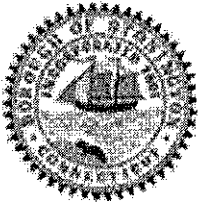


10/30/2013

*John Spalding*  
Chair



**Stonington Harbor Management Commission**

**September 9, 2013  
Minutes**



**1. Call to Order:**

Chairman Spalding called the meeting to order at 7:00 PM at the Stonington Police Station Meeting Room. Attending were Chairman Spalding, Commissioners Diggs, Johnstone, O'Neill, MacKinnon, Tacy, and assistant Harbormaster Estabrooks. Two town commissioner vacancies exist.

**2. Minutes:**

The August minutes were reviewed and corrected to specify Dor-Mor moorings for the two new SNW buoys rather than Bruce type.

Mr. Diggs moved acceptance, Mr. MacKinnon seconded and the August minutes were approved unanimously.

**3. Correspondence:**

**A. Out of jurisdiction:**

- i. Vargas COP reviewed. No action required.

**B. In jurisdiction:**

- i. An RFI request was received by an attorney asking for a copy of harbor management regulations prior to 2008. After discussion the Commission asked Assistant Harbormaster Estabrooks to add that information to the website. The attorney will have access to that information.

**4. Treasurers Report:**

Mr. Diggs reported that the Harbormasters boat will be stored at the Velvet Mill property, as in previous years. He estimates that the cost should remain about the same (\$600.00). The boat will be stored from mid November to April, 2014.

Mr. Tacy moved acceptance of the treasurers report, Mr. O'Neill seconded and the report was approved unanimously. The report is attached.

**5. Harbormaster's Report:**

The report is attached. Also discussed were:

1. Damage occurred to the transom of a boat on mooring 9Q after the "Anchorage" buoy was placed by Don's Dock. The owner is attempting to buff out the damage.

Mr. Johnstone will check the proximity of the anchorage buoy to the mooring and determine whether they are in their proper locations in order to assign responsibility, if any, for any necessary repairs to the boat.

2. Mr. Diggs urged that survey information be given to Harbormaster Donch at the end of the season in order that he may send letters to non conforming owners.

Mr. Diggs moved that the report be accepted, Mr. Tacy seconded and the report was approved unanimously.

**6. Old Business:**

**A. Inner breakwater (Monsanto):**

Chairman Spalding reported he has received no response from DEEP regarding ownership and potential for repair of the breakwater but he will continue to make inquiries.

Mr. Tacy has contacted Senator Maynard who expressed interest in a breakwater project. Senator Maynard has asked the State's Attorney's office to research ownership. Mr. Tacy will organize an informal meeting with Senator Maynard and urged any commissioner who is able to attend.

**7. New Business:**

A. Mr. Diggs urged that we keep copies of permits that we have reviewed. The matter was discussed and the Commission asked Mr. Diggs to determine if that information is available on the DEEP website. The Commissioners agreed that a convenient way to check on reviewed permits would be beneficial since the actual work is often performed long after the DEEP permit is issued. Chairman Spalding will produce a spread sheet to track permit review dates and notes for quick Reference by the Commission.

**8. Public Comment:**

Town resident Caleb Rose attended and expressed an interest in appointment to the Commission. He was urged to write to the Board of Selectmen of the Town. He is employed by NESS and understands that if appointed he would recuse himself from votes concerning any NESS activity in the harbor.

**9. Adjournment:**

Mr. Tacy moved that the meeting be adjourned, Mr. O'Neill seconded and the meeting adjourned at 7:45PM.

Treasurer's Report:

Report Date: 8/31/2013						
	Plan	Jun	Jul	Aug	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	18,828.75	14,493.26	13,062.26	13,322.26	18,828.75	18,828.75
Mooring Fees:	18,600.00		240.00		17,665.00	18,000.00
Miscellaneous Income:	200.00		20.00		20.00	60.00
<b>Total Generated Funds:</b>	<b>37,628.75</b>	<b>14,493.26</b>	<b>13,322.26</b>	<b>13,322.26</b>	<b>36,513.75</b>	<b>36,888.75</b>
<b>Operating Expense:</b>						
<b>Mooring Admin:</b>						
Mallings:	500.00			131.77	459.26	500.00
Telephone:	600.00				0.00	600.00
Computer Sftwr:	150.00				0.00	150.00
Miscellaneous:	100.00				0.00	100.00
<b>Sub-Total:</b>	<b>1,350.00</b>	<b>0.00</b>	<b>0.00</b>	<b>131.77</b>	<b>459.26</b>	<b>1,350.00</b>
<b>Boat:</b>						
Fuel & Oil:	800.00			149.30	149.30	250.00
Commissioning:	1,300.00				835.00	1,300.00
Storage:	600.00			180.00	455.40	650.00
Maintenance/Repairs:	1,000.00			16.62	16.62	500.00
Equipment:	500.00				0.00	500.00
<b>Sub-Total:</b>	<b>4,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>345.92</b>	<b>1,456.32</b>	<b>3,200.00</b>
<b>Harbor Maintenance:</b>						
Buoys Haul/Store:	600.00				525.00	600.00
Buoy/Mooring Service:	1,000.00				0.00	1,000.00
Signage:	200.00			73.50	73.50	200.00
<b>Sub-Total:</b>	<b>1,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>73.50</b>	<b>598.50</b>	<b>1,800.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	100.00				0.00	100.00
Pumpout Eqpt./Maintenance:	100.00				0.00	100.00
Miscellaneous:	100.00				0.00	100.00
<b>Sub-Total:</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>
<b>Administrative:</b>						
Supplies:	100.00				0.00	0.00
Professional Services:	900.00				0.00	100.00
<b>Sub-Total:</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Total Operating Expense:</b>	<b>8,650.00</b>	<b>0.00</b>	<b>0.00</b>	<b>551.19</b>	<b>2,514.08</b>	<b>6,750.00</b>
<b>Approved Projects/Capital</b>						
Ordinance Update:	1,000.00	319.00			319.00	320.00
Admin Eqpt, Web Page (Charles):	500.00				0.00	175.00
Newsletter	1,500.00				734.40	800.00
Robert G (Major Refit)	7,000.00				8,863.20	8,900.00
New Motor	11,200.00				10,200.00	11,200.00
New SNW Buoys (2)	1,200.00	1,112.00			1,112.00	1,200.00
New Boat Fund:	640.00				0.00	640.00
Mooring Field Grid:	1,000.00			750.00	750.00	2,000.00
<b>Total Project/Capital</b>	<b>24,040.00</b>	<b>1,431.00</b>	<b>0.00</b>	<b>750.00</b>	<b>21,978.60</b>	<b>25,235.00</b>
<b>Total Designated Funds</b>	<b>32,690.00</b>	<b>1,431.00</b>	<b>0.00</b>	<b>1,301.19</b>	<b>24,492.68</b>	<b>31,985.00</b>
<b>Undesignated Funds:</b>	<b>4,938.75</b>	<b>13,062.26</b>	<b>13,322.26</b>	<b>12,021.07</b>	<b>12,021.07</b>	<b>4,903.75</b>
<b>Notes:</b>						
Petty Cash Advance - 300.00 ending - September						
Harbor Boat Reserve - 640.00						

Harbormaster's report:

**Harbormaster Report**  
September 9, 2013

New Mooring permits issued: 2                      Moorings being given up (this month): 0  
New Mooring assignments offered: 5              Additions to Waiting List: 0    Total: 231  
Deposits to SHMC account since last report: \$0 (2013 YTD = \$17520)

6/1/13 a 26' Slickcraft was towed into Stonington Harbor by USCG for "Port of Refuge.

- UPDATE\* The registered/Certified mail to the owner was returned after 30 days of being undeliverable. I will verify town policy at the end of this week and send a regular mail to the owner. That should satisfy all requirements for notification and then I can remove the vessel.

The owner of new mooring 9Q which I reported as having damage last month from a "Transient Anchorage" buoy has attempted to buff the hull. They have not been successful in removing all the marks and will make further attempts with a power buffer once the vessel is hauled for the winter.

Special Olympics Sailing Regatta was held in Stonington Harbor Sept 7-8 and was again a success with no incidents to report.

Robert G

Stainless working bit has been altered and installed. The new configuration is much stronger than the old setup.

Respectfully Submitted

Eric Donch  
Stonington

Harbormaster