he spoke with Fred Bogue, president of the Pescatello Fund regarding the gazebo. Ms. Pascarella mentioned that on a previous project residents had donated \$100 to have their names engraved in the concrete pavers to promote civic awareness. Also discussed, double sided benches, light fixtures, which are to be metered, low maintenance perennials bordering gazebo, water spigot maintained by Highway Dept. Mr. Sullivan notified the members that there was a delay to the original April start, which could push the project back to the fall.

Dock Area housekeeping – Nothing to report

Maintenance items – Estimate submitted from SNEFLA totaling \$1272.33 from Overhead Door Co. of Norwich, Inc. for furnish and install and Gambardella Seafood. Mr. E. Grimes made a motion to approve a transfer of \$1272.33 from the Wharfage Account to the Working Account. Mrs. Hayes-Houlihan seconded the motion and voting was unanimous.

### **New Business**

Mr. E. Grimes discussed his desire to revisit the R.O.W.'s. It is believed that Rose Raffo may still hold documents that may be helpful. It was agreed that she should be contacted to verify.

Leslie Packer, Clerk asked the members approval to purchase a shredder for old documents going back 10+ years. Mr. Grimes suggested consulting with Mr. Minor prior to any shredding. Mr. E. Grimes made a motion to approve the purchase of a shredder from the Consumable Supplies line item for \$55.00. Mrs. Hayes-Houlihan seconded the motion and voting was unanimous.

### **Correspondence**

Letter from Chairman Grimes to George Sylvestre, Director of Administrative Services voicing support for the South Pier Extension.

There being no further business to come before the Commission, Mr. E. Grimes made a motion to adjourn. Mrs. Hayes-Houlihan seconded the motion and the meeting was unanimously adjourned at 8:00 p.m.

**Respectfully submitted,**



Ethan Grimes  
Vice Chair/Treasurer